

February 18, 2016

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, and Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices.

Pledge of Allegiance

Recording of Meeting: Jennifer Bodish taped the meeting.

Recognition of members of the press: Jennifer Bodish of Northwestern Press

Approve minutes of the January 21, 2016 regular monthly meeting: Motion by Rodney Schlauch Jr., seconded by David Fink to approve the January 21, 2016 regular monthly meeting minutes as written. Motion carried.

Public comment on agenda items: none

Executive session: none

Payment of bills: Motion by Rodney Schlauch Jr., seconded by David Fink to approve the payment of the bills General Fund checks # eft2376-eft2401 and 20529- 20570 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: Steve Bachman reported that the committee is working on re-doing insurance policies and recruitment/retention.

Fire Company: Paul McAdams reported that they have a new treasurer, Jamie Zanelli and they wanted to thank the township for putting their fundraising event information on the sign.

Ambulance Service: Jason Breidinger, NOVA Board member, reported that the 2015 statistics show call volume was 220 and now that they have some stats they can tailor coverage to better serve the area. They hired two supervisors and additional crew members. The goal is to have 12 hr coverage scheduled at the township building (7am to 7pm) during the busiest call times.

Director of Office Operations: Rodney Schlauch Jr. had no report.

Director of Parks and Recreation: Steve Bachman reported the recreation commission had their re-organization meeting and that a date was set for Night in the Country, August 20th. The commission is still looking at walking trail solutions.

Director of Public Works: David Fink deferred to Kevin Huber.

Road Superintendent: Kevin Huber gave his road report. Kevin reported that the crew was busy plowing and salting with the past two snow events. They are also working on tree trimming, the squash pipes have been delivered, the ambulance bay is ¾ completed. The new backhoe has been delivered.

Township Administrator: Janice Meyers reported the audit has been completed. Janice is looking into a new company do handle the codification of township ordinances since Keystate Publishers is closing due to the death of the owner.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers, was unable to attend. Dawn Didra, Zoning Assistant reported that Christopher Noll will be going to Heidelberg Heights tomorrow

to sticker any vehicles found to be in violation of the parking ordinance. Dawn and Chris are continuing to follow up with building/zoning violations that are unresolved. Dawn is working on trying to close out the old open permits by sending reminder letters to applicants & property owners.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers submitted his report with no new items listed.

Environmental Advisory Council Report: No report given.

Subdivisions/Land Development: None

Old Business:

Resident Todd Weaver request for driveway ordinance waiver. Attorney Waters has not heard from or received a signed agreement from Mr. Weaver. He will be following up by sending another letter giving him a deadline.

Status of Werleys Corner Road renaming of the road, and vacation of section of road. The renaming of the road will be advertised with the zoning ordinances. Attorney Waters is trying to get Penndot to share their mapping, but it may need to be done without them.

Employee handbook. The board tabled this discussion.

Building Code Appeals member. This will be taken off the agenda, and a notice can be put on the township website that interested parties should apply.

New Business:

Ordinance #2016-1 – Establishing standards for the installation, maintenance, and removal of holding tanks has been advertised. David Fink made a motion to adopt ordinance #2016-1, seconded by Rodney Schlauch Jr. Motion carried.

Pension AG-385 annual report submission. The board needs to sign the documents. Verifies earnings.

Public Comment:

Phyllis Breininger reported that at the LTCC meeting the officers remained the same.

Resident Paul Kovalchik asked what the status of the Jones Road project, is DEP involved? Resident Bruce Zellner also commented on Jones Road and said the road slants toward the field, and most of the fields drain to one side. He asked if the road can be crowned so that the water goes to both sides. Who is responsible for this continuing issue? David Fink and Kevin Huber said they are continuing to work on the issue, but they need to wait for the weather/ground to stabilize before any work can be done. Kevin is waiting for information from Mr. McFadden of Lehigh Conservation District Soil Conservation.

Steve Bachman mentioned that a Thomas Jefferson impersonator will be at the next Historical Society meeting.

Correspondence: none.

Adjournment: Motion by, Rodney Schlauch Jr. and was seconded by David Fink to adjourn the meeting at 7:55 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors