

May 12, 2011

The Heidelberg Township Board of Supervisors held a hearing at 7:20pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Atty. Waters explained that the purpose of the hearing was to receive comments regarding the proposed amendments to the zoning ordinance and subdivision/land development ordinance. The amendments concern recreation fees, open space and off-premise signs.

There were no comments. The hearing was adjourned at 7:25pm.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors

May 12, 2011

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Recording of Meeting: Resident Charlie Perich video taped the meeting.

Motion by Forrest Wessner III, seconded by David Fink to approve the minutes of the April 14, 2011 regular meeting. Motion carried.

Public comment on agenda items: Resident Carl Breininger may have comments.

Executive session: An executive session was held from 7:35pm to 7:40pm with David Fink, Forrest Wessner III, Kevin Huber and Atty. Waters present. Atty. Waters stated that an employee matter was discussed.

Motion by David Fink, seconded by Forrest Wessner III to approve the payment of the bills General Fund Checks # eft725-eft750, 17622-17691 and no State Fund Checks. Motion carried.

Treasurer's Report:

General Fund Checking 4/01	3,197.34
Revenue and Transfers	170,322.96
Expenditures	<u>(41,823.45)</u>
General Fund Checking 4/29	131,696.85
General Fund Money Market 4/01	8,428.25
Revenue	216,985.01
Expenditures and Transfers	<u>(168,471.46)</u>
General Fund Money Market 4/29	56,941.80
State Fund Checking 4/01	1.00
Revenue and Transfers	2,730.00

Expenditures	<u>(2,730.00)</u>
State Fund Checking 4/29	1.00
State Fund Money Market 4/01	1,911.45
Revenue	144,746.45
Expenditures and Transfers	<u>(2,730.00)</u>
State Fund Money Market 4/29	143,927.90
Special Revenue Fund Savings 4/01	23,301.28
Revenue and Transfers	9.70
Expenditures and Transfers	<u>(10,716.58)</u>
Special Revenue Fund Savings 4/29	12,594.40
Recreation Fund Savings 4/01	2,417.88
Revenue and Transfers	1.15
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 4/29	2,419.03
Hunters Hill Road Bridge Fund 4/01	79,758.11
Revenue	42.77
Expenditures and Transfers	<u>(29,014.82)</u>
Hunters Hill Road Bridge Fund 4/29	50,786.06

Steve Bachman, Director of Office Operations, was absent from the meeting.

Forrest Wessner III, Director of Parks and Recreation, discussed the Northwestern Recreation Commission's April meeting.

David Fink, Director of Public Works, said the lines will be painted on the township parking lot as soon as the weather permits. He and Kevin Huber met with Bi-State Construction regarding Hunters Hill bridge construction issues.

Kevin Huber, Road Superintendent, gave his road report. He said electric was run to the pole by the recycling center and a light can be attached. Motion by Forrest Wessner III, seconded by David Fink to advertise the hiring of a part-time road worker. Motion carried.

Daniel Stonehouse, Administrator/Zoning Officer, gave his report. He was asked by Steve Bachman to mention Kathy Hermany's proposed new computer. The cost will be about \$1,300.00. The Board agreed that Mr. Stonehouse should order the computer. The township received a PA state grant for \$18,077 for the upgrading of traffic signs. The Board agreed that Mr. Stonehouse should advertise for bids for the required bridge grant audit. Atty. Waters will review the proposed renewal agreement for the franchise with RCN cable.

Roy Stewart, Township Engineer, was not present.

EAC report: No one from the EAC was present.

Subdivision/Land Development: None

Employee Handbook: Motion by David Fink, seconded by Forrest Wessner III to adopt the Employee Handbook with the corrections dated 5/12/11. Motion carried.

Alan Siberini SALDO waiver request: Alan Siberini was present. Dan Stonehouse said the Planning Commission members had no recommendations regarding the request. The Board is not in favor of the waiver request due to the length of the pole and the water in the area. It was suggested that Mr. Siberini look into an alternate subdivision location. Motion by Forrest Wessner III, seconded by David Fink to deny Alan Siberini's waiver request. Motion carried. Mr. Siberini requested the denial in writing. Mr. Stonehouse will send a denial letter to Mr. Siberini.

EAC Scholarship: The Board agreed that the EAC could give a \$100.00 scholarship to a NWL senior using the money from the EAC recycling event held last year. Senior Shani Hohnneck was selected by the EAC members as the winner of the essay contest and will receive the \$100.00 scholarship.

Spring/Summer Newsletter: The Board agreed to hold off on publishing a newsletter until closer to the Hunters Hill bridge project completion. Articles should be given to Janice Bortz by early September.

Ordinance #2011-1 – Motion by Forrest Wessner III, seconded by David Fink to adopt Ordinance #2011-1 – amendments to ordinances including zoning, subdivision / land development, EAC, key lock box and storm water management. Motion carried. Resident Carl Breininger questioned the maximum 3 feet x 3 feet sign size requirement. Mr. Stonehouse said that requirement was for off-premise signs only.

Resolution #2011-13 – Motion by Forrest Wessner III, seconded by David Fink to adopt the price adjustment for bituminous materials for small quantities. Motion carried.

Review road oil bids: Motion by Forrest Wessner III, seconded by David Fink to accept the low bid for the joint road oil bid from Dosch King Emulsions Inc. for 6,000 gallons CRS-2PME-3M for Heidelberg Township, 25,000 gallons CRS-2PME-3M for Lowhill Township, 35,000 gallons CRS-2PME-3M for Lynn Township, 50,000 gallons CRS-2PME-3M for Weisenberg Township, all at \$2.04 per gallon for a project total of \$236,640.00 with the disclaimer that if a break down occurs and oil is not delivered in a timely manner then the second lowest bid from Asphalt Maintenance Solutions will be used. Motion carried.

2011 Road Oil Bids

	Bidder	Item #	Unit Price		Final Total	
			Per Ton		All Items	
1.	Asphalt Maintenance Solutions Inc. PO Box 387 Center Valley PA 18034	all items	2.09		242,440.00	
2.	Dosch King Emulsions Inc. 16 Troy Hills Road Whippany NJ 07981	all items	2.04		236,640.00	Awarded bid contract
3.	Eastern Industries Inc. 4401 Camp Meeting Road Center Valley PA 18034	1 2 3	2.39 2.25 2.24			
		4	2.22		259,990.00	
4.	Garden State Asphalt Materials Inc. 100 Bilby Road Hackettstown NJ 07840	all items	2.25		260,884.00	
5.	HRI Inc. 1525 Millville Road Bloomsburg PA 17815	all items	2.22		257,520.00	

Review road materials and fuel bids: No bids for fuel oil were received. The Board approved advertising the fuel oil bids again. Motion by David Fink, seconded by Forrest Wessner III to accept the low bid from Eastern Industries Inc. item #1 – 50 tons cold patch, \$103.00 FOB, \$108.60 delivered. Motion carried. Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Eastern Industries Inc. item #2 – 200 tons #1 Stone, \$8.50 FOB, \$12.40 delivered. Motion carried. Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Lehigh Asphalt Paving & Construction item #3 – 350 tons #8 Stone, \$12.00 FOB, \$15.75 delivered. Motion carried. Motion by David Fink, seconded by Forrest Wessner III to accept the low bid from Eastern Industries Inc. item #4 – 100 tons #57 Stone, \$9.15 FOB, \$13.05 delivered. Motion carried. Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Eastern Industries Inc. item #5 – 200 tons #2A aggregate, \$6.85 FOB, \$10.75 delivered. Motion carried. Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Slatedate Aggregate Materials item #6 – 200 tons 2RC, \$5.00 FOB, \$8.90 delivered. Motion carried. Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Lehigh Asphalt Paving & Construction item #7 – 500 tons anti-skid, \$8.75 FOB, \$12.25 delivered. Motion carried. Motion by David Fink, seconded by Forrest Wessner III to reject all bids for item #8 – 300 tons 9.5mm Superpave and item #9 – 300 tons 19.0 mm Superpave. Motion carried. The state contract for items #8 and #9 are at a lower cost.

Review in-place bids: Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Bracalente Construction Inc. for item #1a.1 – 1,347 tons 19.0 mm Superpave, \$67.30/ton, item #1a.2 – 347 LF driveway milling, \$3.00/LF, item #1b.1 – 196 tons 19.0 mm Superpave, \$67.30, total project \$104,884.90. Motion carried.

Heidelberg Township		Bid Opening 5/12/11, 11:00am - Review and Award 5/12/11, 7:30pm				
Bidder Name:	Eastern Industries Inc.	Lehigh Asphalt Paving & Construction	Slatedate Aggregate Materials	Bracalente Construction Inc.	Kuhns & Anthony Paving Co. Inc.	Livengood Excavators Inc.
Materials Bid Item:	FOB/DEL.	FOB/DEL.	FOB/DEL.	FOB/DEL	FOB/DEL	FOB/DEL
1. 50 tons Cold Patch	103.00/108.60	no bid	no bid	NO BIDS FOR	NO BIDS FOR	NO BIDS FOR
2. 200 tons #1 Stone	8.50/12.40	9.25/12.75	no bid	MATERIALS	MATERIALS	MATERIALS
3. 350 tons #8 Stone, 1% wash	13.75/18.23	12.00/15.75	no bid			
4. 100 tons #57 Stone, 2% wash	9.15/13.05	9.50/13.00	no bid			
5. 500 tons #2A aggregate	6.85/10.75	8.00/11.50	no bid			
6. 200 tons 2RC	5.25/9.73	8.00/11.50	5.00/8.90			
7. 500 tons Anti-skid	8.85/13.33	8.75/12.25	no bid			
8. 300 tons 9.5mm Superpave ***	57.00/ (76.00per hr)	59.75/66.75				
9. 300 tons 19.0 mm Superpave ***	55.00/ (76.00per hr.)	55.85/62.85				
10. 1,500 gal. 89 octane gas	no bid	no bid	no bid			
11. 3,500 gal. #2 heating oil	no bid	no bid	no bid			
12. 5,500 gal. B5 bio-diesel	no bid	no bid	no bid			
*** NOTE: Items 8 & 9 - rejected bids.						
	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price	Unit Price
In-Place Bid Item:						
1a.1 1,347 tons 19.0mm Superpave	86.35	NO BIDS FOR	NO BIDS	67.30	79.48	73.44
1a.2 347 LF Driveway milling	3.00	IN-PLACE	IN-PLACE	3.00	8.60	3.89
1b.1 196 tons 19.0mm Superpave	86.35			67.30	79.48	74.52
Total Amount of Bid	\$134,279.05			\$104,884.90	\$125,621.84	\$114,879.43
GRAY AREAS ARE THE ACCEPTED AND AWARDED BIDS.						

PennDOT HOP permit for Fenstermacher and Mountain Road intersection: Dan Stonehouse said that Kevin Huber and Roy Stewart agree with him that the Board should take no action on the HOP permit request until Mr. Masters submits an updated plan showing details of the apron back to the existing Fenstermacher Road. No construction documents or explanation of construction was given with the original plan submission. The Board agreed to take no action at this time.

Ultra-bond for dirt roads: After discussion with Kevin Huber the Board agreed to order the same amount of ultra-bond as last year.

Lehigh Tax Collection Committee update: Janice Bortz updated the Board on the progress of the LTCC. There will be an informational meeting on June 23rd and all supervisors, payroll personnel, managers/administrators, business owners and TCC delegates will be invited to attend.

Resolution #2011-14 – Motion by Forrest Wessner III, seconded by David Fink to adopt Resolution #2011- 14 – Intent to follow Municipal Records Manual approved 12/16/2008 for disposition of records. Motion carried.

Resolution #2011-15 – Motion by Forrest Wessner III, seconded by David Fink to adopt Resolution #2011-15 – Intent to dispose of certain municipal records. Motion carried.

Use of other building inspectors: David Fink had asked Dan Stonehouse to put together a list of other agencies to be used as building inspectors. Mr. Stonehouse referred the Board to his memo dated 11/28/10. The Board will continue discussion at a future date.

Public Comment: Resident Charlie Perich asked about the LVPC Natural Heritage Committee. Dan Stonehouse said he was unable to attend the first meeting on April 29th. Priscilla Brennan or another EAC member will be attending future meetings. Resident John Zellner commented about the quality of the Washington Township newsletter which is professionally printed and paid for by business advertisements. Forrest Wessner III thanked Kevin Huber and Travis Moyer for the personal time they put in while running fill from the Leaser Lake construction site to the Germansville Fire Company lot. Mr. Wessner also mentioned that some township equipment is occasionally parked on private property near a work site instead of bringing it back to the township building every day.

Correspondence: Janice Bortz informed the Board of the thank you letter received from the Germansville Fire Company for the township's 2010 donation.

Adjournment: Motion by Forrest Wessner III, seconded by David Fink to adjourn the meeting at 8:35pm. Motion carried.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors