

October 20, 2016

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices. Township Engineer Christopher Noll from Keystone Consulting Engineers and Supervisor Rodney Schlauch Jr. were absent.

Pledge of Allegiance

Recording of Meeting: Jennifer Bodish taped the meeting.

Recognition of members of the press: Jennifer Bodish of Northwestern Press

Approve minutes of the September 22, 2016 special meeting and regular monthly meeting: David Fink made a motion to approve the minutes of the September 22, 2016 special and regular meetings as written. Steven Bachman seconded the motion. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Executive session: Steven Bachman, David Fink, Janice Meyers, Kevin Huber, and Atty. Charles Waters met in executive session from 7:33 until 7:40 regarding real estate.

Payment of bills: Motion by David Fink, seconded by Steven Bachman to approve the payment of the bills General Fund checks # eft2598 – eft2623 and 20918 - 20970 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: no report

Fire Company: David Fink reported that the fire company is researching a vehicle purchase.

Ambulance Service: Janice Meyers reported that she attended a municipal round table at NOVA.

Director of Office Operations: No report.

Director of Parks and Recreation: Steven Bachman said the Night in the Country event created approximately \$15,000 profit. Weisenberg park is moving along and should take some of the pressure off Northwestern Park during sports seasons.

Director of Public Works: David Fink deferred to Kevin Huber, Road Superintendent.

Road Superintendent: Kevin Huber reported that the approximate cost to replace the green Mack is \$200,000 final numbers will depend on the specifications. The road crew has finished mowing, prepared for crack sealing, more work on dirt roads, working on the drainage issues on Kistler & Waterfowl. After rain they will finish spreading dust suppresser and finish up brush cutting.

Township Administrator: Janice Meyers reported that she is continuing to work on the budget, finalizing the green light go grant and winter storm Jonas grant. Janice is also working on getting Christopher Noll the information needed for MS4. Dawn and Janice attended a meeting at Lynn Township to discuss the Emergency Management Plan with Kevin Baer, Josh Bingham, and Kathy Hermany. The group split up the work needed to update the plan and both townships will be sending out a mailing to residents asking them to return forms with information that will be helpful for first responders to know.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers was unable to attend the meeting so Dawn Didra reported on complaint investigations and permitting.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers was unable to attend the meeting and Janice Meyers reported that the subdivision/land development reviews and MS4 were the only issues being looked at from an engineering point of view.

Environmental Advisory Council Report: Dawn Didra reported that she talked to the EAC about taking the lead in MS4 public education, and that they were willing to help. The EAC also had a brainstorming session on fundraising.

Subdivisions/Land Development:

Harris Farms – Major subdivision, preliminary/final and sewage planning model review: William Beitler of Beitler Surveying represented the plan. The Board requested that the note deferring the E & S plan be re-written. Atty. Waters suggested wording that specifically indicated LCCD review. A motion was made by David Fink and seconded by Steven Bachman that the planning module be submitted to DEP. Motion carried. Motion by Steve Bachman, seconded by David Fink to approve the waiver request that the plan be reviewed as preliminary and final. Motion carried. Motion by Steve Bachman, seconded by David Fink to table the preliminary/final plan. Motion carried.

Northwestern Lehigh School District – Land development preliminary/final review. Terry DeGroot from Terraform Engineering, Brian Brandis from KCBA Architects and Jennifer Holman, Assistant Superintendent of NWLSD spoke on behalf of the school district and explained various details of the plan. A variance was granted by the Zoning Hearing Board at their hearing on Monday evening allowing for additional impervious cover. A motion was made by David Fink and seconded by Steven Bachman to grant a waiver to SALDO 23-302.1 and 23-302.2 A-C regarding map scale and map size. Motion carried. Motion by David Fink, seconded by Steven Bachman to deny the waiver request from SALDO 23-204.1 and 23-206.1 to allow plan review as preliminary and final at the same meeting. Motion carried. Janice Meyers stated that the planning commission and Chris Noll had reviewed and accepted the plan as preliminary and final at the September planning commission meeting. David Fink made a motion and Steven Bachman seconded the motion to approve the preliminary plan dated 8/5/16 with stipulations in Keystone Consulting Engineers letter. Motion carried. Steve Bachman requested that the school put lines on the driveway onto Northwest Road to try to alleviate issues pulling in and out. Jennifer Holman said the district would research this issue.

Old Business:

Alternate planning commission members: Atty. Waters answered the Board's questions regarding the supervisors appointment as alternate planning commission members. Only 2 supervisors are allowed by the MPC to be appointed as regular or alternate members at one time on a 7-member planning commission. The Board would like a resolution to review at the next meeting.

Proposed mini-cell tower ordinance: There needs to be a fee schedule resolution for this. A motion was made by David Fink and seconded by Steven Bachman to advertise the other proposed ordinances on hold along with the mini-cell tower ordinance. Motion carried.

New Business:

Comments on 2017 draft budget review: The Board requested to see the preliminary budget for the fire company. Janice Meyers will contact the fire company treasurer and fire chief. The Board said township was to be billing the fire company for fuel, workman's compensation, and vehicle liability insurance but nothing was mentioned in any meeting minutes or the fire tax policy. The Board instructed Janice Meyers to bill the fire company for the above expense reimbursement for 2016. Motion by David Fink, seconded by Steven Bachman to advertise for a special meeting on November 3, 2016 at 7:30pm to review the budget and any other business. Motion carried.

Waiver request from Tianna DuPont re: driveway permit. A motion was made by Steven Bachman and seconded by David Fink to deny the waiver request from Tianna DuPont regarding the paving of the driveway as required in the ordinance. Motion Carried.

Public Comment:

Phyllis Breininger said that it was stated that we no longer track census information in Heidelberg Township, and that at the Tax meeting there was a representative from the census bureau and they said how important it is to track this information. Janice Meyers explained that the computer with the census program no longer works and that the program does not work with the new computers. The program is very expensive to replace and the township is still requiring moving permits and are working with the school district when they require residency information. Janice inquired about census programs with other townships and most of them do not track this information. For the 2000 and 2010 US census the US Census Department did not want to use the township records.

Correspondence:

None

Adjournment: A motion was made by David Fink, and seconded by Steven Bachman to adjourn the meeting at 9:08 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors