

August 16, 2018

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors David Fink and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, and Township Solicitor Atty. Chuck Waters from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers. Supervisor Steve Bachman and Zoning Officer Dawn Didra were not present.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kershner from the Northwestern Press

Approve minutes of the July 19, 2018 meeting: David Fink made a motion to approve the minutes of the July 19, 2018 regular monthly meeting with one correction: on page 2 sheriff is misspelled. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: None.

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3220 – eft3245 and 21891 - 21934 and State Fund check #1709. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Fire chief Jay Scheffler gave an update: fire hydrants in Heidelberg Heights area were checked with LCA, met with the NWLSD police officers, fire company apparatus was inspected and the truck project paperwork will be signed in September.

Emergency Management Coordinator: EMC Josh Bingham reported he was on site to assess the tornado damage in the township and prepared the reports. He said the township and residents should report any damage due to heavy rainfall. The state may provide some funding.

Ambulance Service: David Fink read from the July report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: No report.

Director of Public Works: David Fink said the township is pricing folding stop signs for the Route 309/Northwest Road intersection.

Road Superintendent: Kevin Huber gave his report. PennDOT is deciding what to do regarding the shoulder on Route 309/Northwest Road that is being used as a turning lane and causing issues. He asked the Board if he could request a copy of the plans when LCA will be doing projects on township roads.

Township Administrator: Janice Meyers gave her report. Initial draft budget is being prepared for September's meeting.

Township Zoning Officer: Dawn Didra was absent but had submitted her zoning report which the Board reviewed. A resident's complaint letter regarding the maintenance of the lawn on a property was discussed. The Board stated that the township weed ordinance is being enforced and no other ordinances are needed at this time.

Township Engineer: Christopher Noll gave his report.

Environmental Advisory Council Report: Jonathan Jakum gave a report.

Township Solicitor: No report.

Subdivisions/Land Development

Snyder – Buckery Road – Sewage Planning Module Review for Minor Subdivision: Greg Snyder and Cody Snyder were in attendance. The Board agreed that since this was a minor subdivision they would review the planning module prior to review of the preliminary or final plan to move the DEP review forward. Motion by David Fink, seconded by Jonathan Jakum to accept the sewage planning module, sign and submit to DEP. Motion carried.

Unfinished Business:

Hunters Hill Road drainage issue: Discussion ensued. The Board agreed that the drainage easement may be on two properties and that property owner Emily Reigel should also be sent the enforcement letter that was sent to Sidney and Linda German. Sid German said he would give copies of the information he has to the Board.

Phyllis Breininger – proposed changes to tax collector appointment: Phyllis was not present. Tabled until next meeting.

New Business:

Resolution #2018-17 – updating township fee schedule to include Display Fireworks permit fees: Motion by Jonathan Jakum, seconded by David Fink to adopt Resolution #2018-17. Motion carried.

Trick or Treat Night: Motion by Jonathan Jakum, seconded by David Fink to hold Trick or Treat night each year on the last Saturday in October from 6:00pm to 8:00pm with no rain date. Motion carried.

Public Comment:

None.

Correspondence:

None

Adjournment:

A motion was made by Jonathan Jakum, and seconded by David Fink to adjourn the meeting at 8:05pm. Motion carried.

Respectfully submitted,

Janice M. Meyers
Secretary to the Board of Supervisors