

July 18, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices, and Chris Noll from Keystone Consulting Engineers attended as Township Engineer.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the June 20, 2019 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the June 20, 2019 regular monthly meeting. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3529– eft3554 and 22377 - 22428 and State Fund checks #1715-1716. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: Steven Bachman gave his report. There will be a picnic for the fire companies and emergency medical technicians on September 15.

Fire Company: David Fink gave his report. Link to see new fire truck build progress [www.kmeinprocess.com/11028](http://www.kmeinprocess.com/11028). Jay Scheffler reported the trailer on the township lot will be removed.

Emergency Management Coordinator: Position has been advertised.

Ambulance Service: Steven Bachman read the monthly report. Diane Huber gave her report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report. Janice contacted Leibold Inc. regarding the status of the heating-a/c project installation. Kevin Huber will coordinate work with Clay Leibold or Glen Liebensberger in September.

Township Zoning Officer: Dawn Didra reported on current and on-going investigations of violations and permit application reviews.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers gave his report. The survey crew will be onsite at Hunters Hill Road regarding the drainage issue fix. Emily Riegel would like to be onsite at that time.

Environmental Advisory Council Report: Jonathan Jakum reported that the EAC would like to purchase shrubs to beautify the township property. Motion by David Fink and seconded by Steven Bachman to authorize \$200.00 in funds for the EAC to purchase shrubs to beautify the township property. Motion carried.

Township Solicitor: Sewer ordinance is being worked on. Atty. Keith Strohl will send a letter to affected Hunters Hill Road properties before drainage ditch survey is done.

Veterans Memorial Committee: Steven Bachman reported that there is now a website and email – [www.nwlehighvetsmemorial.org](http://www.nwlehighvetsmemorial.org) & [nwlehighvetsmemorial@gmail.com](mailto:nwlehighvetsmemorial@gmail.com)

#### Subdivisions/Land Development

None

#### Unfinished Business:

Hunters Hill drainage issue status: discussed during engineer's report

Proposed sewer ordinance: discussed during solicitor's report

Vacation of a section of Harter Road: Kevin Huber reported that Short Ct., Bittner Ct., and Holly Hill Ct., should be added to the list to be vacated. Motion by David Fink and seconded by Jonathan Jakum to have the solicitor advertise the list of roads to be vacated. Motion carried.

#### New Business:

Resident Steven Metzger addressed the board regarding dogs running loose: He reported there are 11 dogs on a property on Knoll Ct. and that the dog warden has been out but the dogs continue to roam. David Fink requested a letter be sent to the dog warden requesting they send copies of their reports to the zoning office. The zoning officer will send enforcement letter as necessary regarding a possible kennel.

LCATO Summer Convention: Motion by Steven Bachman and seconded by Jonathan Jakum to authorize inviting the same people as last year. Motion carried.

#### Public Comment:

Earl Zellner asked how soon the section of Harter Road will be closed. It was explained to him that the process could take a few months and that the Township is not closing the road, they are giving sole ownership and responsibility for the road back to the property owners along that section of road.

#### Correspondence:

None

#### Adjournment:

A motion was made by David Fink, and seconded by Steven Bachman to adjourn the meeting at 8:19 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors