

January 3, 2012

The Heidelberg Township Board of Supervisors held their regular meeting at 7:45 p.m. at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, and Township Solicitor Charles Waters. Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Resident Charlie Perich video recorded the meeting.

Approve minutes: Motion by Forrest Wessner III, seconded by Steve Bachman to approve the minutes of the December 8, 2011 meeting. Motion carried.

Public comment on agenda items: Resident Carl Breininger might have comments.

Payment of bills: Motion by Steve Bachman, seconded by Forrest Wessner III to approve the payment of the bills General Fund Checks # eft968 - eft995, 18083 - 18117 and no State Fund Checks. Motion carried.

Treasurer's Report:

General Fund Checking 12/1	55,415.56
Revenue and Transfers	79,620.27
Expenditures	<u>(97,278.41)</u>
General Fund Checking 12/30	37,757.42
General Fund Money Market 12/1	97,566.66
Revenue	80,236.95
Expenditures and Transfers	<u>(79,194.52)</u>
General Fund Money Market 12/30	98,609.09
State Fund Checking 12/1	2.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 12/30	2.00
State Fund Money Market 12/1	2,143.46
Revenue	.79
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 12/30	2,144.25
Special Revenue Fund Savings 12/1	21,652.50
Revenue and Transfers	507.28
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 12/30	22,159.78
Recreation Fund Savings 12/1	2,425.66
Revenue and Transfers	.80
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 12/30	2,426.46

Hunters Hill Road Bridge Fund 12/1	50,970.40
Revenue	23.05
Expenditures and Transfers	<u>(0.00)</u>
Hunters Hill Road Bridge Fund 12/30	50,993.45

Forrest Wessner III, Director of Office Operations, will have an office report next month.

Forrest Wessner III, previous Director of Parks and Recreation, said that the recreation commission did not have a December meeting.

David Fink, Director of Public Works, said that he completed the staff reviews.

Kevin Huber, Road Superintendent, gave his road report. Forrest Wessner III reported that Kevin and the road crew have been complemented on the good work they are doing.

Janice Bortz, Township Administrator, gave her monthly report. Some of the lids on the dumpsters were missing, she addressed this with Berger Sanitation and they will be fixed. She is working with Kevin on the FEMA grant. She has made changes to the township's website, would like to make it a government account, presently it is a personal account.

David Fink said he received a report from Roy Stewart on the zoning permit applications that he addressed.

EAC report: Steve Bachman made a motion to appoint Jonathan Jakum as chairman of the Environmental Advisory Council. Forrest Wessner III seconded the motion. Motion carried. Mr. Robert Berger reported that the EAC is reorganizing.

Subdivisions/Land Development: 1. David Masters – Fenstermacher Road Re-location/Vacation-Land Development

Township Engineer information was given by Janice Bortz. David Masters got the Fenstermacher Road report from Roy Stewart and did not have time to address the items. Steve Bachman made a motion to table this plan until the February meeting. Forrest Wessner III seconded the motion. Motion carried.

Old Business

Lazarus Property: David Fink reported that Kevin put flags on the property for sight distance. It is an area of 2000 square feet that will be needed to be purchased, leased, or a recorded easement. Atty. Waters explained it could be a recorded easement where Lazarus would still own but the land would be subject to restrictions. David Fink met with Grant Lazarus and requested Grant to come back with a proposed amount. Kevin confirmed the speed study was done. It is presently 55 miles an hour and the median speed is 37.5 mph. Steve Bachman made a motion to set the speed limit at 40 miles per hour. Forrest Wessner III seconded the motion. Motion carried. Atty. Waters will write the proposed ordinance after Mr. Fink and Mr. Huber get the description of the portion of the road to be posted.

Pension Fund – Employee Withdrawals: No employee can take a distribution while an active employee. Resident Carl Breininger questioned if all employees have a copy of the plan and was told they each received one.

Werleys Corner Road Bridge: The state is requesting the township to submit a letter of recommendations pertaining to the bridge project; otherwise the state will go forward with the project. The Township sent a letter to property owners on the road requesting their comments on the bridge. The people that responded were either in favor of keeping the road closed or neutral on the subject. David Fink commented that safety is a concern due to the curve in the road that will remain. Forrest Wessner III made a motion to draft a letter and send to the state that the Township would be in favor of closing the road with the following comments; a safety concern with the wide bridge and curve, dismantle the bridge,

turn around on both ends of the road, and the state would still maintain the road. Steve Bachman seconded motion. Motion carried.

No Littering Signs: Kevin Huber will investigate where signs will be located on Bake Oven Road at Church Road.

Computer Security: Absolute Business Computers gave a quote for \$1150.00 for security and maintenance on the computers. Forrest Wessner III made a motion to have Absolute Business Computers provide the minimum level security and maintenance for the computers. Steve Bachman seconded the motion. Motion carried.

Township Website: Previously addressed in the administrator report.

Township Building Window Treatments: Janice Bortz is checking into the different options for blinds and getting pricing. One company is Budget Blinds and options are to keep current hardware and new blinds or replace everything.

New Business

LVPC National Heritage Committee contact person: Janice Bortz will be the contact person and attend the meetings.

LCATO Business Dinner Meeting: February 10, 2012 at the Schnecksville Fire Company and the price is approximately \$20.00 to \$25.00 a person. The association is requesting the Board of Supervisors, Secretary/Treasurer, Township Solicitor, as voting members attend. The Board agreed the planning commission members, etc. should be invited to attend at their own cost. David Fink made a motion to reimburse the Board of Supervisors, Township Solicitor, and Township Secretary/Treasurer. Forrest Wessner III seconded the motion. Motion carried.

Ordinance to amend pension document: The Board requested Attorney Waters to put together for February meeting and have the date retroactive.

Lehigh County Commemorative Flag: The Board recommended displaying this flag and possible location would be the meeting room.

Kevin Huber Cell Phone: Discussion on presently only Kevin Huber needing a cell phone for township business. It was recommended Kevin use his personal phone and the township reimburse him 75% of his plan. His plan would be \$73.60 a month. Forrest Wessner III made a motion to recommend the township pay Kevin Huber \$55.20 a month for his cell phone bill. David Fink seconded the motion. Motion carried.

Public Comment: None

Correspondence: None

Adjournment: Motion by Steve Bachman to adjourn the meeting at 8:25 p.m.

Respectfully submitted as transcribed by Kathy Hermany,

Janice M. Bortz
Secretary to the Board of Supervisors