

June 13, 2013

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Present were Supervisors Steve Bachman, David Fink, and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, Solicitor Keith Strohl served in Atty. Waters absence, Roy Stewart from Keystone Consulting Engineers Inc., and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Charlie Perich video recorded the meeting.

Approve minutes of the May 9, 2013 regular monthly meeting: A motion was made by Forrest Wessner III, seconded by David Fink to approve the meeting minutes of May 9, 2013. Motion carried.

Public comment on agenda items: Resident Carl Breininger might have comments on agenda items.

Executive Session: Steve Bachman, David Fink, Forrest Wessner III, Janice Bortz, Kevin Huber and Atty. Strohl held an executive session from 7:32 to 7:41 p.m. Janice Bortz and Kevin Huber returned at 7:41 p.m. Steve Bachman, David Fink, Forrest Wessner III, and Atty. Strohl returned at 7:44 p.m. Atty. Strohl commented the session was to discuss employee matters and legal issues.

Payment of bills: Motion by David Fink, seconded by Forrest Wessner III to approve the payment of the bills General Fund Checks #eft1401 – eft1441 and 18944 – 18992 and State Fund checks #1677-1678. Motion carried.

Treasurer's Report:

General Fund Checking 5/01	37,644.37
Revenue and Transfers	89,193.66
Expenditures	<u>(78,311.22)</u>
General Fund Checking 5/31	48,526.81
General Fund Money Market 5/01	169,749.30
Revenue	79,502.99
Expenditures and Transfers	<u>(87,342.16)</u>
General Fund Money Market 5/31	161,910.13
State Fund Checking 5/01	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 5/31	1.00
State Fund Money Market 5/01	160,891.96
Revenue	54.67
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 5/31	160,946.63
Special Revenue Fund Savings 5/01	22,270.51
Revenue and Transfers	4.39
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 5/31	22,274.90

Recreation Fund Savings 5/01	7,311.76
Revenue and Transfers	1.45
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 5/31	7,313.21
Werleys Corner Road Turnback Fund 5/01	175,145.46
Revenue and Transfers	59.51
Expenditures and Transfers	<u>(0.00)</u>
Werleys Corner Road Turnback Fund 5/31	175,204.97
Escrow for Tough Mudder Fund 5/01	0.00
Revenue and Transfers	7,487.57
Expenditures and Transfers	<u>(0.00)</u>
Escrow for Tough Mudder Fund 5/31	7,487.57

### Monthly Reports

Regional EMS Steering Committee Report: No meeting

Fire Company: David Fink commented his report will be about the fire tax under old business. Randy Metzger reported a tree down on lines on Bake Oven Road this past weekend. PPL cut their sections off lines and left; Verizon did not come to clear their lines. Penn DOT does not remove trees from utility lines. There is general concern as to how to address the issue of Verizon not removing trees from their lines. The Board of Supervisors requested Janice write a letter to the PUC and Verizon.

Director of Office Operations: Forrest Wessner III reported the office is running smoothly. Kathy attended an accessibility class for continuing education credits.

Director of Parks and Recreation: Steve Bachman reported on the recreation commission meeting. The recreation commission is searching for a top dressing machine. The next meeting is June 26, 2013.

Director of Public Works: David Fink commented on the summer workload for the road crew. David Fink made a motion to recommend hiring Jonathan Pasioka, as part time road crew, at the rate of \$15.00 an hour, and starting immediately. Forrest Wessner III seconded the motion. Motion carried.

Road Superintendent: Kevin Huber reported they have done mowing, grading, and working on Rex Road Bridge. The grant is finished for the second part of Jones Road. They are repairing equipment in house. The oil and chipping has been set back due to rain.

Township Administrator: Janice Bortz reported the Tough Mudder event went smoothly and the other municipalities had no issues either. She will send a letter to Mr. Jaendl on the issues that were of concern. Janice recommended the township look into an ordinance for a "Large Gathering Event". She attended a conference at the Lehigh County Government Center on recycling and DA Jim Martin commented that he is in favor of regional county wide police force. Lehigh County Emergency Management has a new manager, Scott Lindenmuth. The Heidelberg/Lynn EIT's final audit is in process. Janice met with John Barry concerning the renewal of the township's vehicle and liability insurance; which is renewed. Laura Hopek with Lehigh County Conservation District has twenty gallons of paint available through a grant with the conservation district. SWIFT, the workers compensation insurance for fire fighters, fire police, and part time janitor has gone from \$8000.00 to \$12,700.00 for 2013-14.

Township Zoning Officer: Roy Stewart gave a report on permits that were issued and complaints that were handled.

Township Engineer: Gave the Board of Supervisors his report.

Environmental Advisory Council Report: Janice Bortz reported for the EAC that they had a plant sale on June 8<sup>th</sup> at the township building. The EAC made \$148.50 at the plant sale to be used towards a scholarship for a NWLSD high school student.

Subdivisions/Land Development: None

### Old Business

Fire Tax: David Fink reported he met with Kaye Fronheiser from the fire company and reviewed accounts pertaining to operating the fire company. David Fink gave a ball park figure pertaining to the gross operating expense for the Fire Company and social hall.

Resident Carl Breininger recommended a meeting with Gary Day and the State Police; due to the comment that was made by Rep. Day at his public meeting that "this new gambling law should create more revenue".

Atty. Strohl commented that the procedure for adopting the fire tax could be a resolution which requires three consecutive weeks of advertisement and at the end of the year a resolution is done for the millage. The fire company would have to give the township a report showing where the prior year's funds were spent before the township would release money.

There was general discussion among the residents concerning cost of new equipment, repairs, and residents being able to pay their taxes.

David Fink made a motion requesting Atty. Strohl develop a fire tax draft resolution and to set a maximum of one mill. Forrest Wessner III seconded the motion. Motion carried.

Review revisions to sign ordinance: Steve Bachman recommended three changes to the proposed sign ordinance

- > Page 1 paragraph 2 – please reword
- > Item #1 – please make it 6 sq. ft. instead of 4 sq. ft.
- > Page 2 Item #4 – ok

Roy Stewart will make changes and send to Atty. Strohl for review.

### New Business

Resolution #2013-12: Urging the PA. General Assembly to update the Prevailing Wage Act of 1961: David Fink made a motion to adopt Resolution #2013-12, urging the PA. General Assembly to update the Prevailing Wage Act of 1961. Forrest Wessner III seconded the motion. Motion carried.

Clothing Bin Request: General consensus of the Board of Supervisors is to deny this request to place a clothing bin on the township property.

Werleys Corner Road update: Janice Bortz met with Jeff Rohrbach from Penn DOT and he recommended the Board of Supervisors sign the partial abandonment form for the section of Werleys Corner Road from Route 100 to the creek. David Fink made a motion to accept the Penn DOT form abandoning Route 4019 - Section 01B – Lehigh County – Station 120+0000 to Station 120+1334. Forrest Wessner III seconded the motion. Motion carried.

David Fink made a motion to close Werleys Corner Road from PA. State Route 100 to the creek but allow current property owners access. Forrest Wessner III seconded the motion. Motion carried.

2013-14: Snow Plowing Agreement with Penn DOT: David Fink made a motion to accept the 2013-14 Snow Plowing Agreement with Penn DOT. Forrest Wessner III seconded the motion. Motion carried.

Public Comment: Phyllis Breininger commented the Tough Mudder event was well organized. Steve Bachman commented on having the township truck in the Pioneer Festival parade.

Correspondence: None

Adjournment:

Motion made by Forrest Wessner III to adjourn the meeting at 9:05 p.m. David Fink seconded the motion.  
Motion carried.

Respectfully submitted as transcribed by Kathy Hermany.

Janice M. Bortz  
Secretary to the Board of Supervisors