

January 7, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Chris Noll from Keystone Consulting Engineers attended as Township Engineer.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the December 20, 2018 regular monthly meeting: Jonathan Jakum made a motion to approve the minutes of the December 20, 2018 regular monthly meeting. David Fink seconded the motion. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3361 – eft3372 and 22111 - 22131 and No State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: David Fink reported that the Fire Company drafted a letter requesting donations for the new truck. Businesses & individuals will be able to become a “sponsor” and there will be several levels of sponsorship.

Emergency Management Coordinator: No report.

Ambulance Service: No report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: No report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report. DVHT is offering a grant for workplace wellness and it will be given yearly. The Board agreed the office should purchase Dawn Didra an adjustable sit/stand desk that would qualify for the grant.

Township Zoning Officer: Dawn Didra reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Chris Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

#### Subdivisions/Land Development

Northwestern Lehigh School District Stadium Project – Land Development – Preliminary/Final: Plan represented by Terry DeGroot of TerraForm Engineering LLC and Arthur Oakes and Jennifer Holman of NWLSD. The NWLSD has submitted a zoning hearing board appeal requesting a variance for additional impervious coverage which will be heard at the January zoning hearing board meeting. A motion by Steven Bachman and seconded by David Fink to grant requested waivers as follows: 1. SALDO sec 23 – Part 2 – requesting to allow the plan be reviewed as a concurrent preliminary /final submission, 2. SALDO 23-302.1 – allow plans scales of 1"=30' and 1"=80', 3. SALDO 23-302.2 A through C – use of the 30"x42" plan sheet size for this project, 4. SALDO 23-302.6 E – allow for no submission of a landscape plan since no landscaping is required for this project. Motion carried. A motion by Steven Bachman and seconded by Jonathan Jakum for conditional preliminary/final approval of plan dated 11/19/18 based on the comments of the Keystone Consulting Engineers Inc. letter dated 12/17/18 regarding storm water management and the approval of the variance request from the Zoning Hearing Board and the receipt of the review letter from LVPC. Motion carried.

#### Unfinished Business:

Status on ADA ramps – letter to LCA: Charles Waters called the solicitor from LCA to discuss. He is awaiting a return call.

Hunters Hill drainage issue: Charles Waters will talk to Kevin Huber and Chris Noll about resolving this issue.

#### New Business:

Berks County Intermediate Unit service level agreement renewal for real estate tax bill printing and data base management: A motion by Steven Bachman and seconded by David Fink to accept the renewal for the 2019-2020 two year agreement dated 11/30/18. Motion carried.

LCATO business dinner meeting February 1: A motion by David Fink and seconded by Steven Bachman to invite the same attendees as last year. Motion carried

Property discussion: Agreement to pay appraised value of \$97,400 with tentative closing in March 1<sup>st</sup> on the property at 6188 Werleys Corner Road. A motion by Steven Bachman and seconded by Jonathan Jakum to allow Janice to be signatory pending inspection by Township engineer. Motion carried. A motion by David Fink and seconded by Jonathan Jakum for public works employees to remove any recyclable materials with a maximum of \$15,000 for demolition. Motion carried.

#### Public Comment:

Kevin Huber requested that the maximum comp time stated in the employee handbook to be carried over be increased. A motion by David Fink and seconded by Jonathan Jakum to increase from 40 hrs. to 60 hrs. Motion carried.

#### Correspondence:

DEP Radon Survey letter request. A motion by David Fink and seconded by Jonathan Jakum to approve as long as the township sends the letter as part of the newsletter and the DEP pay for the postage. Motion carried.

Adjournment:

A motion was made by Jonathan Jakum, and seconded by Steven Bachman to adjourn the meeting at 8:12 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors