

September 22, 2016

The Heidelberg Township Board of Supervisors held their regular meeting at 7:51pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066 following the budget workshop. Present were Supervisors Steven Bachman and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Township Engineer Christopher Noll from Keystone Consulting Engineers. Supervisor Rodney Schlauch Jr. was absent.

Pledge of Allegiance

Recording of Meeting: Jennifer Bodish taped the meeting.

Recognition of members of the press: Jennifer Bodish of Northwestern Press

Approve minutes of the August 18, 2016 regular monthly meeting: David Fink made a motion to approve the minutes of the August 18, 2016 regular meeting as written. Steven Bachman seconded the motion. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Executive session: Steven Bachman, David Fink, Janice Meyers, Kevin Huber, and Atty. Charles Waters met in Executive session from 7:52 until 8:16 regarding real estate.

Payment of bills: Motion by David Fink, seconded by Steven Bachman to approve the payment of the bills General Fund checks # eft2572 – eft2597 and 20876 - 20917 and State Fund checks # 1700. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: no report

Fire Company: No report.

Ambulance Service: No report.

Director of Office Operations: No report.

Director of Parks and Recreation: Steven Bachman said the Night in the Country event was a great success with higher attendance and revenue over last year.

Director of Public Works: David Fink reported that preliminary numbers for purchasing or leasing a new dump truck to replace the green Mack were received. He asked Kevin Huber to get estimates for a new heating/cooling system for the meeting room, offices and first garage bay.

Road Superintendent: Kevin Huber reported that they have been working on dirt roads, cleaning gutters, mowing, and crack sealing. The turbo seems to be going on the New Holland, and the lift cylinder on the sterling is being repaired.

Township Administrator: Janice Meyers reported that she is continuing to work on the budget. Dawn is working on sending letters out to all open permit holders regarding the permit extension law expiration. Keystone Technologies was asked to check on our computer security level. Kevin Baer, EMC asked if Dawn and Janice can meet with him, Josh, Tammy and Kathy at Lynn Township to discuss the Emergency Management Plan. The supervisors approved the office being closed for a couple of hours so Dawn and Janice could attend the meeting. Janice attended the Lehigh County COG meeting where Next Generation 911 software using GIS location was discussed. Lehigh County EMS targets 2018 for the final installation of the new software.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current complaint investigations and permits.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported the planning commission is discussing mixed use and home occupation ordinances. Recreation fees were deferred at the time of the Newside Estates development and are due for the one property within the township at the time of building permit issuance. The Board agreed the current recreation fee should be charged. Chris is continuing to go to meetings regarding MS-4 regulations.

Environmental Advisory Council Report: Dawn Didra reported that she talked to the EAC about taking the lead in MS4 public education, and that they were willing to help.

Subdivisions/Land Development: None

Old Business:

Resident Todd Weaver request for driveway ordinance waiver: Attorney Waters has not received a signature and advised the board to go forward with enforcement by going through the district justice.

NWLSD request for a flashing signal replacement:

New Business:

Comments on 2017 draft budget review: The draft budget was reviewed at the budget workshop meeting.

2016 Pension MMO: The Board agreed to sign this annual pension document.

Review proposed mini- cell tower ordinance: Tabled.

Resolution #2016-18 – addition to the Agricultural Security Area: parcel at 6270 Church Road. A motion was made by Steven Bachman, and seconded by David Fink to adopt Resolution #2016-18. Motion carried.

BCIU agreement renewal: Steven Bachman made a motion to approve the two year renewal agreement, seconded by David Fink. Motion carried.

Public Comment:

David Fink attended the last planning commission meeting and asked if Attorney Waters could find out if all the supervisors can be alternates, but with only one member attending or voting at a single meeting.

Correspondence:

Letter regarding RCN cable franchise agreement proposed changes: Atty. Waters reviewed the letter and proposed agreement. Only the names in the agreement have changed due to new ownership of RCN. RCN at this time is still a separate entity.

Letter and booklet from LVPC re: BuildLV: The BuildLV booklet will be available in the township office for the supervisors and public to review.

Adjournment: A motion was made by David Fink, and seconded by Steven Bachman to adjourn the meeting at 8:44 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors