

November 19, 2015

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: None

Approve minutes of the October 15, 2015 budget workshop and regular monthly meeting: Motion by Rodney Schlauch Jr., seconded by David Fink to approve the October 15, 2015 budget meeting and regular monthly meeting minutes. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Payment of bills: Motion by Rodney Schlauch Jr., seconded by David Fink to approve the payment of the bills General Fund checks # eft2268-eft2299 and 20376-20431 and State Fund checks # 1692-1694. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report was given.

Fire Company: Elections for officers is next month, December 19th is the annual breakfast with santa and the fire company asks that it be put on the sign.

Ambulance Service: They are very happy here and although they have been short staffed they have been working through it.

Director of Office Operations: Rodney Schlauch Jr. had nothing to report.

Director of Parks and Recreation: Steve Bachman gave the recreation commission report stating that they are accepting tree sponsors at a cost of \$410.00/tree. Trees will be planted in spring. A walking path solution is still being worked on.

Director of Public Works: David Fink said that we now have a contact for Cargill Salt Northampton distribution center to be used when needed. The Board agreed that standard operating procedure would be to order salt through the accepted bidder but if the salt is not received within 5 days, order the salt from a different vendor.

Road Superintendent: Kevin Huber gave his road report. Kevin reported that the crew painted parking lines in Heidelberg Heights, as well as working on cleaning curbs, cutting shoulders, finished work on Bachman and Saddle Roads and the salt bins are full.

Township Administrator: Janice Meyers gave her report. Dawn has finished her classes in community planning, zoning, and subdivision and land development review and has earned a master planner certificate.

Township Zoning Officer: Chris Noll, from Keystone Consulting Engineers, gave his report. Parking ordinance requires vin numbers for a form to be sent to DOT requesting owner records. Towing company with impound lot will be looked into by Dawn/Janice. Letters should go out to Heidelberg Heights area residents asap.

Township Engineer: Chris Noll, from Keystone Consulting Engineers, Jones Road Culvert and Werley's Corner Road Culvert plans and application have been approved by D.E.P. The form Chris created to add to the zoning and UCC building permits regarding erosion and sedimentation control due to changes in state law have been added to zoning and UCC applications.

Environmental Advisory Council Report: Dawn Didra, EAC secretary reported that the EAC met on October 21st and discussed a planting for November instead of a regular meeting.

Subdivisions/Land Development: None

Old Business:

Resident Todd Weaver request for driveway ordinance waiver: This was discussed and a solution was agreed upon that a waiver will be given for the driveway width and that the concrete will need to be removed within the township road right of way and can be replaced with macadam per township specifications within 9 months. Attorney Waters will write up a formal agreement for next meeting that will need to be signed.

New Business:

Recycling Center Issues: The recycling center will be shut down as soon as possible due to abuse. David Fink made a motion that was seconded by Rodney Schlauch Jr., to call Berger sanitation and end the contract as soon as possible. Motion passed.

Renew LV: Summit for Smart Growth and Sustainable Communities attendance requests: Three people from the planning commission have requested to go at a cost of \$75.00 each. Steve Bachman made a motion that was seconded by David Fink to pay the cost of the Summit for any planning commission members or supervisors that want to go. Motion passed.

Damage from Roads: The Board decided to follow PENNDOT policy regarding damage from road complaints. Townships have municipal immunity as long as the township corrects a road problem when notified.

Public Comment: Bruce E. Zellner wants the debris that the road crew dumped on his property removed and the area re-seeded as soon as it is dry enough. The supervisors and Kevin agreed that it will be taken care of as soon as possible.

Correspondence: Phyllis attended the TTC meeting where they adopted a budget.

There was an email request from Randy Metzger regarding Firewise and DCNR money. There is a matching grant available but zoning may have to change, he is willing to do some of the work for it. Supervisors feel we may already have zoning in place that is as strict, if not more strict than required. .

Letter from the Lehigh County Conservation District about preserved farms was read,

Request for snow removal consideration to be given to a resident with a medical condition, the road crew is aware and will do their best.

Adjournment: Motion by, David Fink and was seconded by Rodney Schlauch Jr. to adjourn the meeting at 8:56 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors