

March 16, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices., and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the February 16, 2017 regular monthly meeting: David Fink made a motion to approve the minutes of the February 16, 2017 regular monthly meeting as written. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Executive session: None

Payment of bills: Motion by David Fink, seconded by Jonathan Jakum to approve the payment of the bills General Fund checks # eft2737 – eft2762 and 21148 - 21184 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: David Fink reported that the last wing event raised about \$2,500.00. Actively looking for a new truck, cost will be roughly \$700,000. Randy reported that EMR classes have been completed, hazmat refresher and new hazmat classes are coming up. Thank you to the road crew who did an outstanding job and had driveways opened up before crews could arrive to emergency calls during the snow.

Ambulance Service: Steve Bachman read from the NOVA activity report and Mark Smith commented that they had extended coverage during the snow storm and thanked the road crew for the excellent job they did opening up roads and driveways for emergency calls.

Director of Office Operations: Jonathan Jakum reported: Dawn is working on the newsletter, the tax bills are ready to go out, winter storm Jonas money has been received, Pat Browne's office offered to help with grants for the heating system.

Director of Parks and Recreation: Steve Bachman reported: Fireworks plan has been approved for the next 3 years. They are looking at changing the bylaws to add a NYAA member as a voting member. Billing for the crosswalk was questioned by the Board and it was decided that the cost less any township administrative costs should be split between the recreation commission and the school. Steve Bachman will speak with the recreation commission and school district.

Director of Public Works: Getting quotes on heating and cooling system. Referred to Kevin Huber.

Road Superintendent: Kevin Huber reported that the road crew is working on trimming trees, pipe behind building, equipment held up well through the storm. Steve Bachman commented that the roads were great.

Township Administrator: Janice Meyers reported she has been working on agenda items, state police fees opposition letter and the financial paperwork for the truck loan ordinance.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported he has been attending the MS-4 meetings and updating the information for new report submission. Working on the cross walk project for the recreation commission.

Environmental Advisory Council Report: Dawn Didra reported: EAC is planning fundraisers and would like approval for a \$100.00 scholarship for a Northwestern Lehigh School District student. A motion was made by Steve Bachman and seconded by Jonathan Jakum to approve a \$100.00 scholarship. Motion carried.

Subdivisions/Land Development: None

Old Business:

Heating/Cooling system: Still awaiting a few bids.

PA State Police letter:

Impervious coverage for NWLSD: Janice will send a letter to the school explaining why the board cannot grant the request.

New Business:

Ordinance #2017-2 - authorizing and awarding general obligation note at private sale for truck purchase: Motion by David Fink, seconded by Jonathan Jakum to adopt ordinance #2017-2. Motion carried.

Resolution #2017-20 - proclaiming April 2017 as PA 811 Month: Motion by Steven Bachman, seconded by Jonathan Jakum to adopt resolution 2017-20. Motion carried.

Motion required correcting the fee schedule resolution number for fee schedule from 2017-17 to 2017-19: Motion by David Fink, seconded by Jonathan Jakum to correct the fee schedule resolution number from 2017-17 to 2017-19. Motion carried.

Advertisement for road materials and projects: Motion by David Fink and seconded by Jonathan Jakum to advertise for road materials bids. Motion carried.

Act 172 – Incentive for municipal volunteers of fire companies and emergency services: Randy Metzger sent a letter with information requesting meeting with the Board. The Board will meet with the fire department later in the year once PSATS has commented on a draft ordinance.

Auditors' letter: Tabled until next meeting.

Public Comment:

Phyllis Breininger had a correction to the minutes. She did not mention lowering the tax collector commission, she only talked about collection duties. A motion was made by Jonathan Jakum and seconded by Steven Bachman to strike the wording about lowering the tax collector commission from the minutes. Motion carried.

Charlie Perich asked if the auditors needed a public meeting before the supervisors meeting to discuss the auditors' letter. David Fink replied that the letter will be discussed at the supervisors meeting.

Steven Bachman commented that there is a spreadsheet on the township website with an interactive tax comparison chart.

Correspondence: None

Adjournment: A motion was made by Steven Bachman, and seconded by Jonathan Jakum to adjourn the meeting at 8:26pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors