

UNAPPROVED MINUTES

February 10, 2011

The Heidelberg Township Board of Supervisors held a workshop meeting at 7:00pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink and Steve Bachman, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse and Road Superintendent Kevin Huber.

The Board completed the review of the proposed employee handbook. Dan Stonehouse will revise the draft and distribute copies for final review. The employee handbook will be on the agenda for adoption at the March meeting.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors

February 10, 2011

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink and Steve Bachman, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Recording of Meeting: Teena Bailey tape recorded the meeting and Charlie Perich video taped the meeting.

Motion by Steve Bachman, seconded by David Fink to approve the minutes of the January 2, 2011 workshop meeting, the regular meeting and the reorganization meeting with one correction to the reorganization minutes – the motion to appoint the vice-chair was made by Forrest Wessner III and seconded by David Fink. Motion carried.

Public comment on agenda items: Resident Carl Breininger may have comments on old business items.

Executive session: None

Motion by Steve Bachman, seconded by David Fink to approve the payment of the bills General Fund Checks # eft635-ef674, 17404-17506 and State Fund Checks #1660-1662. Motion carried.

Treasurer's Report:

General Fund Checking 1/01	36,375.59
Revenue and Transfers	42,371.15
Expenditures	<u>(71,369.79)</u>
General Fund Checking 1/31	7,376.95
General Fund Money Market 1/01	37,282.97
Revenue	69,880.22
Expenditures and Transfers	<u>(41,257.56)</u>
General Fund Money Market 1/31	65,905.63
State Fund Checking 1/01	2.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 1/31	2.00

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State Fund Money Market 1/01	26,451.53
Revenue	16.93
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 1/31	26,468.46
Special Revenue Fund Savings 1/01	23,266.64
Revenue and Transfers	12.05
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 1/31	23,278.69
Recreation Fund Savings 1/01	2,414.29
Revenue and Transfers	1.25
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 1/31	2,415.54
Hunters Hill Road Bridge Fund 1/01	79,610.53
Revenue	50.94
Expenditures and Transfers	<u>(0.00)</u>
Hunters Hill Road Bridge Fund 1/31	79,661.47

Steve Bachman, Director of Office Operations, had no new business to discuss.

Forrest Wessner III, Director of Parks and Recreation, reported on the Northwestern Recreation Commission meeting.

David Fink, Director of Public Works, reported that the second access management meeting was held with Olev Taremae from the LVPC.

Kevin Huber, Road Superintendent, gave his road report. He informed the Board that the garage doors will need to be replaced at some point.

Daniel Stonehouse, Administrator/Zoning Officer, gave his report. Motion by Steve Bachman, seconded by David Fink to authorize the fire company and ambulance corps to install the pre-emptive devices in their vehicles and to bill the township for reimbursement of the costs. Motion carried. Mr. Stonehouse said the Hunters Hill bridge work has stopped until February 22nd due to weather conditions. The township must adopt the Maiden Creek Watershed Management Plan by June. Atty. Waters agreed with Mr. Stonehouse to use the ordinance in whole as part of our current storm water management plan. The issue was tabled until the March meeting.

Roy Stewart, Township Engineer, was not present.

EAC report: No one from the EAC was present.

Subdivision/Land Development: None

Employee Handbook: The handbook review was finalized at the workshop held prior to this meeting. Mr. Stonehouse will provide an updated draft for review and adoption at the March meeting.

Fenstermacher Road vacation request: Mr. Stonehouse informed the Board that Mr. Masters will submit an updated plan at future meeting.

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Ordinances for adoption: Atty. Waters is preparing various ordinances for adoption. He said that the recreation fee ordinance will need a definition for ag industry. The Board will be given draft definitions to review before the March meeting. Atty, Waters will add the storm water management ordinance to the list for adoption.

Resident Carl Breininger had a comment on an issue discussed at previous meetings. He asks if the Board did a study regarding the necessity of having a township administrator position. The Board agreed that at this time the position of administrator / zoning officer was needed.

Resident Alan Siberini to address Board: Alan Siberini, a resident on Fritzing Road and Bill Beitler from Beitler Surveying asked the Board for their opinion regarding a possible subdivision plan. Mr. Siberini's 20 acre lot currently has one residence on it. He would like to subdivide creating one building lot about 10 acres, larger than 1.5 acres the zoning ordinance maximum building lot size. Mr. Beitler said some of the 10 acres would not be considered suitable for agriculture. He said only 1.5 acres would apply to the 10% rule. There were questions regarding this. Mr. Siberini would like to share his driveway with this lot. The subdivided parcel would be a flag lot with a pole length approximately 900 feet. The pole width would be from 80 feet at some points to 170 feet at other points. Dan Stonehouse said the ordinance requirements state a maximum pole length of 300 feet and a width of 125 feet. The Board agreed they would not give a waiver for a shared driveway if two driveways were possible. Mr. Siberini will look at his options and may attend a future meeting.

Thompson Street stop signs: Mr. Stonehouse said a resident requested that the Board place stop signs at the intersection of Thompson Street and Glen Court. Currently there are no stop signs. Kevin Huber and David Fink will meet on site and report back to the individual making the request.

Hunters Hill Road driveway letters: The Board approved the draft letter. Dan Stonehouse will meet with Kevin Huber regarding who should receive a letter.

Motion by Steve Bachman, seconded by David Fink to adopt Resolution #2011-10 – Appoint Jeff Christman as a member of the UCC Board of Appeals. Motion carried.

EAC Chair appointment: Motion by David Fink, seconded by Steve Bachman to appoint Priscilla Brennan as the chair for the EAC and to advertise the EAC meetings for the second Tuesday of each month at 7:30pm. Motion carried.

Public Comment: Resident Charlie Perich commented that the outside lights on the township building possibly were not working correctly. He said they seem to come off and on. Resident Arnold Metzger commented about bumps that exist on Central Road near Heil Road. Resident Wayne Frey commented about an accident that happened by his farm on Mountain Road and the speed limit and passing area changes along the roadway.

Correspondence: None

Adjournment: Motion by Steve Bachman, seconded by David Fink to adjourn the meeting at 8:20pm. Motion carried.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors