

UNAPPROVED MINUTES

December 13, 2013

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Due to the absence of Chairman David Fink, Vice-Chairman, Steve Bachman, chaired the meeting; also in attendance Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Township Solicitor Charles Waters, Township Engineer and Zoning Officer Roy Stewart, and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Resident Charlie Perich video recorded the meeting.

Approve minutes of the November 8, 2012 budget workshop, November 8, 2012 regular meeting, and November 23, 2012 special meeting: A motion was made by made by Forrest Wessner III, seconded by Steve Bachman to approve the minutes of the November 8, 2012 budget workshop, November 8, 2012 regular meeting, and November 23, 2012 special meeting. Motion carried.

Public comment on agenda items: Resident Carl Breininger requested to be placed on the agenda.

Executive Session: None

Payment of bills: Motion by Forrest Wessner III, seconded by Steve Bachman to approve the payment of the bills General Fund Checks #eft1235 – eft1275 and 18649 – 18693 and no State Fund checks. Motion carried.

Treasurer's Report:

General Fund Checking 11/30	103,686.63
Revenue and Transfers	45,789.54
Expenditures	<u>(46,579.35)</u>
General Fund Checking 11/30	102,896.82
General Fund Money Market 11/30	173,980.62
Revenue	50,356.32
Expenditures and Transfers	<u>(43,938.04)</u>
General Fund Money Market 11/30	180,398.90
State Fund Checking 11/30	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 11/30	1.00
State Fund Money Market 11/30	13,839.74
Revenue	3.97
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 11/30	13,843.71
Special Revenue Fund Savings 11/30	24,665.81
Revenue and Transfers	7.08
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 11/30	24,672.89

UNAPPROVED MINUTES

Recreation Fund Savings 11/30	4,868.06
Revenue and Transfers	1.40
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 11/30	4,869.46
Hunters Hill Road Bridge Fund 11/30	51,204.97
Revenue	16.79
Expenditures and Transfers	<u>(0.00)</u>
Hunters Hill Road Bridge Fund 11/30	51,221.76

Monthly Reports

Regional EMS Steering Committee Report: Steve Bachman reported no scheduled meeting.

Fire Company: No report.

Director of Office Operations: Forrest Wessner III commented he will be doing office evaluations.

Director of Parks and Recreation: Steve Bachman reported the recreation commission ordered a Kubota tractor.

Director of Public Works: No report.

Road Superintendent: No report.

Township Administrator: Janice Bortz reported the township website is being worked on. Hunters Hill grant audits, state and federal, are being done. There will be UCC appeal, an application has been created, meeting will be advertised ten days prior, the meeting is tentatively scheduled for January 22, 2013 at 7:30 p.m. Janice Bortz asked the Board of Supervisors if they would like to appoint an attorney to the UCC Building Code Appeal Board. Forrest Wessner III made a motion to appoint Steckel & Stopp Law Offices as attorney for the UCC Board of Appeal. Steve Bachman seconded the motion. Motion carried. She attended the 6 Township meeting. She requested the Board of Supervisor's decide what they would like to do with the remaining EIT office supplies and furniture. Steve Bachman made a motion to recommend the EIT office supplies and furniture goes to Zettlemoyer Auction Company in Fogelsville. Forrest Wessner III seconded the motion. Motion carried. The township office will be closed on December 24, 2012. Janice requested the Board make it a policy that all subject matter for the meeting agenda be submitted by the day before meeting at 4:00 p.m. The Board agreed. People needed for various committees in the township are 2 for the EAC, 2 for the UCC Building Code Appeal Board and 1 for the Zoning Hearing Board.

Township Zoning Officer: Roy Stewart gave a written report and most issues are resolved.

Township Engineer: Roy Stewart will report under subdivisions.

Environmental Advisory Council Report: No report.

Subdivisions/Land Development:

1. Kovalchik Farms – Minor Subdivision – Final Plan: Scot Dietrich presented this plan. No comments. Forrest Wessner III made a motion to approve the final plan of Kovalchik Farms dated November 21, 2012. Steve Bachman seconded the motion. Motion carried.

2. Blue Mountain View V – Major Subdivision – Preliminary Plan: Scot Dietrich and Jean Snyder presented this plan. Jean Snyder requested a waiver from the Board of Supervisors that this plan be reviewed as a minor plan. Steve Bachman made a motion to keep this plan as a major plan. Forrest

UNAPPROVED MINUTES

Wessner seconded the motion. Motion carried. There were no comments on the plan other than to change the title on the plan. Steve Bachman made a motion approving this major preliminary plan with the title to be changed from minor to major. Forrest Wessner III seconded the motion. Motion carried.

3. Fenstermacher Road (David Masters) – Land Development Plan: Roy Stewart commented that the applicant does not want to put up security; he could build the road and keep the other road open until the new road is complete. Atty. Waters will meet with Roy Stewart to draw up an agreement for this project.

Old Business

Rex Road Bridge Project:

Resident Don Reifinger to address the Board of Supervisors: He requested the date when the bridge failed inspection, is any other bridge failing inspection, asked if he could see the bridge inspection report, questioned the cost to repair the bridge, and procedure on abandoning the bridge. The Board of Supervisors responded that it would cost approximately \$200,000.00 to repair, no other bridges are failing at this time, and he can see the bridge inspection report. Janice Bortz commented that the township is budgeting for an anticipated loan to fix this bridge.

Resident George Rex Jr. addressed the Board of Supervisors: He requested the bridge not be closed. He owns land on both sides of the bridge and is concerned on how he will maintain them if bridge is closed. Resident Wayne Frey addressed the Board of Supervisors: His concern that the bridge stay opened for the Fire Company and emergency services.

Resident Paul Grothouse to address the Board of Supervisors: He commented that Buckery Road drifts in the winter and usually Rex Road is the alternate route when Buckery drifts closed.

New Business

Resolution #2012-15 – Addition to the Agricultural Security Area: This is land owned by Thomas & Sally Hoffner. Forrest Wessner III made a motion to adopt Resolution 2012-15. Steve Bachman seconded the motion. Motion carried.

Proposal from the Sanctuary at Haafsville: Forrest Wessner III made a motion to accept this proposal from the Sanctuary at Haafsville. Steve Bachman seconded the motion. Motion carried.

January Meeting Dates – re-organization 1/7, auditors 1/8, regular meeting 1/10: Forrest Wessner III made a motion to have the re-organization meeting on January 7, 2013 at 7:00 p.m. with the regular Board of Supervisors meeting immediately following the re-organization meeting; the auditors meeting will be January 8, 2013 at 7:00 p.m. Steve Bachman seconded the motion. Motion carried.

Workers Compensation Insurance: KMIT will insure the township workers and the state will insure the firefighters. Forrest Wessner III made a motion to accept the proposal from the State Workers Insurance Fund and Keystone Municipal Insurance Trust. Steve Bachman seconded the motion. Motion carried. Resident Carl Breininger questioned the years of coverage for a firefighter.

Light Duty for Road Superintendent position: Steve Bachman, Forrest Wessner III, Janice Bortz, Kevin Huber, and Atty. Waters held an executive session from 8:33 p.m. to 8:36 p.m. Atty. Waters commented an executive session was held for employee related matters. Steve Bachman made a motion to approve Light Duty for the Road Superintendent. Forrest Wessner III seconded the motion. Motion carried.

Public Comment

Yard Waste: Resident Carl Breininger questioned the Board of Supervisors on the fee Washington Township would charge. He attended Washington Township meeting and Washington Township commented they would split the cost 3 ways.

Residents Arnie Metzger, Charlie Perich, and Grant Mertz commented the need for this service especially after the storm Sandy.

UNAPPROVED MINUTES

Forrest Wessner III requested Janice Bortz contact Washington Township inquiring about the previous letters and future cost sharing for this service and recommended Kevin Huber put this on the agenda for the next COG meeting.

Resident Don Reifinger questioned the status of the website.

Resident Arnie Metzger questioned the zoning and uses for Germansville. He may come in and look at maps and it will be on agenda for next month.

Erik Lynch questioned if the township had a designated place of gathering in the event of a disaster. Steve Bachman responded the Emergency Management Plan will be updated in the future. Arnie Metzger recommended the Germansville Fire Company.

Resident Jennifer Moyer questioned if the township had any intentions of hiring an employee for the road crew; her concerns are for the safety of the present road crew.

Correspondence: None

Adjournment:

Motion made by Steve Bachman to adjourn the meeting at 8:56 p.m.

Respectfully submitted as transcribed by Kathy Hermany,

Janice M. Bortz
Secretary to the Board of Supervisors