

June 15, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: Charlie Perich video recording.

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the May 18, 2017 regular monthly meeting: David Fink made a motion to approve the minutes of the May 18, 2017 regular monthly meeting with one spelling correction of word asked on page 1 under monthly reports. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: Carl Breininger stated he may have comments.

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft2816 – eft2841 and 21285 - 21327 and no State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: David Fink stated there was no meeting. Instead there was a meeting with 4 local fire companies regarding Act 172. The 4 companies agreed the requirement would be 30% trainings and 20% fire calls must be attended to be considered active to receive the tax incentive. The fire companies will record the information necessary for the tax incentive.

Ambulance Service: Steve Bachman read from the NOVA monthly activity report.

Director of Office Operations: Jonathan Jakum reported: office has been very busy, permits increased from 41 last year to 57 this year with more still to come, Dawn is working on the newsletter and should be done soon, many property questions coming in, internet will be upgraded due to slow speeds with heavy usage due to NOVA sharing the connection. NOVA will be paying the price difference.

Director of Parks and Recreation: Batting cages cost came in at more than expected with excavation being most of the cost. Discussion on township doing excavating. The grant has been submitted for the walking trail.

Director of Public Works: David Fink reported that they are closing out the Jones Road Dirt and Gravel Road project. Township will initiate paperwork for Dirt and Gravel Road money for Bake Oven Road. David then deferred to Kevin Huber.

Road Superintendent: Kevin Huber reported that the road crew is working on mowing, oil and chipping is almost completed. Getting prices for new heating/air conditioning options having separate units for meeting room, office, NOVA room and garage. Still waiting on new truck. Line painting to be done soon.

Township Administrator: Janice Meyers reported she is completing Jones Road Dirt & Gravel Road paperwork, researching fire police protocol and fire fighter tax credit procedures.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported regarding the NWRC crosswalk project: Northwest Road speed limit signs and recreation fields cross walk final documents sent to PennDOT in response to their comments. Line painting requirements were discussed. Chris continues to attend MS4 meetings and updating the mapping for the new report submission. Public outreach to be coordinated with 4 northern tier municipalities. Chris is continuing to research multiple use and bus shelter ordinances. David Fink suggested that there needs to be something regulating advertising on bus shelters.

Environmental Advisory Council Report: Dawn Didra reported Morgan Kunkel presented the scholarship and Luke Savage will work on scheduling a rain garden workshop that can be used for MS4 outreach requirement.

Subdivisions/Land Development: None

#### Old Business:

Volunteer fire fighters tax exemption: only for active fire fighters, needs to be consistent with other local townships. Janice Meyers should contact Brian Carl for coordination of policies with local municipalities and fire companies. PSATS has a sample ordinance.

#### New Business:

Barbara Mathias request to speak to the Board regarding fire tax – Discussion about necessity of fire tax and increase. She questioned the necessity.

Request for addition to Agricultural Security Area by Kevin Schaffer, Memorial Road, 19.227 acres – A motion was made by David Fink and seconded by Jonathan Jakum to table the request. Motion carried.

Northwestern Recreation Commission Bylaws – Tabled

Fire Police Protocol for non-emergency events – Required by workmans compensation laws. Need to create protocol so in the future they will know what needs to happen even if leadership changes. Brian Carl will be consulted regarding SOP.

#### Public Comment:

Susan Zellner asked if the Germansville Fire Company asked for the fire tax increase and if so for what reason. After discussion, the Board said the fire company showed need due to increased costs. Some of the residents asked for an audit of the fire company books.

Bruce Zellner asked about work on Jones Road and David Fink responded the Dirt and Gravel Road project on Jones Road is completed and no further work is being done. The township is closing out the paperwork.

Phyllis Breininger asked about the fire company not having fund raisers like in previous years. David Fink said there is a lack of volunteers.

Carl Breininger questioned the purchase of an aerial truck by the fire company. David Fink will inquiry as to what truck is being purchased. .

Steve Bachman requested the fire company give The Board monthly or quarterly reports regarding calls made. David Fink will relay this to the fire company.

Kevin Huber was told that the fire company should be billed for their fuel usage.

David Fink was told the newsletter will be mailed by the end of July.

Correspondence: None.

Adjournment: A motion was made by Steven Bachman, and seconded by Jonathan Jakum to adjourn the meeting at 8:36pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors