

March 17, 2016

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink and Rodney Schlauch Jr., Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, and Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: Jennifer Bodish taped the meeting and Charlie Perich video recorded the meeting.

Recognition of members of the press: Jennifer Bodish of Northwestern Press

Approve minutes of the February 18, 2016 regular monthly meeting: Motion by David Fink, seconded by Rodney Schlauch Jr. to approve the February 18, 2016 regular monthly meeting minutes as written. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Executive session: none

Payment of bills: Motion by Rodney Schlauch Jr., seconded by David Fink to approve the payment of the bills General Fund checks # eft2402-eft2428 and 20571- 20625 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: no report.

Fire Company: David Fink reported a request was received from Trexlertown Fire Company for fire police help for their 100th anniversary parade. David Fink made a motion, seconded by Rodney Schlauch Jr. to allow the Fire Company to participate. Motion carried. Jay Scheffler reported that the QRS is now in service and it is going so well they may get a second QRS truck. There is a brush fire class next weekend on the mountain. The new Emergency Management Coordinator introduced himself and is doing well.

Ambulance Service: no report.

Director of Office Operations: Rodney Schlauch Jr. had no report.

Director of Parks and Recreation: Steve Bachman reported Night in the Country is set for August 20th. A request to lower the speed limit for Northwestern Road so that a cross walk can be added is being prepared. Weisenberg park will be ready to open soon. Kevin Huber commented that the smallest paver available is 8 feet wide and the recreation commission should keep that in mind when planning walkways.

Director of Public Works: David Fink deferred to Kevin Huber.

Road Superintendent: Kevin Huber reported that the bridge repair on Reservoir Road will be done with help from East Penn Excavating and work should begin in the last week of March or first week in April weather permitting. They are also working on tree trimming, cleaning out and repairing pipes. Kevin attended a pre-construction meeting for the Route 309 paving project that will take place from between Route 873 and the top of the Blue Mountain in Lynn Township.

Township Administrator: Janice Meyers reported that the annual audit was completed. She continues to meet with codification companies. Dawn Didra and Janice Meyers worked together to complete the tax

bills. There is emergency management training for public officials on March 30th. Dawn Didra will begin working on the next newsletter. Dawn Didra submitted a training request for a zoning administration class through LVPC. A motion was made by Steve Bachman, seconded by David Fink to approve and pay for the class, class time, and mileage. Motion carried.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported that a letter was sent to a property on Bake Oven Road regarding accumulation of garbage. A letter was sent to a property on Central Road notifying them of the kennel ordinance. A letter was also sent to the owner of a property on Mountain Road regarding a zoning violation.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported the roadside swale is filled in on a Krause Road property and that Kevin Huber and Chris need to meet with the property owner and try to coordinate work with him. A drainage issue continues on Hollenbach Rd.

Environmental Advisory Council Report: Dawn Didra reported that the EAC would once again like to offer a \$100.00 scholarship to a Northwestern Lehigh High School senior. Janice said that was within the EAC budget and the Board agreed with the scholarship offer.

Subdivisions/Land Development: None

Old Business:

Resident Todd Weaver request for driveway ordinance waiver. Attorney Waters said he did not get a response to his second letter to Mr. Weaver. The Board advised Attorney Waters to send him one more letter warning that they would rescind his waiver if he did not get the agreement signed and notarized by the April meeting.

Employee handbook. The Board went through the employee handbook noting their suggested changes and items that need more research. Dawn will make the changes for the next meeting.

Jones Road drainage issues. Rodney Schlauch Jr. suggested that the road be closed/vacated at Harter Road. Bruce Zellner said there is a lot of traffic on that road. The Board asked Janice Meyers to send notice to the property owners on Jones Rd. affected by a vacation of that area of the road. Kevin Huber and Chris Noll will meet onsite to determine what area of Jones Rd. would be vacated.

New Business:

Ordinance #2016-2 – Amending sections of zoning ordinance and renaming road to Werleys Corner Court. A motion was made by David Fink and seconded by Rodney Schlauch Jr. to table this for now. Motion Carried. The Board asked that the Planning Commission review the low impact home based business section of the zoning ordinance again with additional information from Chris Noll. Chris will also provide samples of mix use ordinances for the Planning Commission to review.

Agriculture Security Area addition request. ASA request was received for 6270 Church Road, Slatington, consisting of 56 acres. A motion was made by David Fink, and seconded by Rodney Schlauch Jr. to table the request. Motion passed. The Board was reminded if they do nothing the request would automatically pass in 180 days.

Tax exoneration request. A motion was made by David Fink, and seconded by Rodney Schlauch Jr. to accept the exoneration request for the 2015 delinquent taxes for 5465 Mill Creek Rd., Schnecksville. Motion Carried.

Auditors Report. Review tabled until next meeting.

LVPC request for Functional Classification of Roads update. Christopher Noll explained that if we had a major development trend we could try to change some of our roads from local to collector classification,

but at this time we have no need. Janice Meyers will send an email to LVPC stating we have no request at this time.

Kevin Huber reported that PennDOT is looking at several locations and will choose one to place a temporary construction trailer that can be hooked up to electric. The trailer would be a space for the engineer, inspectors, etc. to meet. PennDOT would give any extra millings to the township for free in exchange for letting them use township property for the temporary construction trailer. Supervisors were in agreement that it would be acceptable if the agreement was mutually beneficial.

Public Comment:

Tax Collector Phyllis Breininger asked when the name change to Werleys Corner Court is going to be taking affect since she is concerned about it affecting the tax bills being sent out.

Resident Teena Bailey said that the RPA spring cleanup is April 9th and this year they are excited to have the Boys and Girls Club there to accept clothes and small appliances. Teena asked if the township would allow them to leave special bags for clothing and small appliance donations at the township building for people to pick up. The Board agreed this was acceptable.

Resident Bruce Zellner said that road scrapings are still not cleaned up and wanted to know when they will be removed. Kevin asked the Board to clarify what exactly the Board meant when they said to clean up the scrapings and re-seed. The Board clarified that the road crew should throw grass seed over damaged areas (if any) after cleaning up the road scrapings.

Correspondence: none.

Adjournment: A Motion was made by David Fink, and seconded by Rodney Schlauch Jr. to adjourn the meeting at 9:03 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors