

November 10, 2011

The Heidelberg Township Board of Supervisors held a hearing at 7:25pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Atty. Waters explained that the proposed zoning ordinance amendments deal with commercial composting. There was no public comment. The hearing was closed at 7:26pm.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors

November 10, 2011

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli PA 18066. Present were Supervisors David Fink, Steve Bachman and Forrest Wessner III, Secretary-Treasurer Janice Bortz, Township Administrator Dan Stonehouse, Road Superintendent Kevin Huber and Township Solicitor Charles Waters.

Recording of Meeting: Resident Charlie Perich video recorded the meeting.

Motion by Forrest Wessner III, seconded by Steve Bachman to approve the minutes of the October 13, 2011 workshop meeting and regular meeting. Motion carried. (2 yes votes, 1 abstention by David Fink)

Public comment on agenda items: Resident Carl Breininger may have some questions on agenda items.

Executive session: David Fink, Steve Bachman, Forrest Wessner III and Atty. Waters held an executive session from 7:31-7:40. Atty. Waters said the session was to discuss employment matters.

Motion by Steve Bachman, seconded by Forrest Wessner III to approve the payment of the bills General Fund Checks # eft904-ef933, 17968- 18033 and State Fund Check #1672. Motion carried.

Treasurer's Report:

General Fund Checking 10/1	4,722.55
Revenue and Transfers	185,454.49
Expenditures	<u>(132,519.20)</u>
General Fund Checking 10/31	57,657.84
General Fund Money Market 10/1	221,842.87
Revenue	61,424.17
Expenditures and Transfers	<u>(185,454.49)</u>
General Fund Money Market 10/31	97,812.55
State Fund Checking 10/1	1.00
Revenue and Transfers	0.00
Expenditures	<u>(0.00)</u>
State Fund Checking 10/31	1.00

State Fund Money Market 10/1	7,784.40
Revenue	2.98,
Expenditures and Transfers	<u>(0.00)</u>
State Fund Money Market 10/31	7,787.38
Special Revenue Fund Savings 10/1	21,638.03
Revenue and Transfers	7.35
Expenditures and Transfers	<u>(0.00)</u>
Special Revenue Fund Savings 10/31	21,645.38
Recreation Fund Savings 10/1	2,424.04
Revenue and Transfers	.82
Expenditures and Transfers	<u>(0.00)</u>
Recreation Fund Savings 10/31	2,424.86
Hunters Hill Road Bridge Fund 10/1	50,923.57
Revenue	23.79
Expenditures and Transfers	<u>(0.00)</u>
Hunters Hill Road Bridge Fund 10/31	50,947.36

Steve Bachman, Director of Office Operations, asked Dan Stonehouse to notify the state police about complaints regarding vehicles speeding on Hunters Hill Road. The Board approved the reply to the auditors letter and Mr. Stonehouse will mail it to the auditors. Steve Bachman asked for the Board's permission to speak with Lynn Township about them possibly looking into using a part-time township manager. The Board agreed that Mr. Bachman can proceed with a fact finding mission.

Forrest Wessner III, Director of Parks and Recreation, reported on the Northwestern Recreation Commission meeting.

David Fink, Director of Public Works, said the road crew has been working hard at cleaning up tree damage caused by the storms.

Kevin Huber, Road Superintendent, reiterated that the road crew has been doing storm cleanup. They also are preparing snow removal equipment. He said that LTAP will be doing a speed study on Hunters Hill Road regarding possibly reducing the speed limit.

Daniel Stonehouse, Administrator/Zoning Officer, reported that he met with Kevin Huber, Roy Stewart and a KCE engineer at the Reservoir Road storm damage site. A DEP permit would be required to complete the repairs.

Roy Stewart, Township Engineer, was not present.

EAC report: Will Saks, an EAC member, reported that the EAC will be holding a invasive plant seminar on Saturday, 11/12/11 from 10am-12pm at the township building.

Subdivision/Land Development: None

Proposed 2012 budget: The budget reviewed was dated with a revision date of 11/3/11. Kevin Huber mentioned that the road crew is currently under manned. David Fink suggested that two part-time road workers would be covered under the budget. Resident Carl Breininger commented that the fulltime road worker let go two years ago was never replaced and that the fulltime administrator position was not

necessary. The Board felt the office was running efficiently but is looking into possible changes as stated earlier. Motion by Forrest Wessner III, seconded by Steve Bachman to accept and advertise the 2012 proposed budget. Motion carried.

Lazarus's corn: David Fink will set up a meeting to include him, Kevin Huber and Grant Lazarus at the site on Phillips and Memorial Road.

Hiring of Northwestern Recreation Commission employee: The Board agreed to continue with Alex Huber's part-time employment with the Northwestern Recreation Commission until the next meeting.

Yard Waste Recycling: Dan Stonehouse sent a letter to Washington Township for clarification but has not received a reply.

Ordinance #2011-2: Motion by Steve Bachman, seconded by Forrest Wessner III to adopt Ordinance #2011-2 – Amending multiple ordinances including the Earned Income Tax ordinance and Zoning Ordinance. Motion carried.

Resolution #2011-22: Motion by Forrest Wessner III, seconded by Steve Bachman to adopt Resolution #2011-22 – Authorizing signing of Hunters Hill Bridge agreement amendment exhibit AAAA. Motion carried.

Act 205 Pension Document: Dan Stonehouse said that David Fink, as chief administrative officer, needs to sign the annual actuarial valuation report.

Proposed review of pension plan: Atty. Rhoades, the attorney used for the township pension plan, sent a letter regarding the review of the township's plan document for compliance with the IRS law changes. The cost of the internal review would be between \$250.00 and \$750.00. Atty. Waters suggested the compliance review be done. Motion by Steve Bachman, seconded by Forrest Wessner III to proceed with the review of the pension plan. Motion carried.

Workers compensation insurance requirements for fire fighters: Dan Stonehouse explained that the township's workers compensation insurance company, KMIT, requires all fire fighters to receive Hepatitis C testing. If the township does not have the fire company comply, the township could lose their dividend check which is projected to be \$2,200 for 2011. Fire chief Jay Scheffler said 4 fire fighters still need testing done. He will submit a current roster to the township.

PennDOT plans for Werleys Corner Road bridge replacement: Dave Frey from Michael Baker Jr. Inc., a PennDOT consultant, explained that the project costs would be about \$1.25 million. He displayed preliminary design drawings and will leave them with the township for residents to review. Construction will begin in 2013. The one lane bridge will be replaced by a two lane bridge with 2 foot shoulders. This road is a designated state bike path. Jeff Beyer, a resident on Werleys Corner Road said most of the residents want the bridge to remain closed. Resident Michael Fink, who lives on Phillips Road, asked if Werleys Corner Road could be made a one way road. Randy Wanger from Pennoni Associates was also present. He said his firm is a consultant on the project and that the township could send a letter to PennDOT with an official opinion on the project. Mr. Wanger gave the Board a copy of a PennDOT questionnaire for resident's use. Steve Bachman suggested the township send letters to the property owners along that section of Werleys Corner Road. The Board directed Dan Stonehouse to send the letters along with the PennDOT questionnaire.

Road salt joint bid: Motion by Forrest Wessner III, seconded by Steve Bachman to accept the low bid from Cargill Inc. – Deicing Technologies for 400 tons +/- sodium chloride deicing rock salt for a unit price of \$57.00 FOB, \$58.69 delivered, total contract \$23,476.00. Motion carried.

Resolution #2011-23: Motion by Forrest Wessner III, seconded by Steve Bachman to adopt Resolution #2011-23 – authorizing adoption of plan reinstatement for 457(b) Deferred Compensation Plan. Motion carried.

Public Comment: Resident and employee Phyllis Breininger commented on the poor condition of the township building and grounds. David Fink said he would ask the workers to clean up the exterior. Forrest Wessner III suggested steam cleaning the EIT office rug and meeting room rug. The Board agreed. Jeff Trexler from PO Box 218, Slatedale asked the Board what they do about tree branches that were pushed by the township road crew onto someone's property. David Fink said that the property owner should contact the township.

Correspondence: None

Adjournment: Motion by Steve Bachman, seconded by Forrest Wessner III to adjourn the meeting at 8:47pm. Motion carried.

Respectfully submitted,

Janice M. Bortz
Secretary to the Board of Supervisors