

July 20, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Zoning Assistant Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers. Road Superintendent Kevin Huber was absent.

Pledge of Allegiance

Recording of Meeting: Regina Metzger tape recorded the meeting.

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Recognition of Dignitaries: Matthew Szuchyt from Senator Pat Browne's Office

Approve minutes of the June 15, 2017 regular monthly meeting: David Fink made a motion to approve the minutes of the June 15, 2017 regular monthly minutes. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft2842 – eft2880 and 21328 - 21363 and State Fund check #1701. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: David Fink reported at the last meeting new memberships were discussed. There were 2 volunteers that helped for wing night. The new fire truck being ordered will be replacing one that is 26 years old. It will be a Quint short ladder truck and the cost is \$700,000.

Ambulance Service: Steve Bachman read from the NOVA monthly activity report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: No report.

Director of Public Works: David Fink reported that the new Mack truck has arrived.

Road Superintendent: No report.

Township Administrator: Janice Meyers reported the pension plan is overfunded and the excess funds can be used to pay for administrative costs. There was a verbal request for a block party in Heidelberg Heights requiring the closing off of township roads. Janice recommended the Board adopt a policy for accepting these types of requests and they require the request be made in writing along with detailed plans regarding the event. The Board agreed that Chris Noll research what other townships have as a policy. Lehigh County has an application for a hazard mitigation grant using FEMA funds. Submission is due by 11/14/17. Kevin Huber and Chris Noll need to work with Janice Meyers on locations within the township that require hazard mitigation.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers reported regarding the NWRC crosswalk project: Mapping is now complete for MS-4 report submission. Public outreach will be coordinated with the northern tier municipalities.

Environmental Advisory Council Report: No report.

Subdivisions/Land Development: None

Old Business:

Volunteer fire fighters tax exemption: Add Neffs, Friedens, Schnecksville, Tri-Clover, Slatedale to the reciprocation list. The Board agreed to wait for Weisenberg's final ordinance before reviewing further.

Fire Police Protocol for non-emergency events – Have solicitor look at this.

Northwestern Recreation Commission Bylaws – Wait for solicitor comments.

New Business:

David Ressler, Meadowview Road - Request for real estate tax veteran's exemption: A motion was made by David Fink and seconded by Jonathan Jakum to approve the request. Motion carried.

Kermit Meinhart to address the Board regarding road maintenance – Kevin Meinhart was not present.

Tim Metzger to address the Board regarding water on Hollenbach Road – Mr. Metzger presented photos to the Board and said that his neighbor is not maintaining his swale and that the pipe is blocked causing water to flow onto the roadway and eventually to his yard. David Fink requested that Christopher Noll find out what the right of way is for that road before the Board proceeds. The Board agreed.

Gary Lutsky to address the Board regarding parking on Rex Road – Gary Lutsky was not present.

Public Comment: None

Correspondence: None.

Adjournment: A motion was made by Jonathan Jakum, and seconded by Steven Bachman to adjourn the meeting at 8:26pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors