

October 16, 2014

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steve Bachman, David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Tara Jones, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, Township Engineer Chris Noll from Keystone Consulting Engineers and Zoning Officer Roy Stewart. Tara Jones kept record of the minutes.

Pledge of Allegiance

Recording of Meeting: Resident Charlie Perich video recorded the meeting.

Recognition of the Press: Michelle Kent from the East Penn Press was present.

Approve minutes: Motion by Rodney Schlauch Jr., seconded by Steve Bachman to approve the September 18, 2014 regular meeting minutes. Motion carried.

Public comment on agenda items: Resident Carl Breininger will have comments on agenda items.

Executive Session: Steve Bachman announced an executive session will take place with the Township Solicitor Atty. Charles Waters, Steve Bachman, David Fink and Rodney Schlauch Jr. That executive session was held from 7:33pm to 7:35pm. Steve Bachman called Kevin Huber into the executive session at 7:35pm until 7:45pm. Atty. Charles Waters, Steve Bachman, David Fink and Rodney Schlauch Jr. continued the executive session from 7:45pm until 7:54pm. Atty. Charles Waters announced that employment related matters were discussed.

Payment of bills: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the payment of the bills General Fund Checks # eft1895 – eft1922 and 19739 -- 19790 and State Fund checks #1687. Motion carried.

Treasurer's Report:

General Fund Checking 8/1	38,786.97
Revenue and Transfers	103,217.79
Expenditures	<u>(74,580.95)</u>
General Fund Checking 8/31	67,423.81
General Fund Money Market 8/1	70,037.84
Revenue	135,145.12
Expenditures and Transfers	<u>(108,569.43)</u>
General Fund Money Market 8/31	96,613.53
State Fund Checking 8/1	48,054.03
Revenue and Transfers	12,237.25
Expenditures	<u>(60,289.28)</u>
State Fund Checking 8/31	2.00
State Fund Money Market 8/1	102,341.64
Revenue	32.80
Expenditures and Transfers	<u>(12,237.25)</u>
State Fund Money Market 8/31	90,137.19
Special Revenue Fund Savings 8/1	1,000.78
Revenue and Transfers	0.18

Expenditures and Transfers	(0.00)
Special Revenue Fund Savings 8/31	1,000.96
Recreation Fund Savings 8/1	2,198.38
Revenue and Transfers	0.39
Expenditures and Transfers	(0.00)
Recreation Fund Savings 8/31	2,198.77
Werleys Corner Road Turnback Fund 8/1	90,684.74
Revenue and Transfers	27.83
Expenditures and Transfers	(0.00)
Werleys Corner Road Turnback Fund 8/31	90,712.57
Fire Tax Fund 8/1	11,453.52
Revenue and Transfers	5,354.03
Expenditures and Transfers	(0.00)
Fire Tax Fund 8/31	16,807.55

Monthly

Reports

Regional Committee was given.	100 LLC Escrow Fund 8/1	57.38	EMS Steering Report: No report
	Revenues and Transfers	0.01	
	Expenditures and Transfers	(57.39)	

Fire	100 LLC Escrow Fund 8/31	0.00	Company: David that the Fire Company is
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getting ready to make shoo-fly pies and the contact person is Richard Witt. The fire company would welcome and appreciate any help with the pies. David Fink reported that fireworks are in the plans for the celebration scheduled on July 11, 2015. He also mentioned that the fire company is requesting that the supervisor(s) speak at the ceremony. David Fink noted that a regional grant is available and Germansville Fire Company will apply for a grant to purchase a \$600,000.00 Quint fire truck. The Germansville Fire Company is seeking letters of support from area fire companies. Motion by Steve Bachman, seconded by Rodney Schlauch Jr. to have the secretary/treasurer prepare a supporting letter from the township when requested by the fire company. Motion carried.

Director of Office Operations: Rodney Schlauch Jr. reported that the 2014 Heidelberg Township Fall Newsletter was out in circulation. He also mentioned that the newsletter has interesting and informative articles.

Director of Parks and Recreation: Steve Bachman attended the monthly Northwestern Recreation Commission meeting. He reported that the potato barn roof is leaking and the estimated replacement cost is \$21,000, which is not in the budget yet. Steve Bachman mentioned that the lower rec fields are coming along and will be ready in the spring.

Director of Public Works: David Fink deferred to Kevin Huber's Road Superintendent report.

Road Superintendent: Kevin Huber reported that the road department has been busy working on bridges and there are concerns with the bridge on Bachman Road. Hunsicker Road should be paved by the end of the month. Also, the road department has been busy with the grader and roller, spraying dust suppressant on the dirt roads and helping Lynn and Lowhill Township with paving. Starting next week, Kevin Huber and the road department will begin crack sealing, tree trimming and prepping for winter.

Township Administrator: Janice Meyers reported that she has spent a lot of time on the budget. She attended the Brown & Brown seminar which discussed the insurance trust. Brown & Brown will send

more information to the township. Janice Meyers also attended the Lehigh Valley COG meeting. She also mentioned that the Zoning Office and Tara Jones has been busy with resident/real estate agent questions regarding purchasing lots, issuing permits and real estate transfers.

Township Zoning Officer: Zoning Officer Roy Stewart introduced Chris Noll from Keystone Consulting Engineers. Roy Stewart mentioned the Zoning Officer Report which included 4 complaint investigations. The first was a complaint regarding the building of a shed. A letter was sent to the property owner explaining a permit would be needed for the shed construction. The result was that upon further investigation, which included a site inspection and a telephone conversation with the property owner, it was determined that there was no shed being constructed. The second complaint was regarding fallen trees. A letter was sent to the property owner with a deadline date to clean up the trees. The third complaint was about animals and the number of dogs on the property. A letter was sent to the property owner explaining that the owner would have to file for a special exception through a ZHB application since the number of dogs exceeds 6. The fourth and final investigation was an inquiry about buying a particular property to be used as a cricket farm. A letter was sent stating that the farm would be an animal husbandry use, which is permitted in the Agricultural Preservation District.

Township Engineer: The Engineer's Report consisted of the current projects which include bridge repair/culvert replacements update and the Werleys Corner Road abandonment. Keystone Consulting Engineers suggest letting the Jones Road Culvert and Werley's Corner Road Culvert for bid in February. Keystone Consulting Engineers will begin preparing the plans and specifications for bidding. Keystone Consulting Engineers is working on the permit application for the Jones Road Culvert (dirt road). Keystone Consulting Engineers is waiting on a response from the Sherwin-Williams representative regarding the Rex Road Bridge painting/load posting. The Werleys Corner Road Abandonment is being worked on by Keith Strohl from Steckel and Stopp Law Offices and Keystone Consulting Engineers.

Environmental Advisory Council Report: Janice Meyers reported that the EAC will do some planting at the riparian buffer.

Subdivisions/Land Development: (Review draft West Penn Township Comprehensive Plan)  
Janice Meyers reported that the Planning Commission reviewed the draft. She reported that the Planning Commission suggests to keep and preserve the rural atmosphere, keep development off of the mountain and look into a road impact ordinance. Steve Bachman asked Janice Meyers to send their recommendations to the Board to review and then send a letter to West Penn Township.

#### Old Business:

Vacation of sections of Werleys Corner Road Ordinance: Janice Meyers mentioned that this is still being worked on. Steve Bachman requested that the discussion be tabled until next month's meeting.

Special Event Ordinance: Atty. Charles Waters recommended that the Board look at the definitions and write the ordinance for larger gatherings.

Proposed Parking Ordinance: Janice Meyers reported that the ordinance is in the final stages of getting developed.

Delinquent Real Estate Tax Collector: Phyllis Breininger, Tax Collector, and the Board had a discussion about the delinquent tax bills. Steve Bachman requested that Janice Meyers invite a representative from Portnoff Law Associates to attend a future board meeting and give a presentation.

#### New Business

Resident Kristy Burch to speak with Board re: property maintenance in Heidelberg Heights: Resident Kristy Burch showed pictures of the properties in question and gave an outline of what she will discuss to the Board. When the township is notified of a violation, an enforcement letter from the Zoning Officer does get sent to the property owner. Kristy Burch shared her idea of having "Help A Neighbor Day" twice a year, in the Spring and Fall, as an incentive to help keep the Heidelberg Heights area clean and

maintained. David Fink mentioned starting a Homeowner's Association within the Heights. Steve Bachman advised that he does not want to make the Heidelberg Heights area too restrictive but still keep it beautiful. Roy Stewart, Zoning Officer, mentioned sending a letter to everyone in the Heidelberg Heights area regarding what is allowed/not allowed. Steve Bachman asked Janice Meyers to make copies of the pictures and outline that Kristy Burch provided. Roy Stewart was instructed to research the complaints.

Resolution #2014-19 – Addition to the Agricultural Security Area – Kevin and Darlene Smith -- Kistler Road: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve Resolution #2014-19. Motion carried.

Real Estate Tax Bills – BCIU Contract Renewal: Janice Meyers reported that the agreement is the same as last year. The only changes are that a tax bill with a copy will be \$0.16 instead of \$0.15 and a tax bill with an installment will be \$0.17 instead of \$0.16. The contract is a two year contract and BCIU will inform the township of any updates. Motion by Steve Bachman, seconded by Rodney Schlauch Jr. to approve the contract renewal. Motion carried.

Joint Road Salt Bids: Bidder Morton Salt \$86.00 FOB, \$86.19 delivered. Bidder Oceanport, LLC \$67.00 FOB, \$74.10 delivered. Bidder Cargill, Inc. \$70.00 FOB, \$72.59 delivered. Motion by David Fink, seconded by Rodney Schlauch Jr. to accept the bid from Cargill, Inc. for 250 tons +/- of sodium chloride deicing rock salt. Motion carried.

Thomas and Donna Leiser Septic Indemnification Agreement: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the agreement with a signature page being completed and agreement being recorded. Motion carried. Mr. Leiser agreed to give the township a copy of the receipt once recorded.

Proposed 2015 Budget: Steve Bachman announced that there was a budget meeting held prior to the board meeting. He also announced that there will be a second review of the budget prior to next month's board meeting at 6:30pm on November 20, 2014.

Public Comment: Carol Betz reported on the progress of the historical project that she and resident Phyllis Breininger are working on. She asked if anyone had pictures of the missing schoolhouses that they are in need of or any agricultural pictures that could be donated and included on the individual boards for viewing. Carol Betz asked the Board for an additional \$175.00 for the historical project. Motion by Steve Bachman, seconded by Rodney Schlauch Jr. to approve the expenditure of \$175.00. Motion carried.

Correspondence:

Letter from Mr. and Mrs. Benjamin Wilburn re: reduction of speed limit on Hunters Hill Road: Resident Ben Wilburn expressed his concerns with the speeding issue on Hunters Hill Road. Resident Todd O'Donnell mentioned his safety concerns regarding the cross country runners and families walking. Todd O'Donnell lives on the corner of Central Road and Hunters Hill Road. He reported that 9 out of the 10 cars that were in his yard due to excessive speed were high school students. He expressed the need to make that intersection a 4-way stop as well as reduce the current speed limit of 40 mph. Steve Bachman explained that the township cannot reduce the speed limit until an official traffic study is done. Kevin Huber reported that steps are being taken to slow people down, the speed study would be referred to as "traffic calming" and he is meeting with LTAP on Wednesday, October 29, 2014.

Letter from Northwestern Ambulance Corps re: donation request: Steve Bachman reported that the Northwestern Ambulance Corps sent a letter to the township requesting a donation due to the financial hardship they are currently in. The township budgeted for \$4,000.00. The township requested copies of financial statements which have not been received.

Adjournment: Motion by Rodney Schlauch Jr., seconded by Steve Bachman to adjourn the meeting at 8:55pm. Motion carried.

Respectfully submitted as transcribed by Tara Jones,

Janice M. Meyers  
Secretary to the Board of Supervisors