

February 28, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Chris Noll from Keystone Consulting Engineers attended as Township Engineer.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the January 7, 2019 reorganization meeting and regular monthly meeting: David Fink made a motion to approve the minutes of the January 7, 2019 reorganization meeting and regular monthly meeting. Jonathan Jakum seconded the motion. Motion carried.

Public comment on agenda items: None

Executive session: David Fink, Jonathan Jakum, Steven Bachman, and Atty. Charles Waters met in executive session prior to the start of the meeting from 7:20pm to 7:25pm regarding a real estate matter.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3373 – eft3427 and 22132 - 22198 and No State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: Jay Scheffler stated that a meeting schedule will be sent to committee members.

Fire Company: David Fink reported that Heidelberg Church is requesting the use of the fire police to help with the Heidelberg 5K on Sept. 21, 2019. A motion by David Fink, seconded by Jonathan Jakum to authorize the use of the fire police for the Heidelberg 5K on September 21, 2019. Motion carried. Jay Scheffler reported that there will be an official press release at the fire company Friday March 1, 2019 at 1pm. The multi-casualty incident training will take place April 14 at Hunters Hill Road and Northwest Road. The area will be closed during the training exercise. A bus and car will be used for the training.

Emergency Management Coordinator: This position is currently open and will be discussed.

Ambulance Service: Steven Bachman read from the December & January reports.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Recent damage to the recreation fields and portable toilets was discussed. Cameras will be installed and other measures will be taken to try to mitigate future damage.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report. PennDOT has approved a 4 way stop at Saegersville & Memorial Road. Janice Meyers will contact PennDOT for supporting documentation such as the traffic study showing this is necessary.

Township Administrator: Janice Meyers gave her report. The Annual Financial Audit has been completed.

Township Zoning Officer: Dawn Didra reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Chris Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

The Board of Supervisors agreed to a request from the Ontelaunee Park Memorial Committee to include information about the memorial and a contact name and number on the township website.

#### Subdivisions/Land Development

None

#### Unfinished Business:

Status on ADA ramps: A meeting is being set up with LCA to discuss several issues including this one.

Hunters Hill drainage issue: Charles Waters and Chris Noll will draft a letter spelling out what will be done and requiring them to sign a document granting the township a construction easement. A citation will be issued if they do not cooperate.

Letter to PennDOT regarding road conditions: A PennDOT representative has contacted Kevin Huber, but has canceled every time a meeting was scheduled.

#### New Business:

Werleys Corner Rd. property discussion: The Board agreed to extend closing until March 27. If closing is extended to April 30 then \$1000.00 will be taken off the purchase price. Janice Meyers will sign and initial the addendum written by Atty. Waters.

Heating and A/C system Installation bids: Two bids were received, but both bids were deficient either for missing information or a high bid amount. A motion by David Fink and seconded by Steven Bachman to reject all bids and re-start the bid process. Motion carried.

Propane tank and line quotes: Two quotes were received. Motion by David Fink, seconded by Jonathan Jakum to accept the quote for installation of the propane tank and gas lines to the township building from Suburban Propane for a total of \$4,835 including the propane tank being filled 50%. Motion carried.

Additional appointment: A motion by Steven Bachman and seconded by Jonathan Jakum to appoint Dawn Didra as Enforcement Officer of all ordinances and Parking Enforcement Officer and Keystone Consulting Engineers as alternate Enforcement Officer of all ordinances and Parking Enforcement Officer. Motion carried.

Resolution #2019-10 – appoint Jonathan Jakum to the Environmental Advisory Council for a term of 3 years ending on 12/31/21: A motion by Steven Bachman and seconded by David Fink to adopt Resolution #2019-10. Motion carried.

Resolution #2019-11 – open a money market savings account at the New Tripoli Bank for Open Space Preservation Funds: A motion by David Fink and seconded by Steven Bachman to adopt Resolution #2019-11. Motion carried.

Approval of Junk Yard Permit: A motion by David Fink and seconded by Steven Bachman to approve the 2019 Junk Yard Permit renewal for 6134 Route 309. Motion carried.

Set up meeting with LCA: A meeting was requested by LCA to discuss infiltration issues and to ask for the townships cooperation in addressing this issue. David Fink will try to attend the meeting to be set up within the next 2 weeks along with township staff, Chris Noll, and Charles Waters.

Accept EMC resignation and discuss EMC appointment: A motion by Jonathan Jakum and seconded by Steven Bachman to regretfully accept the resignation of Joshua Bingham. Motion carried. The board requested that a letter be sent thanking Joshua Bingham for his service. A notice for EMC will be advertised on the township website and on the advertising board.

Public Comment:

None

Correspondence:

Letter to Board from Pennsylvania Community Rights Network: Board agreed to take no action.

Adjournment:

A motion was made by Jonathan Jakum, and seconded by David Fink to adjourn the meeting at 8:20 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors