



Heidelberg Township Zoning Office

Lehigh County, Pennsylvania

6272 Route 309, Suite A, New Tripoli, PA 18066

Phone 610-767-9297 Fax 484-265-0097

DRIVEWAY APPLICATION

Property Address: _____
Type of Driveway: New: _____ Improve Existing: _____ Chang of Use: _____
Property/Record Owner: _____ Phone: _____
Owner's Address: _____
Contractor' Name: _____
Contractor's Address: _____ Phone: _____

APPLICATION CHECKLIST:

PROVIDED:

- | | |
|--------------------------------------|-------|
| Permit Fee \$150.00 | _____ |
| Security Deposit \$500.00 | _____ |
| Construction Plans | _____ |
| Erosion & Sedimentation Control Plan | _____ |
| Stake Out Plan | _____ |
| Construction Cut Sheets | _____ |
| Contractor's Insurance | _____ |
| Proof of Ownership | _____ |

ADDITIONAL REQUIREMENTS:

OWNER'S STATEMENT:

I the undersigned, being the owner of the property acknowledge the information provided on this application is correct and accept all conditions required by the Township for the construction of a driveway noted on this application. I fully understand and accept that if I do not complete the driveway within the time specified the application will expire and a new application and fees must be submitted. I fully understand and accept if there is any damage to the existing road caused by the construction of this driveway I shall at my own expense repair the damage to the satisfaction of the Road Master. I fully understand and accept that if I fail or refuse to install the in accordance with the plan and conditions set forth in the application the Township shall not issue the driveway permit and has the right to physical block the access point from the Township road preventing access to the property in addition no other permits will be issued until the driveway is completed in accordance with the plan and the conditions set forth on this application.

Property Owners Signature: _____ **Date:** _____

INSPECTIONS AND FEES:

The Road Master shall inspect the driveway and confirm that the construction conforms to conditions set forth in the application. No paving of any driveway shall be commenced until the Road Master, inspected the site and approved the work performed. The applicant shall give the Township a minimum of 24 hours advance notice before any inspection. The applicant shall notify the Road Master when the work is completed in accordance with the application and the condition set forth on the application. A final inspection of the work shall be performed by the Road Master, prior to the issuance of the driveway permit. The applicant shall pay all fees incurred in the review, processing and inspection of the driveway including cost incurred by the Township from the Township Engineer for consulting services. Call the Road Master, Kevin Huber at 610-767-9297.

ENFORCEMENT:

This Ordinance shall be deemed to regulate public safety, fire and health (as authorized by 53 P.S. Section 66601(c.1)(2)). A violation of this Ordinance, of the terms or conditions of any permit issued there under, shall be deemed to be a summary offense. It shall be enforced in an action brought before a District Justice in the same manner provided for the enforcement or summary offenses under the Pennsylvania Rules of Criminal Procedure. The Township Solicitor may assume charge of the prosecution and shall be authorized to seek criminal fines not to exceed One Thousand and 00/100 (\$1,000.00) Dollars per violation and may obtain imprisonment of each violator to the extent allowed by law for the punishment of summary offenses. Each twenty-four hour period that the condition persists shall be deemed to be a separate offense.

ACKNOWLEDGEMENT OF ATTACHMENTS:

INITIALS:

	Owner:	Contractor:
1. Typical Driveway Requirements	_____	_____
2. Sight Distance Plan	_____	_____
3. Driveway Profile	_____	_____
4. Driveway Ordinance	_____	_____

Road Masters Signature: _____

Application Approved: _____

Copies to:

Township: _____

Road Master: _____

Owner: _____

Contractor: _____