

December 21, 2017

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Assistant Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None.

Recognition of members of the press: None

Approve minutes of the November 16, 2017 regular monthly meeting and budget meeting: David Fink made a motion to approve the minutes of the November 16, 2017 regular monthly meeting minutes and budget meeting minutes. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: Bruce Zellner will have some comments.

Executive session: Steven Bachman, David Fink, Jonathan Jakum, Charles Waters and Dawn Didra met in executive session from 7:30pm to 7:40pm to discuss personnel matters.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft2986 – eft3022 and 21532 - 21578 and No State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: Randy Metzger reported the next meeting is January 17<sup>th</sup>.

Fire Company: David Fink reported that the Fire Chief strenuously objects to the changing of the fire tax. Breakfast with Santa was well attended. Randy Metzger said state grants have been applied for to replace hoses that did not pass inspection.

Ambulance Service: Steven Bachman read from the NOVA monthly report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report. A grant for \$60,000 was received for the walking trail.

Director of Public Works: David Fink gave his report. Year-end reviews will be completed soon.

Road Superintendent: Kevin Huber gave his report. A motion was made by David Fink and seconded by Jonathan Jakum to sell unused parts and equipment on Municibid. Motion Carried.

Township Administrator: Janice Meyers gave her report. Janice and Kevin met with East Coast Risk Management for workman's compensation insurance. A safety committee and documentation will need to be worked on for the new year.

Township Zoning Officer: Christopher Noll, from Keystone Consulting Engineers reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report.

Subdivisions/Land Development: None

Old Business:

Volunteer fire fighters tax exemption: Remove from agenda until more information is available.

Heating and Cooling system: Looking into a solar grant was suggested. Kevin Huber will also seek more quotes. Remove from agenda until more information is available.

Kevin Huber suggested that motion lighting should be put in the ambulance bay due to lights being left on. PPL may have monies to use towards lighting.

Mack protection plan: Remove from agenda until information is available.

Employee health insurance opt-out incentive: Place on June agenda to give the employees more notice if changes are approved by the Board.

New Business:

Resolution #2017-25 – Opening a bank account for open space and farmland preservation funds. . A motion was made by David Fink and seconded by Jonathan Jakum to adopt Resolution #2017-25. Motion Carried

Resolution #2017–26 – Authorizing the Township Administrator to submit the paperwork for the Application for Traffic Signal Approval to PENNDOT for the Northwest Road / Route 309 signal improvements. . A motion was made by David Fink and seconded by Jonathan Jakum to adopt Resolution #2017-26. Motion Carried

Resolution #2017-27 – Approve addition to Agricultural Security Area: Primrose Drive, 19.227 acres. . A motion was made by David Fink and seconded by Jonathan Jakum to adopt Resolution #2017-27. Motion Carried

Resolution #2017-28 - Renewal of NOVA 3-year contract with township. . A motion was made by David Fink and seconded by Jonathan Jakum to adopt Resolution #2017-28. Motion Carried

Code Master contract discussion: David Fink requested that the 180 day opt-out clause be locked in before re-organization meeting.

Resolution #2017-29 – Adopt tax levy for 2018. A motion was made by Steven Bachman and seconded by Jonathan Jakum to adopt Resolution #2017-29. Motion Carried

Resolution #2017-30 – Adopt budget for 2018. A motion was made by David Fink and seconded by Jonathan Jakum to adopt Resolution #2017-30. Motion Carried

Public Comment:

Steven Bachman asked the status of the NWRC crosswalk on Northwest Road. Chris Noll will speak with NWLSD about who will be installing the crosswalk.

Bruce Zellner suggested that the no trucks signs on Saegersville and Jones Roads should be going both ways. The Board agreed to place a sign at Saegersville and Best Station Roads.

Correspondence: None

Adjournment: A motion was made by Steven Bachman, and seconded by Jonathan Jakum to adjourn the meeting at 8:31 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors