

RESOLUTION # 2019-10

RESOLUTION OF THE BOARD OF SUPERVISORS OF HEIDELBERG TOWNSHIP,
LEHIGH COUNTY, PA, TO ADOPT THE HEIDELBERG TOWNSHIP SCHEDULE
OF FEES FOR 2019.


WHEREAS, the Heidelberg Township Board of Supervisors have heretofore established fee schedules,

NOW, THEREFORE, be it resolved and enacted by the Heidelberg Township Board of Supervisors, Lehigh County, Pennsylvania as the attached fees for 2019,


NOW, THEREFORE, all other resolutions, or parts thereof, which are inconsistent with this Resolution are hereby repealed. This Resolution shall become effective January 1, 2019.

RESOLUTION #2019-10, approved and adopted this 7th day of January, 2019 by the Heidelberg Township Board of Supervisors in lawful session duly assembled.

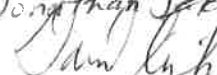
Heidelberg Township Board of Supervisors



Steven Bachman, Chair



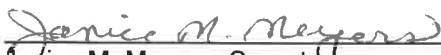
Jonathan Jakub, Vice-Chair



David Frick, Member

Date: 1/7/19

Attest:



Janice M. Meyers, Secretary

HEIDELBERG TOWNSHIP – SCHEDULE OF FEES – 2019

DRIVEWAY (HIGHWAY OCCUPANCY) FEES

Driveway (highway occupancy) permit fee	\$150.00
Other Highway Occupancy Permits fee	(based on current PennDOT fee schedule)
Township Driveway Security Escrow	\$500.00

ON-LOT SEPTIC FEES

Permit Application	\$ 85.00
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**For additional On-Lot Septic Fees please see attached fee schedule per Sewage Enforcement Officer.

SUBDIVISION AND LAND DEVELOPMENT FEES

Subdivision and land development application fees	
Minor subdivisions (up to and including 3 lots)	\$300.00
Major subdivisions	
Up to first 4 lots	\$500.00
Each additional lot	\$100.00
Commercial / Industrial land development	
Feasibility Plan	\$500.00
Preliminary Plan	\$350.00
Final Plan	\$200.00
Revised plan review fee	50% of original fee
Recreation fee per new building lot	\$2434.00
Roadway improvement per new building lot	\$1500.00
Conditional Use Application	\$1250.00

*Applicants are responsible for the costs associated with any subdivision and development applications requiring review by the Township Solicitor, Township Engineer, SEO or other consultants.

ZONING HEARING BOARD APPEAL FEES

Zoning Hearing Board Appeal application fees	
Residential and agricultural	\$650.00
Commercial and industrial	\$900.00
Ordinance amendment change or zoning district change or curative amendment	\$1750.00

HEIDELBERG TOWNSHIP – SCHEDULE OF FEES – 2019

FEES PAYABLE TO “TOWNSHIP TAX COLLECTOR”

Duplicate Tax Bill Fee	\$5.00
Tax Certification Fee	\$20.00
Returned Check Fee	\$50.00

MUNICIPAL BUILDING CODE BOARD OF APPEALS

Municipal Building Code Board of Appeals application fees

Residential and agricultural	\$650.00
Commercial and industrial	\$750.00

MISCELLANEOUS FEES

Photo Copies (per page and/or side)	\$ 0.25
Material on electronic media	\$ 5.00
Copies of Land development/subdivision plans	At Cost
Returned Check Fee (Includes bank fees)	\$ 40.00
Written Certification of Zoning or Building information	\$ 50.00
Junkyard Permit Application	\$1000.00
Junkyard Permit Application Renewal)	\$125.00
Logging Permit	\$100.00
Open Burning	\$ 50.00
Community Antennae Systems Application	\$ 250.00
Community Antennae Systems Renewal	\$ 100.00
Mobile Home Park Permit (new)	\$ 500.00
Mobile Home Park Annual Renewal	\$ 100.00
Large Group Care Facilities Permit (Annual)	\$ 25.00
Small Group Care Facilities Permit (Annual)	\$ 25.00
Additional reviews required for permits	At Cost
Books/Maps:	
Zoning Ordinance (includes black & white zoning map)	\$ 25.00
SALDO	\$ 25.00
Zoning Map – Black & White (w/o zoning ord. purchase)	\$ 5.00
Codification Book	(rate charged by publisher)

HEIDELBERG TOWNSHIP – SCHEDULE OF FEES – 2019

U.C.C. BUILDING PERMIT FEE SCHEDULE

Non-refundable Filing Fee (for all permit applications)	\$56.00
Non-refundable PA State Administration Fee (for all permit applications)	\$4.50
Township Certificate of Occupancy Fee: Residential	
Homes, pole buildings, mobile home, additions	\$50.00
Solar Panels	\$25.00
Deck, sheds, wind generator, sign, fence, pools and all others	\$15.00
Township Certificate of Occupancy Fee: Commercial	\$50.00
Change of Builder for Issued Permits	\$50.00
**For additional U.C.C. Building Permit Fees please see attached fee schedule per selected Building Inspection Service.	

ZONING PERMIT FEE SCHEDULE

Non-refundable Filing Fee (for all permit applications)	\$56.00
Zoning Permit (for construction/uses not enforced under the PA UCC):	
Construction permit fee – per 100 square feet or fraction thereof	\$5.00
Change of Use Permit	\$50.00
Signs: 12 sq ft or less	\$10.00
13 sq ft to 100 sq ft	\$30.00
101 sq ft to 499 sq ft	\$60.00
All Signs 500 sq ft or more and all Billboards will need UCC Permits	

ADDITIONAL REQUIRED REVIEWS

Any additional reviews that may be required, such as, but not limited to ground water recharge system plan reviews, zoning officer formal written determination, etc. will be done at actual cost of services incurred for review services.

DISPLAY FIREWORKS PERMIT FEES

Non-refundable Filing Fee (for all permit applications)	\$56.00
Display Fireworks Permit:	
Fire Chief Review Fee	\$50.00
BCO Review Fee – Residential	\$55.00
BCO Review Fee – Commercial	\$65.00

Heidelberg Township

CodeMaster Inspection ServicesResidential Building Plan Review/Inspection Fee Schedule
Valid through December 31, 2020**BUILDING**

Single Family Dwelling (including electric up to 200AMP service, plumbing & HVAC) up to 3,500 sq. ft. - \$20.00 for each additional 100 square feet	\$900.00
Additions up to 500 square feet (excluding plumbing) - \$20.00 for each additional 100 square feet	\$600.00
Renovations or Alterations up to 500 square feet (excluding plumbing) - \$15.00 for each additional 100 square feet	\$450.00
Accessory structure up to 500 square feet (excluding electric, plumbing, HVAC) - \$15.00 for each additional 100 square feet	\$250.00
Manufactured Housing - Mobile or with axle capabilities per unit (including electric) - on piers	\$275.00
Manufactured Housing - Mobile or with axle capabilities per unit (including electric) - with basement	\$475.00
Modular Housing (including electric) - up to 3,500 sq. ft. - \$20.00 for each additional 100 square feet	\$450.00
Deck/Concrete Patio up to 200 square feet - \$12.50 for each additional 100 square feet (excluding electric)	\$175.00
Minor Alteration/Demolition - 1-2 disciplines including 2 inspections	\$150.00
Above-Ground Pool/Spa (including electric)	\$150.00
In-Ground Pool (including electric)	\$300.00

PLUMBING

Up to 5 fixtures	\$75.00
Each additional fixture	\$5.00

HVAC

For First Unit (including electric) - No plan review included	\$120.00
Each additional unit	\$45.00

ELECTRIC

Service to 200 AMPS	\$100.00
Service to 400 AMPS	\$125.00
Service to 800 AMPS	\$150.00
Minor Alteration - 2 inspections	\$100.00

ALTERNATIVE ENERGY

Windmill installation - includes plan review; foundation inspection and electrical/final inspection per windmill.	\$120.00	Base fee
		Base fee
		plus
		\$5.00
Solar and Photovoltaic Panel System Installations either roof or ground mounted including electrical.	\$150.00	per panel

Residential Construction Notes, Qualifications & Additional Services

A minimum fee of \$55.00 shall apply for each additional plan review re-submission or for incomplete or denied plans.

Inspections only, re-inspections or additional inspections shall be invoiced at \$50.00 each.

