

October 13, 2011

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors Steve Bachman and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters. David Fink was absent. Steve Bachman was acting chairperson.

Recording of Meeting: Resident Charlie Perich video recorded the meeting.

Motion by Forrest Wessner III, seconded by Steve Bachman to approve the minutes of the September 8, 2011 meeting. Motion carried.

Public comment on agenda items: None

Executive session: None

Motion by Forrest Wessner III, seconded by Steve Bachman to approve the payment of the bills General Fund Checks # eft878-eft903, 17908- 17967 and no State Fund Checks. Motion carried.

Treasurer's Report:

General Fund Checking 9/1	8,656.07
Revenue and Transfers	52,899.18
Expenditures	<u>(56,832.70)</u>
General Fund Checking 9/30	4,722.55
General Fund Money Market 9/1	99,591.72
Revenue	173,298.83
Expenditures and Transfers	<u>(51,047.68)</u>
General Fund Money Market 9/30	221,842.87
State Fund Checking 9/1	1.00
Revenue and Transfers	105,620.20
Expenditures	<u>(105,620.20)</u>
State Fund Checking 9/30	1.00
State Fund Money Market 9/1	113,387.33
Revenue	17.27
Expenditures and Transfers	<u>(105,620.20)</u>
State Fund Money Market 9/30	7,784.40
Special Revenue Fund Savings 9/1	21,630.92
Revenue and Transfers	7.11
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 9/30	21,638.03
Recreation Fund Savings 9/1	2,423.24
Revenue and Transfers	.80
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 9/30	2,424.04

Hunters Hill Road Bridge Fund 9/1	50,900.56
Revenue	23.01
Expenditures and Transfers	<u>(0.00)</u>
Hunters Hill Road Bridge Fund 9/30	50,923.57

Steve Bachman, Director of Office Operations, said the Hunters Hill Bridge ceremony was a success. He also said the fireman's relief association received \$38,751 from the state this year. This was substantially more than other years and is a one time increase. Kevin Huber mentioned that he does not need a copy of the Township News so one of the auditors can receive his copy.

Forrest Wessner III, Director of Parks and Recreation, reported on the Northwestern Recreation Commission meeting. He said they are having the graffiti cleaned off the potato cellar walls. A speed bump will be added to the parking area near the entrance.

David Fink, Director of Public Works, was not present.

Kevin Huber, Road Superintendent, said the road crew helped Lowhill Township clean up trees downed by the storm. The township purchased an Oshkosh truck for \$1,200 from Federal Surplus. It is in much better condition than the International truck. The Board gave permission to sell the International truck without the snow plow and hitch. Motion by Forrest Wessner III, seconded by Steve Bachman to dispose of the International truck and the disk mower at the December 3rd municipal auction. Motion carried. The Board agreed that Mr. Huber should check into contracting with PennDOT to do their mowing since this is no longer done through the Agility Program. Mr. Huber and Dan Stonehouse attended a seminar regarding storm damage. FEMA would approval upgrading the storm water pipe on Reservoir Road by one size and give us the money to do it. The township could use the money towards a box culvert or a squash pipe.

Daniel Stonehouse, Administrator/Zoning Officer, has nothing new to report.

Roy Stewart, Township Engineer, was not present.

EAC report: No one from the EAC was present.

Subdivision/Land Development: None

Lazarus's corn: Steve Bachman said that David Fink will set up a meeting with the property owners.

Hiring of Northwestern Recreation Commission employee: Motion by Forrest Wessner III, seconded by Steve Bachman to continue with Alex Huber's part-time employment with the Northwestern Recreation Commission until the next meeting. Motion carried.

Ordinance #2011-2 – Amending the Earned Income Tax ordinance to comply with Act 32: Atty. Waters said this would be advertised for adoption in November. The Board should review the draft ordinance which also includes amendments to the zoning ordinance and call him next week with any changes.

Proposed 2012 Budget: Motion by Forrest Wessner III, seconded by Steve Bachman to include the extra \$35.00 in the budget for the auditor's Township News subscription. Motion carried. The Board reviewed the General Fund budget at the workshop. They proceeded to review the Liquid Fuels Fund, Special Revenue Fund, Recreation Fund and Hunters Hill Bridge Fund budgets. Dan Stonehouse will make the necessary changes. No workshop meeting is needed but the budgets will be reviewed at the November regular meeting.

2012 Pension MMO: Dan Stonehouse explained the MMO and the Board agreed that it should be signed and submitted.

G.H. Harris request for exoneration from collecting certain per capita taxes: Motion by Forrest Wessner III, seconded by Steve Bachman to exonerate G.H. Harris from collection of taxes as requested on their letter dated 9/22/11. Motion carried.

Resolution #2011-20: Motion by Forrest Wessner III, seconded by Steve Bachman to adopt Resolution #2011-20 – Authorizing the signing of the ARLE program funding agreement by the township administrator. Motion carried.

Resolution #2011-21: Motion by Forrest Wessner III, seconded by Steve Bachman to adopt Resolution #2011-21 – Designating an agent to execute documents for public assistance due to Hurricane Irene and the agent being the township administrator. Motion carried.

Hunters Hill Speed Limit: Steve Bachman said he has received many complaints about speeding on Hunters Hill Road. Motion by Forrest Wessner III, seconded by Steve Bachman to authorize Kevin Huber to contact LTAP about gathering statistics for a traffic study to reduce the speed on Hunters Hill Road. Motion carried.

Yard Waste Recycling: The Board received a letter from Washington Township inviting Heidelberg Township to participate in their yard waste/composting contract. They contracted with Stone Haven in Orefield who will bring the chipping equipment to Washington Township on a set schedule. Heidelberg and Washington would each pay half of the costs. The Board asked Dan Stonehouse to check with Washington Township for more details and would like a fee schedule set up instead of paying for half the costs.

EIT Office: Steve Bachman said that sometime in July the EIT office space would be available to rent. The Board needs to discuss the parameters of renting the office such as hours of operation, type of business, security issues, etc. This will be discussed at a later date.

Public Comment: Auditor Charlie Perich said that the auditors request a written response to their auditor letter. The Board decided that Steve Bachman and Dan Stonehouse will work on a letter of response. Kevin Huber mentioned to the Board that they may want to add to the budget for a road program and for a fulltime or parttime additional employee for the road department. The Board suggested he talk with David Fink about another road employee.

Correspondence: None

Adjournment: Motion by Forrest Wessner III, seconded by Steve Bachman to adjourn the meeting at 8:10pm. Motion carried.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors