

April 18, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Atty. Keith Strohl from Steckel and Stopp Law Offices as Township Solicitor, and Chris Noll from Keystone Consulting Engineers as Township Engineer. David Fink was absent.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the March 21, 2019 regular monthly meeting: Motion by Jonathan Jakum seconded by Steven Bachman to approve the minutes of the March 21, 2019 regular monthly meeting. Motion carried.

Public comment on agenda items: None

Executive session: Held from 7:35pm to 7:55pm. Attendees: Steve Bachman, Jonathan Jakum, Janice Meyers, Dawn Didra, Kevin Huber, Chris Noll and Keith Strohl. Regarding possible litigation.

Payment of bills: Motion by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the bills General Fund checks # eft3439 – eft3461 and 22237 - 22283 and No State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: Jay Scheffler reported that mutual aid training was discussed and will be planned for the future.

Fire Company: Jay Scheffler reported that the multi-casualty incident training went well.

Emergency Management Coordinator: No report. Once Lynn Township decides on paying or not paying the \$500 annual stipend, Janice Meyers will advertise for an EMC in the Northwestern Press and East Penn Press.

Ambulance Service: Kristie Wilk from NOVA reported that they were glad to participate in the MCI drill as it was good training. They are actively looking for EMT's and Medics to fill open positions.

Director of Office Operations: Jonathan Jakum gave his report. Jonathan, Dawn Didra, Janice Meyers and David Fink attended the PSATS Educational Conference.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: No report.

Road Superintendent: Kevin Huber gave his report. Items removed from the recently purchased home have been posted for sale on Municibid.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Chris Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report.

Township Solicitor: A Lowhill Township zoning appeal of a denied use based on the multi-municipal comprehensive plan is being appealed by the applicant in county court.

Subdivisions/Land Development

William Mantz – Minor subdivision- Final: Mr. Mantz asked Chris Noll to review the plan even though Mr. Mantz would not be at the meeting. After Board review, motion by Steve Bachman, seconded by Jonthan Jakum to conditionally approve the final plan dated 2/27/19 conditioned on the approval by DEP of the sewage planning module (pending PDNI report on possible bog turtle habitat) and the payment of recreation fee for 1 building lot. Motion carried.

Unfinished Business:

Hunters Hill drainage issue status: A letter will be sent to each property owner along the drainage swale.

PennDOT proposed 4 way stop signs – A letter will be sent to the legislators and PennDOT regarding no traffic study being done.

Heating and A/C project bids: Motion by Steven Bachman seconded by Jonathan Jakum to table award of low bid pending David Fink’s review. Motion carried. Bids received: Low bidder, Leibold Inc. \$37,000.00, Spotts Brothers Inc. \$43,500.00 and Binsky Service \$43,900.00.

New Business:

Joint road oil bid: Motion by Steve Bachman, seconded by Jonathan Jakum to award the joint townships bid to the only bidder, Asphalt Maintenance Solutions LLC for 180,000 +/- gallons of CRS-2PME-3M, \$2.15 per gallon, total bid \$387,000.00. Motion carried. Heidelberg Township’s portion of joint bid is 40,000 +/- gallons.

Road materials bid: Bids received:

Heidelberg Township Bid opening 4-18-19, 9:00am, Award 4/18/19, 7:30pm

Bidder Name:	Lehigh Asphalt Paving & Construction Co. Inc.	New Enterprise Stone & Lime Co. Inc.
Materials Bid Item:	FOB/DEL. (per ton)	FOB/DEL** (per ton)
1. 2,500 tons 9.5mm Superpave	\$55.70/\$64.70 A	\$55.35/\$55.35+\$95/hr O
2. 400 tons 25mm Superpave	\$47.25/\$56.25 A	\$42.50/\$42.50+\$95/hr O
3. 25 tons Cold Patch	NO BID	\$130.00/\$136.60 O
4. 100 tons #1 Stone	\$12.50/\$17.00 A	\$12.50/\$19.10 O
5. 800 tons #8 Stone, 1% wash	\$16.00/\$20.50 A	\$19.30/\$25.65 K

6. 500 tons #57 Stone, 2% wash	\$12.50/\$17.00	A	\$12.50/\$19.10 O
7. 500 tons #2A Stone	\$10.50/\$15.00	A	\$8.75/\$14.65 E
8. 500 tons 2RC	\$10.50/\$15.00	A	\$7.25/\$13.85 O
9. 400 tons PennDOT Type 2 Anti-skid	\$13.50/\$18.00	A	NO BID
10. 100 tons B1 Sand	\$15.50/\$20.00	A	\$10.00/\$16.60 O
11. 100 tons R6 Riprap	\$17.50/\$23.50	A	\$17.00/\$29.65 N
Prices are per ton unless stated otherwise.			
Shaded areas are the awarded bidder for each item.			

NOTE: Distance from Township Building --- A - Andreas 6.8 miles, O - Ormrod 8.9 miles, N - Nazareth 24.7 miles, E - Egypt - 11 miles, K - Kutztown 15.1 miles

** Minimum haul equals 23 tons.

Motion by Steven Bachman seconded by Jonathan Jakum to accept the low bid for each item as indicated on the bid worksheet. Motion carried.

Proposed sewer ordinance: Atty. Keith Strohl and Chris Noll will review the proposed sewer ordinance from LCA. The Board agreed to update the entire ordinance as necessary for both public systems and on-lot systems. Atty. Strohl is in contact with Lynn Township's solicitor Atty. Marc Fisher since Lynn is updating their ordinance at the request of LCA also. The Board agreed that automatic hookup should occur within a certain distance contingent on LCA capacity being available. The Board discussed change of ownership inspections with some exceptions.

Request from Fire Company to use township's vacant house: Tentative training dates of July 7-14 & August 3-4. Germansville Fire Co, New Tripoli Fire Co. and Weisenberg Fire Co. may participate in the training exercises. The Board agreed that liability type waivers should be signed by all participants and each fire company. Atty. Waters is asked to write the waiver. Demolition of home tentative for end of September beginning of October. Jay Scheffler agreed that the fire company will remove the mobile home that was placed on the township Central Road property.

Resolution #2019-12: Intergovernmental Agreement for a pedestrian trail at the Northwestern Lehigh Recreation Fields: Motion by Steven Bachman seconded by Jonathan Jakum to adopt Resolution #2019-12 approving the agreement for signing. Motion carried.

Discussion of Agricultural Security Area application form: The law states that the application must be sent by certified mail, but the county ag office tells applicants that they can drop it off at the township. The Board agreed that PA state law should be followed and the township will continue to require the applications be received by certified mail to be accepted by the township.

Public Comment:

Phyllis Breininger attended the TCC meeting.

Correspondence:

LVPC letter regarding General Assembly meeting April 30. Steve Bachman and Jonathan Jakum cannot attend. David Fink will be asked.

Lynn Township request for letter of support regarding a splash pad proposed for Ontelaunee Park. Motion by Steven Bachman seconded by Jonathan Jakum to send a letter of support. Motion carried.

Adjournment:

A motion was made by Jonathan Jakum, and seconded by Steven Bachman to adjourn the meeting at 9:15 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors