

July 11, 2013

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 p.m. at the Municipal Building, 6272 Route 309, New Tripoli, Pa. 18066. Present were Supervisors Steve Bachman, David Fink, and Forrest Wessner III, Administrator/Secretary-Treasurer Janice Bortz, Road Superintendent Kevin Huber, Solicitor Keith Strohl served in Atty. Waters absence, Ryan Christman from Keystone Consulting Engineers Inc., and Kathy Hermany, assistant secretary, kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Charlie Perich video recorded the meeting.

Approve minutes of the June 13, 2013 regular monthly meeting: A motion was made by Forrest Wessner III, seconded by David Fink to approve the meeting minutes of June 13, 2013 with the following correction; the last line of the bank statements should read "Escrow for Tough Mudder Fund" not Werleys Corner Road Turnback Fund". Motion carried.

Public comment on agenda items: Resident Carl Breininger might have comments on agenda items.

Executive Session: Steve Bachman, David Fink, Forrest Wessner III, Kevin Huber and Atty. Strohl held an executive session from 7:31 to 7:50 p.m. Janice Bortz was called in at 7:38 p.m. Steve Bachman, David Fink, Forrest Wessner III, Janice Bortz, Kevin Huber, and Atty. Strohl returned at 7:50 p.m. Atty. Strohl commented the session was to discuss employee matters.

Payment of bills: Motion by Forrest Wessner III, seconded by David Fink to approve the payment of the bills General Fund Checks #eft1442 – eft1468 and 18993 – 19048 and no State Fund checks. Motion carried.

Treasurer's Report:

General Fund Checking 6/01	48,526.81
Revenue and Transfers	154,457.39
Expenditures	<u>(156,862.36)</u>
General Fund Checking 6/28	46,121.84
General Fund Money Market 6/01	161,910.13
Revenue	156,739.68
Expenditures and Transfers	<u>(154,457.39)</u>
General Fund Money Market 6/28	164,192.42
State Fund Checking 6/01	1.00
Revenue and Transfers	87,595.25
Expenditures	<u>(87,595.25)</u>
State Fund Checking 6/28	1.00
State Fund Money Market 6/01	160,946.63
Revenue	32.42
Expenditures and Transfers	<u>(87,595.25)</u>
State Fund Money Market 6/28	73,383.80
Special Revenue Fund Savings 6/01	22,274.90
Revenue and Transfers	3.42
Expenditures and Transfers	<u>(0.00)</u>

Special Revenue Fund Savings 6/28	22,278.32
Recreation Fund Savings 6/01	7,313.21
Revenue and Transfers	1.12
Expenditures and Transfers	(0.00)
Recreation Fund Savings 6/28	7,314.33
Werleys Corner Road Turnback Fund 6/01	175,204.97
Revenue and Transfers	53.77
Expenditures and Transfers	(0.00)
Werleys Corner Road Turnback Fund 6/28	175,258.74
Escrow for Tough Mudder Fund 6/01	7,487.57
Revenue and Transfers	.79
Expenditures and Transfers	(2,487.00)
Escrow for Tough Mudder Fund 6/28	5,001.36

### Monthly Reports

Regional EMS Steering Committee Report: Steve Bachman attended this meeting. He reported Randy Metzger is on a committee to recruit volunteers for the fire companies. He requested Janice to inquire what the other townships pay for the Workers Compensation Insurance.

Fire Company: David Fink commented that fire tax will be under "old business". A committee was formed to gather ideas for funding the social hall.

Director of Office Operations: Forrest Wessner III reported the office is running smoothly. Building permit applications are still on the rise.

Director of Parks and Recreation: Steve Bachman reported on the recreation commission meeting. Miller-Keystone Blood Center will be at "A Night In The Country" and Wiggle will be the cow for the cow flop contest. The recreation commission is moving forward with the direction sign for the park. The parking lot needs stones.

Director of Public Works: David Fink commented that Kevin Huber noticed bridges undermined due to all the rain. David Fink recommended Kevin get together with Keystone Consulting Eng. for recommendations for fixing these bridges. David Fink made a motion to fix the undermining of bridges when the weather is good. Forrest Wessner III seconded the motion. Motion carried.

Road Superintendent: Kevin Huber reported the beams and decking are done on the Rex Road Bridge. The shoulders were cut on Buckery Road between the Snyder and Rex farm. David Fink recommended Keystone Eng. and township solicitor check into what can be done with the driveways there are problems with. Atty. Strohl briefly explained what happened previously with the driveway on Buckery Road. He will check ownership of the property on Buckery Road. The driveway on Hollenbach is an issue again and Keystone will check into. The road crews are oiling and chipping, mowing, and cleaning up from heavy rains.

Township Administrator: Janice Bortz reported the pension audit is complete. The website should be live by the end of July. She is working on the Werleys Corner Road turnback program. The EIT audit is being worked on. There seem to be issues and confusion with Lehigh County Assessment's new procedures.

Township Zoning Officer: Ryan Christman, in attendance for Roy Stewart gave Roy Stewart's report.

Township Engineer: Ryan Christman gave Roy Stewart's report. The DEP permit has been applied for Werleys Corner Road culvert replacement.

Environmental Advisory Council Report: No report.

Subdivisions/Land Development: None

#### Old Business

Fire Tax – approval to advertise resolution: The Board of Supervisors were emailed a draft resolution for the Fire Tax. Steve Bachman stated that this fire tax will not create paid positions at the fire company. Forrest Wessner III made a motion to move forward with the fire tax resolution. David Fink seconded the motion. Motion carried.

Resident John Zellner questioned if the cable franchise money could be designated to the fire company. Resident Alma Senft concerned with the fire tax and the burden it will put on the elderly. Janice Bortz questioned who will be the delinquent tax collector for the fire tax.

Driveway Ordinance; Steve Bachman questioned the status of turn arounds in the Driveway Ordinance. Ryan Christman, Keystone Eng, Inc. will check into the requirements of a turnaround for the Driveway Ordinance.

#### New Business

Lehigh County Assessment Office Issues: There is no report on real estate ownership when no money changes hands. There is a property where the assessed value on the tax bill is different on the township and school bill. Tax Collector, Phyllis Breininger, commented that Brian Kahler (Lehigh County Assessment) has agreed to meet with the tax collectors. Steve Bachman recommended Janice write a letter to the county commissioners.

LCATO Summer Convention: August 9<sup>th</sup> from 9:00 a.m. to 4:00 p.m. at the Schnecksville Fire Company. Forrest Wessner III made a motion to pay for the employees, Board of Supervisors, tax collector, and this year include the auditors and planning commission members. David Fink seconded the motion. Motion carried.

Public Comment: Resident Carl Breininger questioned why the newest road crew employee was hired for \$15.00 an hour. David Fink reported he was hired part time summer position and at that rate due to his skills.

Correspondence: None

#### Adjournment:

Motion made by David Fink to adjourn the meeting at 8:38 p.m. Forrest Wessner III seconded the motion. Motion carried.

Respectfully submitted as transcribed by Kathy Hermany.

Janice M. Bortz  
Secretary to the Board of Supervisors