

September 13, 2012

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Present were Supervisors David Fink, Steve Bachman and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, Township Solicitor Charles Waters, Township Engineer and Zoning Officer Roy Stewart, and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: None

Approve minutes of the August 9, 2012 meeting: A motion was made by Forrest Wessner III, seconded by Steve Bachman to approve the minutes of the August 9, 2012 meeting. Motion carried.

Public comment on agenda items: None

Executive Session: None

Payment of bills: Motion by Steve Bachman, seconded by David Fink to approve the payment of the bills General Fund Checks #eft1155 – eft1180 and 18509 – 18558 and State Fund check #1676. Motion carried.

Treasurer's Report:

General Fund Checking 8/1	23,905.28
Revenue and Transfers	50,627.72
Expenditures	<u>(46,002.82)</u>
General Fund Checking 8/31	28,530.18
General Fund Money Market 8/1	213,799.75
Revenue	36,244.78
Expenditures and Transfers	<u>(48,776.22)</u>
General Fund Money Market 8/31	201,268.31
State Fund Checking 8/1	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 8/31	1.00
State Fund Money Market 8/1	68,299.42
Revenue	27.25
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 8/31	68,326.67
Special Revenue Fund Savings 8/1	24,644.12
Revenue and Transfers	7.31
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 7/31	24,651.43
Recreation Fund Savings 8/1	2,431.71
Revenue and Transfers	.72

Expenditures and Transfers	(0.00)
Recreation Fund Savings 8/31	2,432.43
Hunters Hill Road Bridge Fund 8/1	51,147.29
Revenue	20.41
Expenditures and Transfers	(0.00)
Hunters Hill Road Bridge Fund 8/31	51,167.70

Monthly Reports:

Regional EMS Steering Committee Report: Steve Bachman reported the committee is looking into starting a Relief Association Fund. Recruiting volunteers seems to be an issue and they are looking into Upper Macungie's recruiting process. Weisenberg Fire Company is holding a First Responder Class and it is full. Lynnport and New Tripoli Fire Company would like to sell 2 trucks and replace with one. Germansville Fire Company is stocking a spill trailer.

Fire Company: David Fink reported that he attended a demonstration of a ladder truck. Germansville Fire Company is hosting the 2000 club on Friday evenings.

Director of Office Operations: Forrest Wessner III reported the road crew will be moving the file cabinets in the office.

Director of Parks and Recreation: Steve Bachman reported that "A Night in the Country" was a success. The road crew did a great job and Miller Blood Bank had 13 donors. The new bleachers are done and the dugouts are under construction.

Director of Public Works: David Fink reported that the Rex Road Bridge is in definite need of repair.

Road Superintendent: Kevin Huber reported on the bridge inspection for the Rex Road Bridge. The report indicated the bridge needs immediate attention. There are two options to temporarily fix the bridge; narrow it down to a one lane bridge with proper signage or remove asphalt and replace bad areas with one inch steel from beam to beam and repave. David Fink commented with the Board's permission have Keystone Consulting Eng. start checking into options and cost to fix this bridge. Reservoir Road is finished being repaired. The road crew finished three catch basins, filled holes, cleaned pipes and gutters. On the township building roof they sealed around the chimney pipes, reported that there is hardly any paint on the roof and it is rusting in some places. David Fink recommended contacting the company who previously painted the roof to check on a warranty. Forrest Wessner III stated the road crew did a nice job on paving Vixen Court. Steve Bachman questioned who was responsible for the stop sign at Jon Kim's mall property and it was determined Mr. Kim (owner) is responsible. Steve asked Janice to check into this stop sign replacement. Kevin also reported that next month a car count will be done to adjust the traffic light at the school.

Township Administrator: Janice Bortz reported we received the invoice from PPL for the pole relocation from the Hunters Hill Road Bridge project. She is currently working on the budget.

Township Zoning Officer: Roy Stewart reported that he is waiting for a reply from the property owners of letters he wrote for Central Road, Hollenbach Road, and Heidelberg Heights Road.

Township Engineer: Roy Stewart asked if the Board had any questions on the proposed revisions for the driveway ordinance.

EAC report: No report.

Subdivisions/Land Development: None

Old Business:

Township Website: Janice Bortz reported she will be meeting with Julie Lubinsky about creating the website.

Township Newsletter: The Board agreed the newsletters should wait and go out in early spring. David Fink recommended contacting the Lehigh County Conservation District for articles for the newsletter. Roy Stewart commented for the MS4 permit paperwork he stated that the township will be doing a newsletter.

Street Lights: Janice reported there is nothing new with the street lights and contacting residents on their preference of the street lights staying or be removed.

Window Treatments: Two estimates were received for the blinds; Penn Blinds was \$1,395.00 and Blind Ambitions was \$1230.00. The two estimates included installation and would take approximately six weeks to get them in. Forrest Wessner made a motion to accept the proposal from Blind Ambitions at a price of \$1230.00 for seven windows. Steve Bachman seconded the motion. Motion carried.

New Business

Trick or Treat: Forrest Wessner III made a motion to have Trick or Treat on Saturday, October 27, 2012 from 6:00 to 8:00 p.m. Steve Bachman seconded the motion. Motion carried

2013 Pension MMO: Steve Bachman made a motion to accept the 2013 MMO totaling \$18,687.19. Forrest Wessner III seconded the motion. Motion carried.

Proposed amendment to Driveway Ordinance: General consensus of the Board of Supervisors is to have a turnaround required for new driveways only. Atty. Waters and Roy Stewart will check if SALDO is the same as the Driveway Ordinance. The sign ordinance and the plan right-of-way dedication section of SALDO needs to be reviewed.

Public Comment: None

Correspondence

Keep Pennsylvania Beautiful Request Letter: Lehigh County Conservation District sent a letter requesting known dump sites in our municipality.

Pioneer Days: Steve Bachman noted that the Lynn Heidelberg Historical Society will hold Pioneer Days on October 6, 2012 from 9:30 to 4:30 p.m. at Ontelaunee Park.

Adjournment:

Motion by Steve Bachman to adjourn the meeting at 8:10 p.m. Forrest Wessner III seconded the motion. Motion carried.

Respectfully submitted as transcribed by Kathy Hermany,

Janice M. Bortz
Secretary to the Board of Supervisors