

August 18, 2016

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Township Engineer Christopher Noll from Keystone Consulting Engineers. Supervisor Rodney Schlauch Jr. was absent.

Pledge of Allegiance

Recording of Meeting: Jennifer Bodish taped the meeting.

Recognition of members of the press: Jennifer Bodish of Northwestern Press

Approve minutes of the July 21, 2016 hearing and regular monthly meeting: David Fink made a motion to approve the minutes of the July 21, 2016 hearing and regular meeting as written. Steven Bachman seconded the motion. Motion carried.

Public comment on agenda items: none

Executive session: Supervisors Steven Bachman and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices met in Executive session from 7:31 until 7:36 regarding real estate.

Payment of bills: Motion by David Fink, seconded by Steven Bachman to approve the payment of the bills General Fund checks # eft2546 – eft2571 and 20835 - 20875 and State Fund checks # 1698 - 1699. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: Jay Scheffler reported that there was a meeting last night and they discussed retention and recruiting.

Fire Company: Chief Jay Scheffler reported that they have more classes lined up for fall, they are helping with and will be at Night In The Country event. David Fink brought up Chinese lantern concerns and asked if we can use the littering ordinance to fine people if they release them.

Ambulance Service: Mark Smith said all is running smoothly, but he is working with NOVA's Board on a staffing policy to clarify the staffing of the truck that is stationed at Heidelberg.

Director of Office Operations: No report.

Director of Parks and Recreation: Steven Bachman said the Night In the Country event set up is underway, they are working on the Recreation Commission bylaws that will go to both townships and the school district for approval, they are working on the specs for the walking path and that no trees will be planted until the walking path is completed.

Director of Public Works: David Fink reported that the green Mack frame separation is a growing concern and a fix needs to be figured into the budget.

Road Superintendent: Kevin Huber reported that the paving has been completed and lines painted, chips from tar & chipping have been cleaned up, helping set up Night in the Country, dirt road work to begin, catch basins being cleaned, still need to crack seal. Resident requested a "stop except for right turn" sign on Heidelberg Heights Road at the intersection of Memorial Road. Steven Bachman said he had a request from a resident to put stop signs on Bake Oven Road at the intersection of Hunters Hill Road which is a state road.

Township Administrator: Janice Meyers reported that budget preparations have begun, She received the winter storm grant paperwork back and the money will be coming in the future. Finalizing of the Green Light Go grant paperwork is near completion. Dawn Didra completed the newsletter and it should be mailed next week. Atty. Waters said the requested revisions were made to mini-cell tower ordinance which will be reviewed by the planning commission then the Board in September and the advertisement will be for October adoption.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported that the following complaints (all in Heidelberg Heights development) were investigated and resolved; garbage and weeds; parking violation; weeds, snakes and rats. There is an outstanding violation on Peters Road of structural changes without a permit. Chris is meeting with the owner and contractor.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported there will be major changes in the MS4 regulations for the 2017-2018 time frame. He said the engineering costs if the township does most of the work may be in the \$10,000 range. This federal law until now has not been enforced, but now is being audited and the cost for non-compliance is significant.

Environmental Advisory Council Report: No report. Chris Noll and the Board asked that Dawn Didra talk to the EAC about taking the lead in MS4 public education.

Subdivisions/Land Development: None

Old Business:

Resident Todd Weaver request for driveway ordinance waiver: Attorney Waters has not received a signature yet, but has received a packet from Mr. Weaver's attorney. No new information was included in the packet. Attorney Waters will inform Mr. Weaver's attorney of the boards motion in a final effort to get Mr. Weaver's cooperation.

Northwest Road crosswalk: nothing new on this.

New Business:

Greater Northern Lehigh Chamber of Commerce request: Janice Meyers informed the Board that the Chamber would like to use the meeting room once or twice a month on a set day for a few hours to meet with members. They would be self-sufficient and do not require anything except the space. The board agreed that they would grant the request.

Set Trick or Treat Night – Sat., 10/29, 6-8pm: Janice contacted the other townships and they are all setting their Trick or Treat Night for Saturday October 29 from 6-8pm. David Fink made a motion to set Trick or Treat Night for Saturday October 29, 2016 from 6pm – 8pm. Steven Bachman seconded the motion. Motion passes.

Budget Workshop dates advertisement: Budget meetings to be advertised as ½ hour before regular meetings beginning in September and running through December. Due to timing conflicts the Board will postpone the September 15th meeting until September 22nd. Janice Meyers will submit the advertisements.

Review road salt bids: North Whitehall assembled the road salt bids and awarded the contract to the lowest bidder Cargill Deicing Technology Inc. Janice Meyers was asked to confirm the origin location of the deliveries. Steven Bachman made a motion to accept the bid of \$61.14 per ton delivered, totaling \$17,700.00 and David Fink seconded the motion. Motion carried. Bids from American Rock Salt Co. at \$69.90 per ton, Eastern Salt Co. at \$71.71 per ton and Morton Salt at \$80.47 per ton, delivered, were rejected. At the Board's request Janice Meyers will contact the local Cargill distributor to set up an emergency delivery account.

Appoint alternate Planning Commission member: Hold for January organization meeting when other appointments are made. Dawn to put on website and Kevin to put on sign, planning commission and EAC members needed.

Public Comment:

David Fink noted that the last township news ran an article about Washington Township's Roy Dengler who recently celebrated 35 years of service to the Township. The Board asked Janice Meyers to forward a letter to Washington Township to congratulate him.

Phyllis Breininger said she attended the LTCC meeting reporting that the 2015 audit report was approved.

John Zellner asked what is the status of Supervisor Rodney Schlauch Jr, The Second Class Township Code does not allow Board removal of an elected supervisor, the supervisor must resign. The Board asked Janice Meyers to call Rodney again.

Correspondence: None

Adjournment: A motion was made by David Fink, and seconded by Steven Bachman to adjourn the meeting at 8:20 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors