

September 20, 2018

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, and Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Township Engineer Christopher Noll from Keystone Consulting Engineers.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kershner from the Northwestern Press

Approve minutes of the August 16, 2018 regular monthly meeting: David Fink made a motion to approve the minutes of the August 16, 2018 regular monthly meeting. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: Carl Breininger may have comments.

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3246 – eft3271 and 21935 - 21975 and no State Fund checks. Motion carried.

#### Monthly Reports

Officer Dennis Long from State Police Bethlehem Barracks gave a report on State Police activity.

Regional EMS Steering Committee Report: None.

Fire Company: Jay Scheffler reported Fire Police will be helping with Heidelberg 5K. Ladder truck paperwork is completed and waiting for the grant money. The LCA hydrants passed inspection.

Emergency Management Coordinator: None.

Ambulance Service: Steven Bachman read from the August report. Diane Huber may be approved as liaison at the next NOVA board meeting.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave the recreation commission report.

Director of Public Works: David Fink gave his report. 6-Township meeting attendees were asked by the new North Whitehall Twp. Director of Public Works for a list of equipment and vehicles and is interested in growing the cooperation between the townships.

Road Superintendent: Kevin Huber reported on current and ongoing road projects.

Township Administrator: Janice Meyers gave her report. Janice and Dawn met with a rep from Lehigh Valley Economic Development Corp. and re-affirmed the townships desire to remain rural.

Township Zoning Officer: Dawn Didra reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll gave his report.

Environmental Advisory Council Report: None

Township Solicitor: None

Subdivisions/Land Development

None

Unfinished Business:

Hunters Hill Road drainage issue: Emily Riegel said the drainage ditch that runs between her house and Sidney German's house should actually be on her property. Chris Noll will meet with Emily and David Fink to discuss the history of the issue and the options for resolving the issue. The Board requested Chris to send Emily Riegel a copy of the three options from previous letters to Sidney German.

Phyllis Breininger proposed changes to tax collector appointment: The Board will not send a letter in opposition of this bill as written.

New Business:

Resolution #2018-18: Motion by David Fink and seconded by Jonathan Jakum to adopt Resolution 2018-18 authorize the Township Administrator to sign the PennDOT 5 Year Winter Traffic Services Agreement. Motion carried.

Accept Sidney German's and Dillon Turner's planning commission member resignations: Motion by David Fink, seconded by Jonathan Jakum to accept the resignations. Motion carried.

Resolution #2018-19: Motion by David Fink and seconded by Stephen Bachman to adopt Resolution 2018-19 appointing Don Billig as a voting member of the Planning Commission. Motion carried.

Resolution #2018-21: Motion by Steven Bachman and seconded by Jonathan Jakum to adopt Resolution 2018-21 appointing Luke Savage as a voting member of the Planning Commission. David Fink abstained. Motion carried.

Resident Janice Monroe to speak with Board regarding property maintenance: Weed and lawn maintenance complaints. Dawn Didra will continue to monitor the properties.

Joint Salt Bid approval: Motion by David Fink and seconded by Jonathan Jakum to table for more information regarding location of salt pile. Motion carried

LVPC – FutureLV Planning Action Teams: The Board agreed Janice, Dawn, Steve and Planning Commission Members would be possible attendees.

Resolution #2018-20: Motion by Steven Bachman and seconded by David Fink to adopt Resolution 2018-20 accept Keystone Communities Program Grant for Municipal Building Heating and A/C System and put out to bid as soon as possible. Motion Carried

Miracle League request for road closure and use of fire police: Motion by David Fink and seconded by Jonathan Jakum to approve the Miracle League request for road closure on Sell Road and use of fire police for their annual Halloween event. Motion carried.

Employee Healthcare – Opt-out Option and Percentage of Contribution: Motion by David Fink and seconded by Steven Bachman to offer \$3,500.00 health insurance opt out bonus paid through payroll with proof of other insurance. Motion carried. Motion by David Fink and seconded by Jonathan Jakum to set the 2019 employee

health coverage contribution at 10% of the annual premium for their coverage. Steven Bachman voted nay.  
Motion carried.

Review of Budget Meeting Discussion: Steve Bachman reviewed the changes discussed at the budget meeting.  
Motion by David Fink, seconded by Steve Bachman to pay off the Case Backhoe/loader and Tiger mower loans in 2018. Motion carried. David Fink and Kevin Huber will have updates for the road line items.

Pension MMO: Motion by Steven Bachman and seconded by David Fink to approve the 2019 Pension MMO.  
Motion carried.

Public Comment:

Edwin Ziegler requested a letter be sent to PennDOT asking for directional signs informing drivers of the intersection at Route 309 and Newside Road to be placed on the northbound and southbound lanes of Route 309. Increased traffic due to development warrants the signs. Janice will send a letter and send Mr. Ziegler a copy.

Correspondence:

NOVA invitation to Municipal Roundtable: The Board approved Janice or Dawn to attend.

LVPC invitation to Annual Gala & Awards event: The Township is not nominated for any awards so if anyone wants to go they must pay their own way.

September is National Preparedness Month and Steve requested Dawn add information to the website and the next newsletter.

Adjournment:

A motion was made by Jonathan Jakum, and seconded by David Fink to adjourn the meeting at 8:48 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors