



Heidelberg Township
Lehigh County, Pennsylvania
6272 Route 309 Suite A New Tripoli, PA 18066
Phone 610-767-9297 Fax 484-265-0097
HeidelbergLehigh.org

April 17, 2014

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steve Bachman, David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Tara Jones, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Township Engineer Ryan Christman from Keystone Consulting Engineers. Tara Jones kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Resident Charlie Perich video recorded the meeting.

Recognition of the Press: Elsa Kerschner from the East Penn Press was present.

Approve minutes: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the April 17, 2014 regular meeting minutes. Motion carried.

Public comment on agenda items: Carl Breininger may have comments on agenda items.

Executive Session: Steve Bachman announced an executive session will take place with Kevin Huber, Steve Bachman, David Fink, Rodney Schlauch Jr. and Keith Strohl. The executive session was held from 7:35-7:55 and Keith Strohl announced that personnel and litigation matters were discussed.

Payment of bills: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the payment of the bills General Fund Checks #eft1710-eft1737 and 19453 – 19505 and no State Fund checks. Motion carried.



Heidelberg Township
 Lehigh County, Pennsylvania
 6272 Route 309 Suite A New Tripoli, PA 18066
 Phone 610-767-9297 Fax 484-265-0097
 HeidelbergLehigh.org

Treasurer's Report:

General Fund Checking 3/1	53,628.93
Revenue and Transfers	125,346.12
Expenditures	<u>(150,563.34)</u>
General Fund Checking 3/31	28,411.71
General Fund Money Market 3/1	210,302.05
Revenue	73,971.00
Expenditures and Transfers	<u>(125,346.12)</u>
General Fund Money Market 3/31	158,926.93
State Fund Checking 3/1	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 3/31	1.00
State Fund Money Market 3/1	22,681.40
Revenue	159,545.72
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 3/31	182,227.12

Monthly

Regional
No meeting

Fire
the meeting

Director of
Schlauch Jr.
the minutes

Director of
meeting was

Director of
announced
held the
Huber
suppressant.

Road
reviewed his
noted that he
and possibly
Road.

Special Revenue Fund Savings 3/1	22,308.25
Revenue and Transfers	2.65
Expenditures and Transfers	<u>(17,375.01)</u>
Special Revenue Fund Savings 3/31	4,935.89
Recreation Fund Savings 3/1	12,195.16
Revenue and Transfers	1.41
Expenditures and Transfers	<u>(10,000.00)</u>
Recreation Fund Savings 3/31	2,196.57
Werleys Corner Road Turnback Fund 3/1	161,111.18
Revenue and Transfers	54.74
Expenditures and Transfers	<u>(0.00)</u>
Werleys Corner Road Turnback Fund 3/31	161,165.92
Dennis C Rupp Escrow Fund 3/1	0.00
Revenue and Transfers	39,089.74
Expenditures and Transfers	<u>(0.00)</u>
Dennis C Rupp Escrow Fund 3/31	39,089.74

Reports

EMS Steering Committee Report:
held.

Company: David Fink attended
and gave his report.

Office Operations: Rodney
reported that Tara Jones is taking
and issuing permits.

Parks and Recreation: No
held due to lack of quorum.

Public Works: David Fink
that the Board and Kevin Huber
annual road inspection. Kevin
secured a \$20,000 grant for dust

Superintendent: Kevin Huber
road report with the Board. He
will be paving Hunsicker Road
Powder Horn Court and Musket

Township Administrator: Janice Meyers reported that Keystone Technology moved the EIT computers to Lynn Township. She reported on her attendance at the PSATS Conference. ADT began installation of the security system.



Heidelberg Township
Lehigh County, Pennsylvania
6272 Route 309 Suite A New Tripoli, PA 18066
Phone 610-767-9297 Fax 484-265-0097
HeidelbergLehigh.org

Township Zoning Officer: Ryan Christman presented the zoning officer report to the Board. The Board asked Roy Stewart to check into the Kozlowski home across from the Saegersville Mobile Home Park. It may be a safety issue due to many broken windows.

Township Engineer: Ryan Christman reviewed the engineer's report with the Board. He reported that the Jones Road Culvert permits are progressing.

Environmental Advisory Council Report: No one to report.

Subdivisions/Land Development: None

Old Business:

Proposed changes to ordinances: Keith Strohl reported that the ordinance change will be ready for adoption next month.

Lease for Central Road cell tower site: The Board agreed that the \$300 for additional receivers would only apply to new additions. Atty. Strohl will finalize the paperwork for next meeting.

Recycling at NWLSD: Janice Meyers received a call from Tammy Meckes, Arthur Oakes secretary. The NWLSD is in the process of implementing a recycling program. Janice Meyers will check back with the school district in six months.

Township Recycling: Janice Meyers spoke with Harold Miller from Berger Sanitation and he suggested that we do not accept commercial recyclables. There would be a substantial cost for a 7th bin. The Board agreed that we will not accept commercial recyclables. Janice Meyers will send letters to those businesses using our recycling center. Kevin Huber and Janice Meyers will work together on the wording for the "do's and don't's" sign. Steve Bachman will look into a blue bin for plastic bags. Janice Meyers was instructed to contact Att. Waters's office regarding the littering ordinance.

Yard Waste Survey: Janice Meyers will contact Washington Twp. regarding cost of sharing their facility. She will also contact the DEP regarding their recommendation for uses of yard waste. The Board would like to do a yard waste survey in the next newsletter.

Employee Handbook: The Board instructed Janice Meyers to look into free software to convert a pdf into a word document for June's meeting.

Special Event / Amusement Tax Ordinance: Roy Stewart will have samples for May's meeting.

New Business

Change in cost of security system: Motion by Rodney Schlauch Jr., seconded by David Fink to pay the additional \$200 one-time fee for the upgraded system. Motion carried.

Review road materials and fuel bids: Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Lehigh Asphalt Paving & Construction item #1 – 200 tons 9.5mm Superpave, \$57.67 FOB, \$65.67 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Lehigh Asphalt Paving & Construction item #2 – 200 tons 19.0mm Superpave, \$53.48 FOB, \$61.48 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Lehigh Asphalt Paving & Construction item #5 – 800 tons #8 Stone, 1% wash, \$10.90 FOB, \$14.65 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Lehigh Asphalt



Heidelberg Township
 Lehigh County, Pennsylvania
 6272 Route 309 Suite A New Tripoli, PA 18066
 Phone 610-767-9297 Fax 484-265-0097
 HeidelbergLehigh.org

Paving & Construction item #10 – 100 tons B1 Sand, \$12.50 FOB, \$16.25 delivered. Motion carried. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Eastern Industries item #3 – 25 tons Cold Patch, \$111.00 FOB, \$116.00 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Eastern Industries item #4 – 100 tons #1 Stone, \$9.25 FOB, \$12.50 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Eastern Industries item #6 – 200 tons #57 Stone, 2% wash, \$10.00 FOB, \$13.25 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Eastern Industries item #7 – 500 tons #2A aggregate, \$7.80 FOB, \$10.95 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Eastern Industries item #9 – 400 tons Anti-skid, \$9.25 FOB, \$12.50 delivered. Motion carried. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Slatedale Aggregate Materials Inc. item #8 – 500 tons 2RC, \$5.00 FOB, \$8.50 delivered. Motion carried.

Heidelberg Township Bid Opening 4/17/14, 8:00am - Review and Award 4/17/14, 7:30pm

Bidder Name:	Eastern Industries Inc. ***below	Lehigh Asphalt Paving & Construction	Slatedale Aggregate Materials Inc.
Materials Bid Item:	FOB/DEL.(per ton)	FOB/DEL. (per ton)	FOB/DEL (per ton)
1. 200 tons 9.5mm Superpave	60.25/77 hr O/W	57.67/65.67 A	No bid
2. 200 tons 19.0mm Superpave	54.25/77 hr O/W	53.48/61.48 A	No bid
3. 25 tons Cold Patch	111.00/116.00 W	No Bid	No bid
4. 100 tons #1 Stone	9.25/12.50 O	10.00/13.75 A	No bid
5. 800 tons #8 Stone, 1% wash	12.00/16.70 K	10.90/14.65 A	No bid
6. 200 tons #57 Stone, 2% wash	10.00/13.25 O	10.00/13.75 A	No bid
7. 500 tons #2A aggregate	7.80/10.95 E	9.00/12.75 A	No bid
8. 500 tons 2RC	5.60/8.85 K	No bid	5.00/8.50 S
9. 400 tons Anti-skid	9.25/12.50 O	9.50/13.25 A	No bid
10. 100 tons B1 Sand	No Bid	12.50/16.25 A	No bid
Fuel Bid Item: No Bids Received			



Heidelberg Township
 Lehigh County, Pennsylvania
 6272 Route 309 Suite A New Tripoli, PA 18066
 Phone 610-767-9297 Fax 484-265-0097
 HeidelbergLehigh.org

1. 1,500 gal. 89 octane gas	n/a	n/a	n/a
2. 3,500 gal. #2 heating oil	n/a	n/a	n/a
3. 5,500 gal. B5 bio-diesel	n/a	n/a	n/a
4. 1500 gal. Propane	n/a	n/a	n/a
Prices are per ton unless stated otherwise.			
Awarded bid items are hi-lighted.			

NOTE: Distance from Township Building --- A - Andreas 6.8 miles E - Egypt 9.8 miles
 K - Kutztown 14.3 miles O - Ormrod 8.9 miles S - Slatiington 9 miles W - Wescosville 12.9 miles
 **** Eastern Industries Bid includes 22 Ton minimum delivery charge.

No bids were received for the fuel. The Board agreed to readvertise for the bids.

Review joint road oil bid: Motion by Rodney Schlauch Jr., seconded by David Fink to accept the low bid from Midland Asphalt Materials Inc. for 25,000 gallons of CRS-2PME-3M road oil at \$2.013 /gallon, total cost \$50,325.00. Motion carried. Other bidders were Asphalt Maintenance Solutions LLC at \$2.09 /gallon and Dosch King Emulsions Inc. at \$2.16 /gallon.

Review application for addition to Agricultural Security Area: Motion by David Fink, seconded by Rodney Schlauch Jr. to table the application for the ASA from Kevin and Darlene Smith for a total of 78.5 acres. Motion carried.

Quotes for windows: Tabled until next meeting.

Tax bills: David Fink requested a SOP (Standard Operating Procedure) for the processing of monthly assessment changes. Motion by David Fink, seconded by Steve Bachman for Rodney Schlauch Jr., Janice Meyers and Tara Jones to meet and create the SOP. Motion carried.

Public Comment: The Board of Supervisors agreed to use a similar Escrow agreement for Dirty Girl as they did with Tough Mudder.

The Board of Supervisors asked Kevin Huber to measure the EIT office and post the availability of office space on the township bulletin board out front. Janice Meyers will post the information on the website.

Correspondence:

None

Adjournment:

Motion made by Steve Bachman, seconded by Rodney Schlauch Jr. to adjourn the meeting at 9:00pm. Motion carried.

Respectfully submitted as transcribed by Tara Jones,

Janice M. Meyers
 Secretary to the Board of Supervisors