

October 19, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None.

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the September 21, 2017 regular monthly meeting and budget meeting: Jonathan Jakum made a motion to approve the minutes of the September 21, 2017 regular monthly meeting minutes and budget meeting minutes. David Fink seconded the motion. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft2933 – eft2955 and 21441 - 21492 and No State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: No report.

Ambulance Service: No report. Janice Meyers and Steven Bachman met with Kristie Wilk, Kevin Schmidt and Jason Briedinger from NOVA regarding the new contract.

Director of Office Operations: Jonathan Jakum gave his report. Motion by Jonathan Jakum, seconded by David Fink to hire Dawn Didra as full time Zoning Assistant at her current rate of pay as of November 1 with no probation period and benefits to begin immediately. Motion passed.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: David Fink gave his report. Complaints of large truck traffic on Saegersville Road have been received. A motion by David Fink, seconded by Jonathan Jakum to post Jones Road and Saegersville Road and to ask Washington Township if Heidelberg can post their section of Jones Road. Motion passed. Janice Meyers will send a letter of request to Washington Township.

Road Superintendent: Kevin Huber gave his report. Finishing up drainage pipes in front of fire company and Werleys Corner Road drainage pipe completed.

Township Administrator: Janice Meyers gave her report, Contract meeting with NOVA, attended LVPC awards gala along with Dawn Didra, David Fink and Teena Bailey where Heidelberg Township was honored as a well planned community. Janice also attended the Lehigh Valley Hazard Mitigation plan meeting.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report

Subdivisions/Land Development: None

Old Business:

Volunteer fire fighters tax exemption: Steven Bachman and David Fink to attend a meeting regarding the volunteer fire fighters tax exemption. Tabled.

Heating and Cooling system: Janice Meyers is working on getting a state grant. Kevin Huber will get more quotes. Tabled.

Mack protection plan: Tabled

New Business:

Review of budget meeting discussion: No changes were made, changes from last meeting were reviewed.

2020 Census participation: The Township will participate in 2020 census preparation.

Lehigh Valley Hazard Mitigation Plan: Participation is required to be eligible for FEMA and PEMA grants. A motion was made by Steven Bachman and seconded by David Fink to appoint Janice Meyers as primary and the Emergency Management Coordinator as secondary contacts for the plan update meetings. Motion carried.

2018 Animal Control Contract: Sanctuary at Haafsville. A motion was made by David Fink and seconded by Steven Bachman to renew contract with Sanctuary at Haafsville with a cap of \$550.00 for 2018. Motion carried.

Emergency Management Coordinator: A letter of resignation was received from Kevin Baer. Joshua Bingham was contacted and is willing to take over. A motion was made by Steven Bachman and seconded by Jonathan Jakum to appoint Joshua Bingham as Emergency Management Coordinator. Motion Carried. A motion was made by Steven Bachman and seconded by Jonathan Jakum to accept the resignation of Kevin Baer as Emergency Management Coordinator. Motion Carried.

Agricultural Security Area Applications: Glenn & Kathryn Frey – 61.5 acres off Bake Oven Road
L.E.T. Farms Inc. – 64.91 acres off Heil & Central Roads
A motion was made by Jonathan Jakum and seconded by David Fink to table the application of Glenn & Kathryn Frey. Motion carried. A motion was made by David Fink and seconded by Jonathan Jakum to table the application of L.E.T. Farms Inc. Motion carried.

Emergency Pre-Emptive Device at 309 and Northwest Road: Green light go grant awarded last year for this. Did this include back up battery and pre-emptive device? A motion was made by Steven Bachman and seconded by Jonathan Jakum to have Keystone look at the plans. Motion carried.

Northern Valley Ambulance Contract Renewal: Changes were reviewed. Solicitor Chuck Waters will comment.

Zoning ordinance amendment – school safety shelters: After some discussion the Board decided someone from the school should look at the ordinance and give their opinion. Needs further investigation.

Bruce Zellner Road bond has been completed

Cable Franchise tax fee: Steve Bachman asked if the cable tax fee gets audited. Atty. Waters suggested asking the cable companies for proof of subscription lists.

Public Comment: Kevin Huber said signs on Northwest Road at Katies restaurant should not be “end school zone” and should be removed. The Board agreed that the road crew should remove the signs and talk to the school to have them properly placed.

Steven Bachman mentioned that it is time to update the multi-municipal comprehensive plan and that the other townships involved should be contacted to start the updating process.

Correspondence:

Greater Northern Lehigh Chamber of Commerce invitation letter: The Chamber invited a township representative to attend and give a brief update on what is happening in the Township. Janice Meyers is unable to attend so Dawn Didra will attend.

Adjournment: A motion was made by Steven Bachman, and seconded by Jonathan Jakum to adjourn the meeting at 8:42 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors