

May 9, 2013

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Present were Supervisors Steve Bachman, David Fink, and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, Solicitor Keith Strohl served in Atty. Waters absence, Roy Stewart from Keystone Consulting Engineers Inc., and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Charlie Perich video recorded the meeting.

Approve minutes of the April 11, 2013 regular monthly meeting: A motion was made by Forrest Wessner III, seconded by David Fink to approve the meeting minutes of April 11, 2013. Motion carried.

Public comment on agenda items: Resident Carl Breininger might have comments on agenda items.

Executive Session: None

Payment of bills: Motion by Forrest Wessner III, seconded by David Fink to approve the payment of the bills General Fund Checks #eft1375 – eft1400 and 18905 – 18943 and no State Fund checks. Motion carried.

Treasurer's Report:

General Fund Checking 3/30	28,777.02
Revenue and Transfers	72,767.69
Expenditures	<u>(63,900.34)</u>
General Fund Checking 4/30	37,644.37
General Fund Money Market 3/30	211,662.06
Revenue	29,929.18
Expenditures and Transfers	<u>(71,841.94)</u>
General Fund Money Market 4/30	169,749.30
State Fund Checking 3/30	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 4/30	1.00
State Fund Money Market 3/30	13,858.78
Revenue	147,033.18
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 4/30	160,891.96
Special Revenue Fund Savings 3/30	22,264.68
Revenue and Transfers	5.83
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 4/30	22,270.51
Recreation Fund Savings 3/30	7,309.85

Revenue and Transfers	1.91
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 4/30	7,311.76
Werleys Corner Road Turnback Fund 3/30	175,084.05
Revenue and Transfers	61.41
Expenditures and Transfers	<u>(0.00)</u>
Werleys Corner Road Turnback Fund 4/30	175,145.46

Monthly Reports

Regional EMS Steering Committee Report: No meeting

Fire Company: David Fink reported there are legislative changes pending to the small games of chance license and discussion on fire tax will be under old business. Jay Scheffler reported the fire fighters finished class on propane emergencies.

Director of Office Operations: Forrest Wessner III reported the number of zoning and building permits issued are up from last year. The Permit Manager software has been upgraded with some new features.

Director of Parks and Recreation: Forrest Wessner III reported on the recreation commission. They will go ahead with making the soccer field. The recreation commission is in need of topsoil.

Director of Public Works: David Fink commented on a bridge on Buckery Road needs maintenance; he proposes to request the engineer look at the bridge and come back with options to repair this bridge. Roy Stewart said he will request Ryan at Keystone Engineers to look at the bridge.

Road Superintendent: Kevin Huber reported they have done grading, ultra bond on dirt roads, and paved three roads. On Werleys Corner Road they will be replacing double pipes with a box culvert. Next month they will be oil and chipping. David Fink requested Kevin check into Penn DOT signs corrected for Werleys Corner Road; a road closed sign is missing and a cross hatch sign on Route 100 should be removed.

Township Administrator: Janice Bortz reported she opened and closed township building for a zoning hearing appeal, and attended the Penn DOT HOP Occupancy Seminar at the Lehigh Valley Planning Commission, scheduled audit (June 5th) for the EIT office. She met with Jim Kampstra about pension audit, and had the pension audit which is not quite done. Delaware Valley Health Insurance Trust had a workshop that she attended. The bid placements were done, newsletter complete and should be mailed by next week.

Township Zoning Officer: Roy Stewart gave a report on permits and one violation letter was written.

Township Engineer: A letter was sent to Sid German pertaining to a ditch on his property. He addressed the Board of Supervisors comments on the Fenstermacher Road project and he will forward to David Masters.

Environmental Advisory Council Report: Janice Bortz reported for the EAC that Trisha Bankowski is the recipient of the \$100.00 scholarship from the EAC that will be given at the school next week.

Subdivisions/Land Development: None

Old Business

Fire Tax: David Fink gave an overview of the previous discussion on fire tax and requested Atty. Strohl give an update. Atty. Strohl referenced the second class township code; the implementation of tax would be Real Estate Tax, could be done by resolution (advertise 3 consecutive weeks) according to the local tax enabling law. The appropriation of the tax could be used for purchasing, maintaining equipment, training, and minimal portion for salaries. The fire company would be required to report an annual report to the township. An ordinance could be done to create rules and regulations governing the fire company. David Fink will meet with the financial secretary and look at some accounts. Paul Grothouse commented he would recommend the millage be set to support the fire company long term. Phyllis Breininger questioned if the fire tax received discount and penalty dates and who would collect the delinquent fire tax.

Resident Carl Breininger commented that there is a resolution to amend the law pertaining to the small games of chance license.

New Business

Tough Mudder representatives to address Board about June 1st & 2nd event and request specific road closures: David Jandl addressed the Board of Supervisors about the location of the event. Jon Barker, general manager of Tough Mudder commented that this event is a challenge not a competition and is approximately 10 to 12 miles of obstacles. Bruce Anderson, Pidcock Eng., presented the traffic plan for this event. Portions of Scheirers Road in Heidelberg Township will be closed. All participants, spectators, volunteers will park behind the Weis on Route 100 and be bussed to the site. The only parking on site will be VIP and emergency personnel. Fire Chief Jay Scheffler questioned if there would be radio communication with the emergency personnel within the location? Jon Barker stated a command post will be inside with radio contact. Jay Scheffler commented Miracle League is designated site for Medevac landing, Cetronia will be taking care of ambulance service, and Germansville Fire Company will only be on site at the fire pit.

Forrest Wessner III made a motion to approve the road closure as requested; Scheirers Road between Lowhill Township line and Sell Road and Mulberry Drive between Sell Road and Juniper Drive. David Fink seconded the motion. Motion carried.

Steve Bachman explained the escrow agreement with Tough Mudder in the amount of \$5000.00. David Fink made a motion to accept the escrow agreement from Tough Mudder. Forrest Wessner III seconded the motion. Motion carried.

Roy Laudenslager to address Board about PUC and trees on lines: Roy Laudenslager cancelled his request to be on agenda.

Fire Tax Discussion: Previously addressed.

Review bids received – materials, fuel, Rex Road Bridge (3):

Rex Road Bridge Bids:

Motion by David Fink, seconded by Forrest Wessner III to accept the bid from Chemung for bridge decking at \$56,357.81. Motion carried. No other bidders.

Motion by Forrest Wessner III, seconded by David Fink to accept the bid from Professional Construction Contractors at \$11,747.00 for painting Rex Road Bridge. Motion carried. No other bidders.

Motion by David Fink, seconded by Forrest Wessner III to accept the bid from Chemung for guide rail at \$3626.00. Motion carried. No other bidders.

Material Bids:

Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Eastern Industries Inc. item #1 – 150 tons of 9.5mm Superpave, \$59.00 FOB, and \$77.00/hr. delivered. Motion carried.

Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Lehigh Asphalt item #2 – 150 tons of 19.0mm Superpave, \$48.00 FOB, \$63.00 delivered. Motion carried.

Motion by David Fink, seconded by Forrest Wessner III to accept the bid from Eastern Industries Inc. item #3 – 25 tons of Cold Patch, \$110.00 FOB, and \$115.00 delivered. Motion carried.

Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Eastern Industries Inc. item #4 – 100 tons of #1 stone, \$8.90 FOB, \$12.15 delivered. Motion carried.

Motion by David Fink, seconded by Forrest Wessner III to accept the low bid from Eastern Industries Inc. item #5 – 800 tons of #8 stone, 1% wash, \$11.25 FOB, \$15.95 delivered. Motion carried.

Motion by David Fink, seconded by Forrest Wessner III to accept the low bid from Eastern Industries Inc. item #6 – 200 tons of #57 stone, 2% wash, \$9.55 FOB, and \$12.80 delivered. Motion carried.

Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Lehigh Asphalt item #7 – 500 tons of #2A aggregate, \$8.25 FOB, and \$12.00 delivered. Motion carried.

Motion by David Fink, seconded by Forrest Wessner III to reject the bids for item #8 - 200 tons of 2RC. Motion carried.

Motion by Forrest Wessner III, seconded by David Fink to accept the low bid from Eastern Industries Inc. item #9 – 400 tons of Antiskid, \$9.00 FOB, and \$12.25 delivered. Motion carried.

Motion by David Fink, seconded by Forrest Wessner III to accept the bid from Lehigh Asphalt item #10 – 100 tons of B1 Sand, \$11.00 FOB, and \$14.75 delivered. Motion carried.

Fuel Bids:

Motion by David Fink, seconded by Forrest Wessner III to accept the bid from Suburban Propane dba Farm & Home Energy item #1 - 1,500 gal. 89 octane gas at 3.3330. Motion carried.

Motion by Forrest Wessner III, seconded by David Fink to accept the bid from Suburban Propane dba Farm & Home Energy item #2 - 3,500 gal. #2 heating oil at 3.2300. Motion carried.

Motion by David Fink, seconded by Forrest Wessner III to accept the bid from Suburban Propane dba Farm & Home Energy item #3 - 5,500 gal. B5 bio-diesel at 3.4960. Motion carried.

Motion by Forrest Wessner III, seconded by David Fink to accept the bid from Suburban Propane dba Farm & Home Energy item #4 - 1,500 gal. propane at 1.7744. Motion carried.

Review joint road oil bid awarded by Lynn Township: Dosch King was awarded the bid for 145,000 gallons of road oil at \$1.96 gallon; Heidelberg Township ordered 30,000 gallons.

Heidelberg Township

Bid Opening 5/6/13, 11:00am - Review and Award 5/9/13, 7:30pm

Bidder Name:	Eastern Industries Inc. ***below	Lehigh Asphalt Paving & Construction	Suburban Propane dba Farm & Home Energy
Materials Bid Item:	FOB/DEL.(per ton)	FOB/DEL. (per ton)	FOB/DEL (per gal)
1. 150 tons 9.5mm Superpave	59.00/77.00 hr. O/W	62.00/77.00 A	n/a
2. 150 tons 19.0mm Superpave	49.50/77.00 hr. O/W	48.00/63.00 A	n/a
3. 25 tons Cold Patch	110.00/115.00 W	No Bid	n/a
4. 100 tons #1 Stone	8.90/12.15 O	9.50/13.25 A	n/a
5. 800 tons #8 Stone, 1% wash	11.25/15.95 K	12.00/15.75 A	n/a
6. 200 tons #57 Stone, 2% wash	9.55/12.80 O	9.50/13.25 A	n/a
7. 500 tons #2A aggregate	9.00/12.25 E	8.25/12.00 A	n/a
8. 200 tons 2RC REJECTED	5.50/8.75 K	8.25/12.00 A	n/a
9. 400 tons Anti-skid	9.00/12.25 O	9.25/13.00 A	n/a

10. 100 tons B1 Sand	No Bid	11.00/14.75	A	n/a
Fuel Bid Item:				Delivered to Twp.
1. 1,500 gal. 89 octane gas	n/a	n/a		3.3330
2. 3,500 gal. #2 heating oil	n/a	n/a		3.2300
3. 5,500 gal. B5 bio-diesel	n/a	n/a		3.4960
4. 1500 gal. Propane	n/a	n/a		1.7744
Awarded Bids Are Hi Lighted In Gray				

NOTE: Distance from Township Building --- A - Andreas 6.8 miles E - Egypt 9.8 miles
K - Kutztown 14.3 miles O - Ormrod 8.9 miles W - Wescosville 12.9 miles
**** Eastern Industries Bid includes 22 Ton minimum delivery charge.

Addition to Agriculture Security Area – Mark Heintzelman Property: David Fink made motion to table this addition of the Mark Heintzelman property to the Agriculture Security Area. Forrest Wessner III seconded the motion. Motion carried.

Resolution #2013-11 – Heidelberg Township Non-Uniformed Employee Pension Plan adopting procedures for choosing professional services (Act 44 of 2009): Forrest Wessner III made a motion to adopt Resolution #2013-11 for the Heidelberg Township Non-Uniformed Employee Pension Plan adopting procedures for choosing professional services (Act 44 of 2009). David Fink seconded the motion. Motion carried.

Review revisions to sign ordinance: Steve Bachman made a motion to table this review of revisions to the sign ordinance until next month. David Fink seconded the motion. Motion carried.

Public Comment: None

Correspondence: Steve Bachman commented during Storm Sandy our Emergency Management Coordinator, Matthew Nemeth, missed one week of work (without pay) due to emergency management duties. Lynn Township proposed to pay him \$200.00 per day with \$100.00 from Lynn Township and \$100.00 from Heidelberg Township per day. Forrest Wessner III made a motion to pay Matthew Nemeth \$100.00 a day for missed work days when he provides duties as emergency management coordinator. David Fink seconded the motion. Motion carried.

Adjournment:

Motion made by Forrest Wessner III to adjourn the meeting at 8:30 p.m. David Fink seconded the motion. Motion carried.

Respectfully submitted as transcribed by Kathy Hermany.

Janice M. Bortz
Secretary to the Board of Supervisors