

July 16, 2015

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steve Bachman, David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Township Engineer Chris Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: Charles Perich video recorded the meeting.

Recognition of members of the press: Michelle Kent from the Northwestern Press was present.

Approve minutes of the June 18, 2015 regular monthly meeting: Motion by David Fink, seconded by Steve Bachman to approve the June 18, 2015 regular monthly meeting. Motion carried.

Public comment on agenda items: Carl Breininger may have a comment.

Executive Session: None

Payment of bills: Motion by David Fink, seconded by Steve Bachman to approve the payment of the bills General Fund checks #eft2146-eft2172 and 20185-20232 and State Fund check #1690. Motion carried.

Treasurer's Report:

General Fund Checking 5/30	50,368.65
Revenue and Transfers	182,293.03
Expenditures	<u>(145,866.11)</u>
General Fund Checking 6/30	86,795.57
General Fund Money Market 5/30	58,074.43
Revenue	242,855.97
Expenditures and Transfers	<u>(243,593.54)</u>
General Fund Money Market 6/30	57,336.86
State Fund Checking 5/30	1.00
Revenue and Transfers	7,918.26
Expenditures	<u>(7,917.26)</u>
State Fund Checking 6/30	2.00
State Fund Money Market 5/30	185,857.68
Revenue	64.15
Expenditures and Transfers	<u>(7,918.26)</u>
State Fund Money Market 6/30	178,003.57
Special Revenue Fund Savings 5/30	1,020.15
Revenue and Transfers	0.18
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 6/30	1,020.33

Recreation Fund Savings 5/30	2,199.88
Revenue and Transfers	0.36
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 6/30	2,200.24
Werleys Corner Road Turnback Fund 5/30	24,947.48
Revenue and Transfers	6.56
Expenditures and Transfers	<u>(0.00)</u>
Werleys Corner Road Turnback Fund 6/30	24,954.04
Fire Tax Fund Money Market 5/30	16,829.87
Revenue and Transfers	62,572.31
Expenditures and Transfers	<u>(0.00)</u>
Fire Tax Fund Money Market 6/30	79,402.18

Monthly Reports

Regional EMS Steering Committee Report: No report was given.

Fire Company: David Fink had attended the fire company meeting and said it was agreed to rename the truck fund to include fire apparatus.

Ambulance Service: Mark Smith gave the report stating the fire company licensing is in process.

Director of Office Operations: Rodney Schlauch Jr. said Dawn Didra started her regular schedule in the zoning office which is Monday through Wednesday.

Director of Parks and Recreation: Steve Bachman attended the NWRC meeting. He was requested to send a letter to the state legislators from the NWRC regarding the crosswalk. He requested Janice Meyers to post a question on the PSATS discussion group asking for samples of policies and procedures used by townships to rent their recreation areas to outside groups.

Director of Public Works: David Fink reported that the new road crew employee Daniel Watt is doing great because of his level of experience.

Road Superintendent: Kevin Huber reported on the road department activity including oil and chipping with Lynn Township and prepping for Heidelberg's oil and chipping.

Township Administrator: Janice Meyers reported that a new copier was leased and the zoning office is busy with permitting and enforcement issues.

Township Zoning Officer: Chris Noll, from Keystone Consulting Engineers, said weed letters were sent to various property owners and follow up is in progress.

Township Engineer: Chris Noll reviewed the engineer report. Jones Road Culvert and Werley's Corner Road culvert pipe will cost approximately \$15,000, additional cost for rip rap. He will email Kevin Huber the pipe specifications. Mr. Huber said Mr. Noll should contact John Schuck at Chemung Supply. Chris Noll informed the Board that Lehigh County Soil Conservation is becoming very strict on the NPDES guidelines which adds considerable time and costs to each development of vacant land. This federal law is currently enforced by the county but the county through the Memorandum of Understanding is passing responsibility onto local municipalities.

Environmental Advisory Council: The Board of Supervisors agreed that up to \$20.00 may be paid to the EAC volunteer speaker to cover mileage.

Subdivisions/Land Development: None

Old Business:

NWLSD Ambulance Service: Keith Strohl informed the Board that the township situation regarding the Northwestern Elementary School straddling both Heidelberg and Lynn Townships is not addressed in the law. The courts will look at past history of the property and emergency services. Resident Mark Smith commented on this situation.

New Business:

Ordinance #2015-2 – limiting parking on portions of local roads: Motion by Steve Bachman, seconded by Rodney Schlauch Jr. to advertise ordinance #2015-2 for adoption with the noted changes and to adopt ordinance #2015-3 and ordinance #2015-4 as reviewed. Motion carried.

Ordinance #2015-3 – establishing a permitting process for large gatherings: Previously discussed.

Ordinance #2015-4 – enact a township amusement tax: Previously discussed.

LCATO Summer Convention – August 7th: Board of Supervisors agreed to allow the same attendees as last year.

Planning Commission request regarding AP District uses: The Board of Supervisors agreed that the planning commission members should review the AP District zoning uses and make suggestions for Board review.

Public Comment:

Resident Charles Perich asked about the fire tax as it applies to Clean and Green properties.

Resident Carl Breininger said the township website needs updating, the millage is incorrect.

Resident Lisa Cope will finalize her permit application.

Kevin Huber informed the Board that Tim Fehr from PennDOT told him that the Reservoir Road water complaint from Earl O. Zellner is water from Mr. Zellner's property. Mr. Zellner's other complaint about water going under Church Road onto his property will be looked into further by Mr. Huber and David Fink. The swale in front of the Church Road subdivision properties is not feeding into the detention pond.

Correspondence:

Steve Bachman mentioned that the township received an additional \$2,496.13 through the agility agreement with PennDOT due to additional snow removal required.

Adjournment:

Motion by Rodney Schlauch Jr., seconded by David Fink to adjourn the meeting at 8:30pm. Motion carried.

Respectfully submitted,

Janice M. Meyers
Secretary to the Board of Supervisors