

August 20, 2015

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Michelle Kent from the Northwestern Press

Approve minutes of the July 16, 2015 regular monthly meeting: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the June 16, 2015 regular monthly meeting minutes. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Payment of bills: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the payment of the bills General Fund checks #2173-2215 and 20033-20272 and State Fund check #1691. Motion carried.

Treasurer's Report:

General Fund Checking 7/1	86,795.57
Revenue and Transfers	69,319.12
Expenditures	<u>(133,088.95)</u>
General Fund Checking 7/31	23,025.74
General Fund Money Market 7/1	57,336.86
Revenue	51,479.83
Expenditures and Transfers	<u>(79,791.76)</u>
General Fund Money Market 7/31	29,024.93
State Fund Checking 7/1	2.00
Revenue and Transfers	27,039.84
Expenditures	<u>(27,039.84)</u>
State Fund Checking 7/31	2.00
State Fund Money Market 7/1	178,003.57
Revenue	55.74
Expenditures and Transfers	<u>(27,039.84)</u>
State Fund Money Market 7/31	151,019.47
Special Revenue Fund Savings 7/1	1,020.33
Revenue and Transfers	0.17
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 7/31	1,020.50
Recreation Fund Savings 7/1	2,202.07
Revenue and Transfers	0.37
Expenditures and Transfers	<u>(0.00)</u>

Recreation Fund Savings 7/31	2,202.44
Werleys Corner Road Turnback Fund 7/1	24,954.04
Revenue and Transfers	6.36
Expenditures and Transfers	(0.00)
Werleys Corner Road Turnback Fund 7/31	24,960.40
Fire Tax Fund Money Market 7/1	79,402.18
Revenue and Transfers	12,616.45
Expenditures and Transfers	(0.00)
Fire Tax Fund Money Market 7/31	92,018.63

Monthly Reports

Regional EMS Steering Committee Report: No report was given.

Fire Company participated in the Night in the Country event. Firefighters continue to take training courses. The QRS is almost complete and once it is it will be able to run with the ambulance.

Ambulance Service: Jason Breidinger from NOVA reported that the Night in the Country went well. The Board of Supervisors mentioned that the building alarms being set off by ambulance personnel are an issue. An effort will be made to better inform their personnel how to avoid setting off the alarms.

Director of Office Operations: Rodney Schlaugh Jr. had nothing to report.

Director of Parks and Recreation: Steve Bachman was not in attendance.

Director of Public Works: David Fink deferred to Kevin.

Road Superintendent: Kevin Huber reported that he is getting prices for squash culverts, the sweeper is finally back, just finished oil and chip in all 4 townships, still cutting shoulders, cleaned up areas waiting for line painting. Still need to fill in holes in dirt roads, and need to re-do water boxes. Kevin asked board for permission to take down dead trees over hanging Mountain Rd. between Blanche Ct. and Reservoir Rd. State refuses to take them down and they are a safety hazard. Board agreed something should be done before they come down on their own. Sunset Road, Schaller Court and Makala Court will be paved. The Board agreed to hold off paving Krause Road until next year.

Township Administrator: Janice Meyers reported that the new copier and postage machines are both up and running. Two new CPU's were ordered, one for zoning office and one for administrator office and the cost was within the budgeted amount.

Township Zoning Officer: Chris Noll, from Keystone Consulting Engineers, stated that there are several outstanding complaints of properties with high weeds and asked for approval to have zoning assistant get 3 quotes and have them cut. Driveway changes were made on a property at Bake Oven and Rex Rd without a permit. Chris will contact the owner to remove the concrete that is near the street.

New erosion control rules are coming into effect soon. Chris suggested that the township should require a more detailed plot plan to see if an erosion plan permit needs to be obtained. He also said there should be an ordinance dealing with it. The Board agreed with modifying the permit application and adding an addendum about what is needed (less than 1 acre of disturbance does not need DEP permit).

Township Engineer: Jones Road culvert project is waiting for DEP plans to determine what length of pipe is needed. Werleys Corner Road culvert project review of the elliptical pipes vs box culvert is in process. Environmental Advisory Council Report: Dawn Didra, EAC secretary reported the pollinators talk at the July 14, 2015 EAC meeting was well received and informative. At Tuesday's meeting the committee

cleaned up the flower beds around the township building. A fall planting in the riparian area was discussed. September's EAC meeting is canceled because 2 of the members cannot attend.

Subdivisions/Land Development: Kistler Farms Minor Subdivision Review: After review, David Fink motioned to approve the Kistler Farms Minor Subdivision, dated 6/3/15, as final conditioned on receipt of the DEP letter and Rodney Schlaugh Jr seconded the motion. Motion carried. David Fink motioned, seconded by Rodney Schlauch Jr. to adopt Resolution #2015-14 – Addition of Kistler Farms Minor Subdivision sewage planning module to the township Act 537 plan. Motion carried.

Old Business:

Motion by David Fink, seconded by Rodney Schlauch Jr. to adopt Ordinance #2015-2 – limiting parking on portions of local roads. Motion carried.

New Business:

Motion by Rodney Schlauch Jr., seconded by David Fink to add one additional day to the zoning assistant work schedule as previously discussed and budgeted. Motion carried. Dawn Didra will work Monday – Thursday, 8:00am-4:00pm with a half an hour lunch break.

David Fink made a motion to set Trick or Treat night for Saturday, October 31, 2015, 6:00-8:00pm, no rain date and Rodney Schlaugh Jr. seconded the motion. Motion carried.

Budget workshop dates to be advertised. Meetings will be at 6:30pm (before regular supervisor meetings) on September 17th, October 15th, and November 19th. A December date will be scheduled if necessary.

The Minimum Municipal Pension Obligation agreement for 2016 was approved by the Board. The chairman will sign the form.

Planning and Zoning uses and proposed changes to be reviewed. The board will review and discuss at the next meeting.

Tax Collector certification credits: Tax collectors are now required to have 6 hours of training annually. The cost is \$60.00 for 6 credits. Rodney Schlauch Jr. made a motion, seconded by David Fink to pay the \$60.00 training fee this year. Motion carried. David Fink made a motion to pay the tax collector's registration fee and travel expenses for the annual tax collector convention and Rodney Schlaugh Jr. seconded the motion. Motion carried. The Board will review this every year.

Public Comment:

Phyllis Breininger commented she attended the LTCC meeting. The LTCC may only meet twice a year instead of four times in 2016. Janice Meyers submitted the weighted average information to the LTCC when requested.

Randy Metzger questioned the issues with the ambulance service and which schools they cover. The elementary school straddles Heidelberg and Lynn Townships and is serviced by Cetronia. The High School and Middle School and other areas of the campus are serviced by NOVA.

Jay Scheffler had issues recently with an overgrown driveway. He asked who he should contact about his concerns. Chris Noll replied there is no ordinance that deals with maintaining a driveway. David suggested Jay write an article for the township newsletter with information for residents on suggested ways to maintain their driveways so that emergency vehicles can access their properties in case of emergency.

Carl Breininger said that the road crew did an outstanding job on Sunset Road.

Correspondence: None.

Adjournment: Motion by David Fink, seconded by Rodney Schlaugh Jr. to adjourn the meeting at 8:26pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors