

April 20, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the March 16, 2017 regular monthly meeting: David Fink made a motion to approve the minutes of the March 16, 2017 regular monthly meeting as written. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by David Fink, seconded by Jonathan Jakum to approve the payment of the bills General Fund checks # eft2763 – eft2789 and 21185 - 21235 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: David Fink deferred to Jay Scheffler who reported on fundraisers, baseball, hepatitis shots, engine 10 & 12 getting QRS inspections. Bake Oven Knob roadway in need of dust suppressant.

Ambulance Service: Steve Bachman read from the NOVA monthly activity report

Director of Office Operations: Jonathan Jakum reported: Permits increasing, Dawn is working on the newsletter, many property questions coming in, Janice Meyers submitted funding request to Pat Brown's office for the new heating system, state police letter was sent, Dianne Matthew-Gehringer & Donna Wright from Lehigh County Farmland Preservation met with Janice and Dawn.

Director of Parks and Recreation: Steve Bachman reported: Recreation Board voted not to change bylaws to have an NYAA member as voting member, the paved walking path should be done by end of year.

Director of Public Works: David Fink reports: Kevin is getting quotes on heating and cooling system upgrade, Board's road inspection is next week, refer to Kevin Huber.

Road Superintendent: Kevin Huber reported that the road crew is working on sweeping intersections, cold patching, trimming trees, dust suppressant was ordered, scheduled to do Bullhead & Seagersville oil & chip, new truck should be ready soon.

Township Administrator: Janice Meyers reported she has been working on agenda items, truck loan was approved, Dianne & Donna from Lehigh County Farmland Preservation discussed farmland preservation and multiple use ordinances with Janice and Dawn. Dawn will contact LVPC for maps showing preserved farms.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported he has been attending the MS-4 meetings and updating the information for new report submission. Badesso driveway runoff impact. Chris reported that the swale was working properly when he was out during the last rain. Tim Metzger said only one swale is working. He has channeled his driveway to take care of his water but doesn't want more from the neighbors. Chris said that it is very flat and it's just the way the road and property are. He suggested the supervisors look at it on their road inspection.

Environmental Advisory Council Report: Dawn Didra reported: EAC fundraiser has already earned about 120.00 which is enough to cover the scholarship. They are working on planning some events including some that would help with township MS-4 requirements.

Subdivisions/Land Development: None

Old Business:

Auditor's letter: Janice finished her rebuttal letter to the Board. David Fink said to add to Item 3 that Plaza Hardware is getting a new printer so that should be a non-issue next year. The Board asked Janice to revise the letter and send it to the auditors from the Board.

Heating/Cooling system: Table until word is received regarding grant funding.

New Business:

Joint road oil bid award- Lynn Township did the bidding this year. Motion to accept the low bid of \$1.59/gallon for 40,000 gallons +/- from Asphalt Maintenance Solutions, LLC by David Fink, seconded by Jonathan Jakum. Motion carried. Only other bid was from Midland Asphalt Materials Inc. for \$1.718/gallon.

Trail Grant for Northwestern Recreation Commission – letter of support was requested to submit for grant. Motion by David Fink and seconded by Jonathan Jakum for Janice Meyers to send a letter of support. Motion carried.

Property owner Scott Smith to address the Board regarding a driveway ordinance waiver request – after some discussion Kevin Huber will do a speed study and signs can be put up instead of waiving the requirements. The Board will re-visit after speed study.

Resolution #2017-21 – Amendment to the Non-Uniformed Employee Pension Plan – Janice Meyers explained the state pension laws were revised and require plan revisions to be made. The Board needs to clarify that members are only offered a lump sum or full rollover option when they leave the plan. Motion by David Fink, seconded by Jonathan Jakum to adopt Resolution #2017-21. Motion carried.

Public Comment:

Phyllis Breininger said there was a special meeting of the LTCC and the bylaws were changed to require less meetings per year and Berkheimer Tax Administrator's contract was renewed for five years with the option for negotiations during the contract term.

Correspondence: None

Adjournment: A motion was made by Jonathan Jakum, seconded by Steve Bachman to adjourn the meeting at 8:28pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors