



Heidelberg Township Zoning Office
 Lehigh County
 6272 Route 309 ~ Suite A
 New Tripoli, Pa. 18066
 610-767-9297 ~ Fax 484-265-0097
www.heidelberglehigh.org

Application for Zoning Permit

Applicant agrees that the following work will be done as described in accordance with plans and specifications submitted, and in compliance with all provisions of the zoning ordinance, all deed restrictions, and all other applicable ordinances of Heidelberg Township.

Zoning Permit Fees ~ At time of submission ~ Filing Fee \$56.00 non-refundable

Permit Fee For Construction ~ \$5.00 per 100 sq. ft or fraction thereof.

Change of Use ~ \$50.00

Signs ~ 12 sq ft or less are \$10.00 ~ 13 sq ft to 100 sq ft are \$30.00 ~ 101 sq ft to 499 sq ft are \$60.00

All Signs 500 sq ft or more and all Billboards will need UCC Permits

Please fill in all applicable information

1. Location Address _____
2. Provide documentation of what the building will be used for _____

_____ New Use _____ Change Use _____ Expansion _____ Other _____

Number of Structures _____ Lot Area (size) _____

Size of Structure Length _____ Width _____ Height _____ Addition _____ Detached _____

Total Sq ft of Floor Area _____ No. of stories _____ Type of Frame _____ Type of Siding _____

Setbacks (actual distances, measurements from road right-of-way line, if applicable)

Front _____ Rear _____ Right Side _____ Left Side _____

Value of Construction \$ _____

For Sign Permit ~ Proposed Sign (description) _____

Size of Sign ~ Length _____ Width _____ Height _____ Total Sq Footage _____

Setbacks for Free-Standing Sign ~ Front _____ Rear _____ Right Side _____ Left Side _____ Value of Sign \$ _____

Change of Use ~ Proposed change explanation _____

_____ New Use _____ Principal Use _____ Accessory Use _____

Record Owner _____ Phone _____

Address _____

Signature _____ Date _____

Applicant _____ Phone _____

Address _____

Signature _____ Date _____

Builder _____ Phone _____

Address _____

Signature _____ Date _____

Township Use Only

Zoning District _____ Tax Map Number _____

Type of Use: Main _____ Accessory _____ Special Exception _____ Variance _____

Zoning Officer Review: _____ BCO Review: _____ Date: _____

Filing Fee _____ Permit Fee _____ Permit Number _____ Date of Issuance _____

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Paid _____

Please make checks payable to Heidelberg Township ~ Permit expires one year from date of issuance ~ Work must be completed by expiration date



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Applying for a Zoning Permit

Zoning Ordinance Section 27-1203 ~ G ~ 1

No person shall erect, convert, move, or add any sign or change the use of any land or structure, or establish any business until the Zoning Officer issues a zoning permit to the person/applicant for said change or construction or use. No zoning permit is required for normal maintenance and repairs.

Please Read the Permit Application Prior to filling in any information

A \$56.00 non-refundable Filing Fee must accompany all Zoning Applications.

Zoning Permits are required for buildings, garages, sheds, etc.

- a) that are less than 1000 square feet
- b) agriculture only (no public access)
- c) not attached to the home

Zoning Permit

Three (3) copies of a plot plan showing all existing or proposed improvements within the lot. Improvements include all structures, well location, septic tank and drain field or central sewer lines and driveway area. Exact dimensions and setbacks must be shown if improvements are proposed less than ten (10) feet from the required setbacks. Provide a Brief statement of intent for use of the structure.

All applications, where required, must be signed by the record owner, applicant, and contractors. All fees must be paid prior to any permits being issued.