An additional minimum fee of \$65.00 shall apply for a Certificate of Completion/Certificate of Occupancy inspection in municipalities where CodeMaster serves as Building Code Official and prior inspections have been conducted by another inspection agency.

Consultation and or attendance at meetings with applicants, Township Officials or Staff, Building Code Board of Appeal meetings or special site visits or meetings shall be invoiced at \$65.00 per hour.

Administrative Costs - Minimum 1 hour @ \$40/hour plus fraction thereof.

All windmills, ground mounted solar panel and roof mounted solar panel installations will require a structural plan (including foundation if applicable) plan showing the loading and installation design. The plan must be signed and sealed by a structural engineer licensed in the Commonwealth of Pennsylvania.

CodeMaster may require building plans and specifications to be stamped and/or sealed by a design professional licensed in the Commonwealth of Pennsylvania. This would typically apply to non-conventional type construction or structures.

Heidelberg Township

CodeMaster Inspection Services

Commercial Building Plan Review/Inspection Fee Schedule

Valid through December 31, 2020

Building Gross Square Footage	New Construction (3 or more disciplines)			Alterations and Renovations (3 or more disciplines)			1 to 2 Disciplines		
	Inspections	Unit	Plan Review	Inspections	Unit	Plan Review	Inspections	Unit	Plan Review
Change of Occupancy	N/A		\$200.00	N/A		\$200.00	N/A		\$100.00
Minor Change (1 visit)	N/A		\$200.00	N/A		\$200.00	\$110.00		\$100.00
1 to 2,000	\$700.00	Lump Sum	\$400.00	\$550.00	Lump Sum	\$400.00	\$250.00	Lump Sum	\$125.00
2,001 to 5,000	\$0.42	Per SF	\$450.00	\$0.32	Per SF	\$450.00	\$350.00	Per SF	\$150.00
5,001 to 10,000	\$0.38	Per SF	\$600.00	\$0.29	Per SF	\$600.00	\$0.08	Per SF	\$150.00
10,001 to 25,000	\$0.35	Per SF	\$700.00	\$0.26	Per SF	\$700.00	\$0.07	Per SF	\$175.00
25,001 to 50,000	\$0.32	Per SF	\$750.00	\$0.24	Per SF	\$750.00	\$0.06	Per SF	\$175.00
50,001 to 100,000	\$0.27	Per SF	\$800.00	\$0.22	Per SF	\$800.00	\$0.05	Per SF	\$200.00
100,001 to 200,000	\$0.22	Per SF	\$900.00	\$0.18	Per SF	\$900.00	\$0.04	Per SF	\$250.00
200,001 to 300,000	\$0.18	Per SF	\$1,000.00	\$0.13	Per SF	\$1,000.00	\$0.03	Per SF	\$250.00
Over 300,001	Quote		Quote	Quote		Quote	\$0.02	Per SF	\$300.00

Commercial Construction Notes and Qualifications

A minimum fee of \$250 shall apply for each additional plan review re-submission or for incomplete or denied plans.

Inspections only, re-inspections or additional inspections shall be invoiced at \$65.00 per hour.

An additional minimum fee of \$65.00 shall apply for a Certificate of Completion/Certificate of Occupancy inspection in municipalities where CodeMaster serves as Building Code Official and prior inspections have been conducted by another inspection agency.

Consultation and or attendance at meetings with applicants, Township Officials or Staff, Building Code Board of Appeal meetings or special site visits or meetings shall be invoiced at \$65.00 per hour.

Administrative Costs - Minimum 1 hour @ \$40/hour plus fraction thereof.

Windmill installation - includes plan review; foundation inspection and electrical/final inspection at \$120.00 each.

Roof mounted Solar and Photovoltaic Panel System installations including plan review and electrical. Base fee \$300.00 plus \$5.00 per panel.

Ground mounted Solar and Photovoltaic Panel System installations including plan review and electrical. Base fee \$300.00 plus \$5.00 per panel.

All commercial building plans and specifications involving a structural change, a change in the means of egress, or where an individual has been compensated must be stamped and /or sealed by a design professional licensed in the Commonwealth of Pennsylvania.

BLUE MOUNTAIN INSPECTION SERVICE LLC

6 Old State Road
New Ringgold, PA 17960
Phone: 570.943.2577
bmisinspector@gmail.com

Heidelberg Township Pricing 2019

Residential Pricing

New Homes up to 2300 square feet** \$ 11.50 per 100 square feet over 2300 Includes all inspections	\$750.00
Additions up to 2000 square feet** \$ 11.50 per 100 square feet over 2000 Includes all inspections	\$620.00
Above ground pools	165.00
In ground pools (includes the fence around the pool)	295.00
Decks over 30 inches above the ground	195.00
Modular homes	565.00
Manufactured home New	320.00
Manufactured home on a foundation New	425.00
Manufactured home relocated	465.00
Pole buildings no mechanical systems installed	365.00
Solar panels installed on a roof	245.00
Solar panels installed on a ground rack system	345.00
Electric service inspection up to 200 amp	75.00
Electric service inspection 400 amp	125.00
Demolition Permit	105.00

Commercial Inspection Pricing:

Includes Plan Reviews and all inspections

New construction\$100.00 plus .61 per total square feet**

Alterations\$100.00 plus \$21.00 per \$1,000.00 of total cost

Minimum fee \$ 750.00 Small projects priced per project

Accessibility

Plan review and inspections..... priced per job....minimum fee \$50.00
maximum fee \$250.00

Sprinklers Plan review and inspections \$275.00 plus .45 per head
Fire pump \$250.00

Commercial Electric service upgrades priced per job

** Total Square feet includes all floors within the perimeter of the outside walls including but not limited to: cellars, basements, crawlspaces, garages, and covered breezeways, walkways, or patios.

The above prices do not include the \$ 4.50 state permit fee or any postage handling fees that may be incurred.

Re-inspections or additional inspections are priced at \$65.00 each.

Extra plan reviews are priced at \$65.00 per hour.

ATTACHMENT I

SEWAGE ENFORCEMENT SERVICES HEIDELBERG TOWNSHIP LEHIGH COUNTY, PENNSYLVANIA

2019 FEE SCHEDULE

1. TEST PIT PROFILE ANALYSIS (PROCEDURE FOR PROBE)

- a. Permit Application (Single Lot) - The property owner or his representative will be required to set up an appointment with the Sewage Enforcement Officer (SEO) to arrange for evaluation of the pit, collection of necessary site data, taking of necessary slope readings and notation of all soil mapping information. The owner is required to supply the necessary excavation and any information pertinent to the application. At this time, the SEO will try to answer any questions, which the owner may have in reference to his system planning or permit procedure.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$115.00 per EDU; quantity evaluation \$115.00 per perc test site, i.e. one for the primary site, and one for the secondary if applicable.

- b. Subdivision Planning - The developer is required to supply a drawing of the proposed subdivision delineating proposed subsurface disposal areas (drawn to scale) for each lot and shall have sufficient physical markers to locate these areas in the field according to their individual location on the subdivision plan. At this point, the developer will contact the Township SEO to set up an appointment to arrange for the SEO's evaluation or observation of the pit evaluation. The developer may retain a soil scientist, or other qualified individual(s), to evaluate individual probes. This is typically performed for site suitability and planning module preparation. The developer must provide appropriate oversight and all necessary equipment and labor.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$115.00 per pit observation; quantity observation is \$115.00 per test site, i.e. one for the primary and one for the secondary site.

2. PERCOLATION TEST (LIMITED TO SIX HOLES)

- a. Percolation Test (Complete) - If the site is found suitable under Step 1, arrangements may be made for the performance of percolation tests. In the complete test, the SEO will provide the necessary labor, equipment and materials to properly conduct the test. If test results are unsuitable, the permit applicant or developer would be notified and further testing or incorporation of the proposed lot into surrounding suitable proposed lots would be required.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$525.00.

- b. Percolation Test (Partial) - Same as Item 2.a, except that permit applicant or developer would be required to dig the six holes and prepare them properly. The SEO would inspect the presoak and conduct the actual tests with the developer providing the necessary labor, equipment and materials.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$375.00 per test.

- c. Observation of Percolation Test - If the applicant or developer should desire to retain another qualified individual(s) to perform the percolation test and presoak, this option would apply. Prior to the performance of testing, the SEO shall be notified of who will perform the test. If this person(s) is qualified to perform percolation tests, scheduling may proceed. The SEO would then observe and inspect the pre-soak, hole depth and test preparation plus witness and verify test readings.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$320.00 per test; quantity observation \$320.00 per lot, i.e. 2 perc sites, includes both the primary and the secondary sites.

