

September 21, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices, and Ryan Christman from Keystone Consulting Engineers attended as township engineer.

Pledge of Allegiance

Recording of Meeting: Regina Metzger tape recorded the meeting.

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the August 17, 2017 regular monthly meeting: Jonathan Jakum made a motion to approve the minutes of the August 17, 2017 regular monthly meeting minutes. David Fink seconded the motion. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft2907 – eft2932 and 21412 - 21440 and No State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: No report.

Ambulance Service: Steve Bachman read from the NOVA monthly activity report and Mark Smith, reminded the Board of the upcoming municipal round table which Janice Meyers will attend.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report. The Board agreed the township would get the pipe and box for the drainage on the fire company property.

Township Administrator: Janice Meyers gave her report, the 2013-2016 pension audits were completed and the 2016 liquid fuels records review was completed by PennDOT.

Township Zoning Officer: Ryan Christman, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Ryan Christman, from Keystone Consulting Engineers gave his report. The Board agreed that KCE should contest DEP's pollution reduction plan mapping requirements due to the location within the township.

Environmental Advisory Council Report: Dawn Didra and Jonathan Jakum reported on EAC activities.

Subdivisions/Land Development: None

Old Business:

Volunteer fire fighters tax exemption: Jay Scheffler told Janice Meyers that he will get the volunteer requirements for the Board. Tabled.

Fire Police Protocol for non-emergency events: Model resolution set up for yearly re-organization meeting. Steckel and Stopp will draft a resolution.

Heating and Cooling system: Tabled. Kevin Huber was asked to get a quote for an underground tank also.

New Business:

Pension MMO: Motion by Jonathan Jakum, seconded by David Fink to approve the MMO for 2018 as presented. Motion carried.

Lehigh Valley Watershed Conference: A motion was made by Steven Bachman, and seconded by Jonathan Jakum to authorize the payment of mileage & registration for Priscilla Brennan and Janice Meyers to attend the conference. Motion carried.

Joint road salt bid award: A motion was made by David Fink, and seconded by Jonathan Jakum to accept the low bid from Cargill of \$53.15/ton delivered, \$51.00/ton FOB. Motion carried. The Board wants to know the FOB location. Other bids: Eastern Salt Co. Inc. - \$57.00 delivered/ \$57.00 FOB and Morton Salt Inc. - \$75.86 delivered/ \$75.00 FOB.

New Mack Protection Plan: Tabled.

Review of budget meeting discussion: Review of the first draft was completed.

Community of Distinction presentation: Heidelberg Township was one of 4 municipalities that were nominated for Lehigh Valley Planning Commission's Community of Distinction Award. Dawn Didra showed the presentation she gave in support of the Township's nomination.

Public Comment: None

Correspondence:

NOVA letter: Invitation to municipal round table: Janice Meyers will attend.

Miracle League of the Lehigh Valley letter: Request to use fire police and closing of a section of Sell Road during an October event. A motion was made by David Fink, and seconded by Jonathan Jakum to authorize the closing of a section of Sell Road during their October event and allow the participation of the fire police. Motion carried.

LVPC Invitation to Awards Gala: A motion was made by David Fink, and seconded by Jonathan Jakum to authorize paying for tickets for Dawn Didra, Janice Meyers, and any Supervisors who are able to attend. Motion carried.

Adjournment: A motion was made by Jonathan Jakum, and seconded by David Fink to adjourn the meeting at 8:28 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors