

February 14, 2013

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Present were Supervisors Steve Bachman, David Fink, and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, Township Solicitor Keith Strohl served in Atty. Waters absence, Chris Noll from Keystone Consulting Engineers Inc., and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Charlie Perich video recorded the meeting.

Approve minutes of the January 7, 2013 regular meeting and January 7, 2013 reorganization meeting: A motion was made by David Fink, seconded by Forrest Wessner III to approve the minutes of the January 7, 2013 regular meeting and January 7, 2013 reorganization meeting with the following two corrections; in the reorganization meeting remove the mileage reimbursement rate and amend it to read "the current IRS rate" and in the regular meeting minutes Forrest Wessner III seconded the adjournment of the meeting. Motion carried.

Public comment on agenda items: Resident Anne Hicks on old business

Executive Session: Telephone executive session to correct pay rate; David Fink made a motion to set Travis Moyer's hourly pay at \$18.54 and Alex Huber's hourly pay at \$13.00. Forrest Wessner III seconded the motion. Motion carried.

Payment of bills: Motion by Forrest Wessner III, seconded by David Fink to approve the payment of the bills General Fund Checks #eft1287 – eft1326 and 18725 – 18797 and no State Fund checks. Motion carried.

Treasurer's Report:

General Fund Checking 1/1	105,510.53
Revenue and Transfers	34,996.04
Expenditures	<u>(108,770.98)</u>
General Fund Checking 1/31	31,735.59
General Fund Money Market 1/1	211,235.64
Revenue	64,832.53
Expenditures and Transfers	<u>(49,577.70)</u>
General Fund Money Market 1/31	226,490.47
State Fund Checking 1/1	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 1/31	1.00
State Fund Money Market 1/1	13,847.81
Revenue	4.12
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 1/31	13,851.93
Special Revenue Fund Savings 1/1	24,680.21
Revenue and Transfers	7.34

Expenditures and Transfers	(0.00)
Special Revenue Fund Savings 1/31	24,687.55
Recreation Fund Savings 1/1	4,870.90
Revenue and Transfers	1.45
Expenditures and Transfers	(0.00)
Recreation Fund Savings 1/31	4,872.35
Hunters Hill Bridge Fund Savings 1/1	3,285.42
Revenue and Transfers	.63
Expenditures and Transfers	(17,693.05)
Hunters Hill Bridge Fund Savings 1/31	100.41
Werleys Corner Road Turnback Fund 1/1	0.00
Revenue and Transfers	1000.14
Expenditures and Transfers	(0.00)
Werleys Corner Road Turnback Fund 1/31	1,000.14

Monthly Reports

Regional EMS Steering Committee Report: Steve Bachman reported no scheduled meeting.

Fire Company: David Fink reported on the Ham Raffle, fire calls, and volunteers are needed to serve in the kitchen. The grange will conclude their shoo-fly pie sales and are offering the kitchen equipment to the fire company. The legislation pertaining to the Games of Chance License has changed and it will have a negative impact on the volunteer fire company.

Director of Office Operations: Forrest Wessner III commented the payroll hours and wages will be sent to the Board of Supervisors the Tuesday before payroll. The proposed website is a concern and he will contact the person responsible.

Director of Parks and Recreation: Steve Bachman reported the reorganization of the recreation commission as Don Link, chairman, LeRoy Sorensen, vice-chairman, and Darryl Schafer, secretary.

Director of Public Works: David Fink reported he received public comment on the good job the road crew is doing on keeping the roads clear. The township received a letter from the State Police commending the road crew for their help in a recent incident.

Road Superintendent: Kevin Huber reported the road crew has been clearing snow, repairing the Sterling and the Mack truck. At the end of Schaller court the Penn DOT pipe is clogged and a driveway on Buckery needs to have maintenance. The Board directed Kevin to get quotes for aluminum roof coating for the building. Kevin will be meeting with companies pertaining to work on the Rex Road Bridge. The bridge is down on Werleys Corner Road. The road crew will try to return to tree trimming.

Township Administrator: Janice Bortz reported the township website was previously addressed in meeting. Hometown Press reported enough businesses have advertised to pay for this newsletter. The township is collecting newsletter articles and they will be sent to the Board of Supervisors for review. Hunters Hill audit is finished and currently working on the township's yearly audit. The LCATO dinner is rescheduled for March 22, 2013. Holly Edinger from Lehigh Valley Economic Development Corporation – Sustainable Development – will be at the April Heidelberg Township Board of Supervisors meeting. Workers Compensation Insurance has been acquired for the fire company volunteers. She is presently working on yearend paperwork.

Township Zoning Officer: Roy Stewart was not present for the meeting but gave a written report.

Township Engineer: Roy Stewart was not present for the meeting but Chris from Keystone Consulting Engineers was present for discussion on the Lentz planning module.

Environmental Advisory Council Report: No report.

Subdivisions/Land Development: None

Old Business

Review Jason Lentz Sewage Planning Module – Sawmill Road: Chris Noll, Keystone Consulting Engineers offered direction to the Board of Supervisors as to their responsibility for this planning module. He commented that the Board is recognizing that the Lentz's cannot do anything else (pertaining to the septic system) on this property. The Department of Environmental Protection will regulate the encroachments, etc.

Tom Klucick agreed with this analysis.

Anne Hicks requested the Board to disapprove this module and read a letter.

Chris, Keystone Eng., and Tom Klucick commented that there will be legal monitoring, it will be part of the DEP permit, and DEP enforces this. It is a resolution for a revision to the township act 537 plan. It was questioned if there is an appeal process for the resolution and Atty. Keith Strohl was not sure if you can appeal a resolution.

A motion was made by David Fink, seconded by Forrest Wessner III, to pass Resolution #2013-11-Addition of Lentz planning module to Act 527 plan. Motion carried.

New Business

Charlie Perich to address Board regarding permit fees: Resident Charlie Perich questioned the Board regarding building permit fees and what does the permit provide him. Steve Bachman commented the county uses this information for real estate tax. Charlie's concern is with the fee; the Board commented under the UCC code you need a demolition permit, \$56.00 goes to the township, \$6.00 to the state, and the rest to the building inspector.

Sidney German to address board regarding drainage ditch/easement: Sid German commented the ditch is a hazard and he would like to close the ditch. The Board of Supervisors suggested Kevin and Roy meet on site.

Recycling: David Fink commented residents, agricultural, and commercial may recycle. There might have been some confusion because commercial was eliminated from the yard waste recycling when Washington Township had it. Steve Bachman commented Tim Bollinger, Lehigh County Recycling Coordinator, recommends to let anyone use the recycling center and the township receives 904 grant money for the tonnage; greater the tonnage the more money the township receives. Steve Bachman commented the haulers record the tonnage of commercial and residential that they pick up in the township.

Plowing private property for non-profits: Janice Bortz asked the Board to explain the policy for plowing these properties. Kevin Huber explained that presently the township plows the Germansville Fire Company parking lot and the cemetery at Heidelberg Church (when needed). The Board of Supervisors commented the policy is to plow snow at the fire company and any church cemetery when needed for a funeral. Resident John Zellner recommended snow removal at the fire company for a Medevac landing.

Township website: Previously addressed

Franchise agreement: Atty. Keith Strohl commented that the current agreements were to be extended and he did changes to the agreements. The previous agreements were twenty years old. He stated that

the Blue Ridge Cable and RCN are identical and recommended adopting an ordinance. David Fink recommended advertising the ordinance. Forrest Wessner III seconded the motion. Motion carried.

Add 492.019 expenditure account to Special Revenue Fund and 392.040 revenue account to Werleys Corner Road Turnback Fund: Forrest Wessner III made a motion to approve these two accounts. David Fink seconded the motion. Motion carried.

Bidding for road material and fuel: David Fink made a motion to advertise road materials, fuel, and any other projects. Forrest Wessner III seconded the motion. Motion carried.

Other Business

David Fink made a motion to ask Janice to do a dollar breakdown of the costs for the Building Code Appeal Board Hearing for Heidelberg Church and refund Heidelberg Church for the money not used. Steve Bachman seconded the motion. Motion carried.

Public Comment:

Resident Carl Breininger asked the Board if the township is applying for any grants. Janice Bortz responded she is looking for grants and sent letters to the legislators pertaining to the Rex Road bridge.

Correspondence: David Fink reported the state gaming commission regulations have changed and this will have a negative monetary impact on Germansville Fire Company (basically all volunteer fire companies).

Steve Bachman asked Atty. Keith Strohl on procedure for a meeting with Lynn & Heidelberg Township Supervisors. Atty. Strohl commented employee issues would be an executive session. Creating policies and procedures would be a public meeting. Steve Bachman asked the Board's approval to discuss a meeting time with Lynn Township.

Adjournment:

Motion made by Forrest Wessner III to adjourn the meeting at 8:40 p.m. David Fink seconded the motion. Motion carried.

Respectfully submitted as transcribed by Kathy Hermany,

Janice M. Bortz
Secretary to the Board of Supervisors