

April 11, 2013

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Present were Supervisors Steve Bachman, David Fink, and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, Township Solicitor Charles Waters, Roy Stewart from Keystone Consulting Engineers Inc., and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Charlie Perich video recorded the meeting.

Approve minutes of the March 14, 2013 regular monthly meeting: A motion was made by David Fink, seconded by Forrest Wessner III to approve the meeting minutes of March 14, 2013. Motion carried.

Public comment on agenda items: None

Executive Session: Steve Bachman, David Fink, Forrest Wessner III, Atty. Waters, and Kathy Hermany held an executive session from 7:32 to 7:35 p.m. Atty. Waters commented the session was to discuss employee related matters.

Payment of bills: Motion by Forrest Wessner III, seconded by David Fink to approve the payment of the bills General Fund Checks #eft1353 – eft1374 and 18857 – 18904 and no State Fund checks. Motion carried.

Treasurer's Report:

General Fund Checking 3/1	12,302.30
Revenue and Transfers	75,731.68
Expenditures	<u>(59,256.96)</u>
General Fund Checking 3/29	28,777.02
General Fund Money Market 3/1	226,109.51
Revenue	60,286.53
Expenditures and Transfers	<u>(74,805.93)</u>
General Fund Money Market 3/29	211,662.06
State Fund Checking 3/1	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 3/29	1.00
State Fund Money Market 3/1	13,855.48
Revenue	3.30
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 3/29	13,858.78
Special Revenue Fund Savings 3/1	22,259.37
Revenue and Transfers	5.31
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 3/29	22,264.68

Recreation Fund Savings 3/1	7,308.11
Revenue and Transfers	1.74
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 3/29	7,309.85
Hunters Hill Bridge Fund Savings 3/1	95.44
Revenue and Transfers	.01
Expenditures and Transfers	<u>(95.45)</u>
Hunters Hill Bridge Fund Savings 3/29	0.00
Werleys Corner Road Turnback Fund 3/1	175,028.42
Revenue and Transfers	55.63
Expenditures and Transfers	<u>(0.00)</u>
Werleys Corner Road Turnback Fund 3/29	175,084.05

### Monthly Reports

Regional EMS Steering Committee Report: Steve Bachman attended the meeting on March 20, 2013; there was discussion on a Joint Relief Association.

Fire Company: David Fink reported he attended a meeting at Trexlertown Fire Company on retention and recruitment of fire police and fire fighters.

Director of Office Operations: Forrest Wessner III made a motion to hire Kathy Hermany full time in her current position, at current salary, and pro-rated 3 weeks vacation. David Fink seconded the motion. Motion carried.

Director of Parks and Recreation: Steve Bachman reported the dugouts are almost complete, requested Kevin to look at the basketball courts, stone on parking lots at the recreation fields. and planning for "A Night In The Country" is on schedule".

Director of Public Works: David Fink will report on the Rex Road Bridge under new business.

Road Superintendent: Kevin Huber reported the road crew has swept roads, worked on Rex Road Bridge, one pipe in on Werleys Corner Road, received paving prices from Kuhn's & Anthony, and an estimate on sealing the roof on the building. He estimated \$880.00 for exhaust fans and louvers (in the garage) if the road crew installs them. David Fink made a motion to purchase the fans and louvers from Farm Tech. Forrest Wessner III seconded the motion. Motion carried.

Township Administrator: Janice Bortz reported she received two right to know requests and met with the planning commission on reviewing the proposed sign ordinances. Tough Mudder will be at the May 9, 2013 township meeting. Janice and Carol Betz had a meeting on the EIT office audit. Hometown Press should have the newsletter to residents by the end of May. She spoke with the representative from Berkheimer, earned income tax collector, about confusion with the EIT office.

Township Zoning Officer: Roy Stewart gave a report on permits and one Zoning Hearing Board appeal.

Township Engineer: Roy Stewart reported Tough Mudder will be at next township meeting.

Environmental Advisory Council Report: Janice Bortz reported that the EAC requested if they would be able to give a \$100.00 scholarship at the school again this year. The Board of Supervisors gave a favorable consensus for the scholarship.

Subdivisions/Land Development: None  
Old Business

Drainage ditch/easement – Sid German property: Kevin Huber requested direction from the board as to what involvement the township should have for this ditch. David Fink and general consensus from the other board members was to only be in the road “right of way”. The Board suggested Janice and Roy draft a letter to Sid German pertaining to this drainage ditch.

New Business

Holly Edinger from Envision Lehigh Valley gave a brief summary and a printed handout on this public outreach program. The goal of this program is to gather input from residents on their values, goals and regional identity. Steve Bachman suggested that she attend a planning commission meeting.

Fire Company Finances: David Fink met with Goodwill Fire Company representatives on the finances of the fire company.

Paul Grothouse gave a summary on the finances of the fire company. He explained the gambling law has impacted the fund raising of the fire company and if the fire company continues without income from raffles, etc. the fire company will become insolvent by July 2014. The fire company is proposing a regular and consistent core of funding and requesting the township impose a fire tax. The fire company would then give up the \$10,000.00 they receive from the township and remove gambling from funding.

David Fink responded with two alternatives:

- LST Tax – this is imposed on the people who are employed in the township; the township has minimal employees
- Fire Tax – this is imposed by millage on real estate in the township

There was general discussion on this subject and the board requested Atty. Waters and Janice do research on the legalities of fire tax (imposing, collecting, and dispersing). The Board also requested public input from the residents on the fire tax. The Board thanked the fire company representatives for their service to the township.

Rex Road Bridge: David Fink made a motion to begin the bidding immediately for the Rex Road Bridge project. Forrest Wessner III seconded the motion. Motion carried.

Public Comment:

Resident Randy Metzger commented on thanking the Board for placing “No Littering Signs” on Bake Oven Road. There is a neighborhood dog concern on Bake Oven Road. He is concerned with the traffic on Bake Oven Road that goes back and forth to the knob and requested the Board to close the road there.

Correspondence: None

Adjournment:

Motion made by David Fink to adjourn the meeting at 8:45 p.m. Forrest Wessner III seconded the motion. Motion carried.

Respectfully submitted as transcribed by Kathy Hermany,

Janice M. Bortz  
Secretary to the Board of Supervisors