3. PERMIT APPLICATION REVIEW, PERMIT ISSUANCE/DENIAL - After the required testing has been analyzed and an application has been submitted, the SEO will process and notify the applicant of permit approval or denial. Please note that the system design is the responsibility of the applicant and that an incomplete submission will result in appropriate action.

Should the permit be denied per the Department of Environmental Protection's Rules and Regulations, the reasons for denial will be noted and the applicant's right to appeal will be brought to his attention. Copies of all permit correspondence and data will be provided to the applicant and to the Township for their use.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$170.00; additional review time at \$97.50 per hour.

- 3a. MINOR REPAIR – Repairs that do not include replacement of the treatment tank or absorption area, do require a permit under the Sewage Facilities Act. Installation or repair of building sewers, transmission lines, and other sewerage need to be monitored to assure compliance with slope requirements, as well as no adverse impact on the environment. In these circumstances a report will be generated supplying the appropriate information, i.e. Owner, Contractor, type of repair, etc. This information shall be provided for Township Records.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$255.00.

- 3b. REPAIR – Repairs that entail repair replacement, enlargement of a treatment or retention tank, or the repair, replacement, disturbance, modification or enlargement of a soil absorption area or spray field, or the soil within or under the absorption area or spray field require a permit as described in No. 3 above.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$180.00; additional review time at \$97.50 per hour.

4. PRE-CONSTRUCTION INSPECTION/MEETING - After receipt of a sewage permit, and prior to any lot earth disturbance, the SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing. During this inspection, the system installer and applicant will be required to meet with the SEO at the site to review Township guidelines and construction procedures.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$190.00.

5. FINAL INSPECTIONS (STANDARD SYSTEM) - At the time of system installation and prior to approval to cover, necessary field inspections shall be performed. System installation, grades and distances shall be checked to the standards set forth by DEP and the results of that inspection retained on file.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$190.00.

6. FINAL INSPECTION (SAND MOUND) - At the time of system installation and prior to final approval, necessary field inspections shall be performed. Inspections shall be performed at the following phases of construction:
 - a) Surface Preparation
 - b) Sand Placement
 - c) Final Inspection

System installation, grades and distances shall be checked to standards set forth by Department of Environmental Protection. Results of inspections will be retained on file.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$360.00.

7. VALIDITY OF PERMIT (RENEWAL) - If the system is not built within three (3) years from the date of permit issuance, or if the property is transferred within such time, renewal is applicable. The renewal is subject to:
 - a) Review of available test data and previous permit.
 - b) Verify prior testing as outlined in Item 11 below.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$265.00 per permit renewal.

8. SYSTEM MALFUNCTION - The SEO will investigate the malfunction, establish available data, and coordinate required testing procedures. Any related activities including, but not limited to, dye testing, water sampling and lab test fees, are also included.

Due to variability of malfunctions, the fee will be accrued hourly.

Keystone Consulting Engineers, Inc.'s 2019 fee is \$97.50 per hour.

9. ALTERNATE OR EXPERIMENTAL SYSTEM REVIEW - The SEO shall review and prepare a "Report of Findings" commenting on the applicant's submission.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$97.50 per hour.

10. ADDITIONAL SERVICES - PLANNING, WATER QUALITY, ENVIRONMENTAL - Included is long-range planning, water quality investigation and environmental consulting on basically any specialty assignment the Township would require which is not included in Items 1 through 9. This may include additional malfunction investigation & related activities, dye testing, water samples, etc.

Services will be billed at the rates given in the attached Professional Fee Schedule.

11. VERIFY PRIOR TESTING - This pertains to an applicant whose lot was tested and found acceptable for on-lot sewage disposal, more than three (3) years ago. The SEO will inspect the site to reaffirm that the designated area for the on-lot system has not been disturbed since earlier testing.

This verification is also required under PA Code Title 25 § 72.26(b), when testing was performed or observed by a previous Sewage Enforcement Officer.

If the area shows signs of having been disturbed, the applicant will be required to follow the procedure outlined in Items 1 and 2; if not disturbed, the applicant would advance to Item 3.

Keystone Consulting Engineers, Inc.'s 2019 fee for this service is \$190.00 per inspection.