

September 19, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:40pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Chris Noll from Keystone Consulting Engineers attended as Township Engineer. Zoning Officer Dawn Didra was absent.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the August 15, 2019 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the August 15, 2019 regular monthly meeting. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3581– eft3606 and 22477 - 22521 and State Fund check #1737. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No Report.

Fire Company: David Fink read the letter the supervisors received from the fire co thanking them for the road crew's help with the building addition. Jay Scheffler gave his report.

Emergency Management Coordinator: Position is still open.

Ambulance Service: Steve Bachman read the monthly report. The onsite crew hours will be reduced in 2020.

Director of Office Operations: No report.

Director of Parks and Recreation: Steve Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers and Dawn Didra met with two code inspection companies. Janice Meyers and Steve Bachman attended the NOVA municipal roundtable.

Township Zoning Officer: In Dawn Didra's absence, Steve Bachman read from the zoning report.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

PA Senator Pat Browne's office – Shawn Millan, Public Outreach Coordinator: Shawn Millan introduced himself and asked that the Board contact him if they have requests or concerns regarding funding or any other township matter.

Subdivisions/Land Development

1 Gene E. & Lenore M. Handwerk – Minor Subdivision – Final – Buckery Road and 2. Gene E. & Lenore M. Handwerk – Sewage Planning - Buckery Road: Brian Gasda from Lehigh Engineering represented plan. Chris Noll had received a revised plan dated 8/23/19 which the township did not receive. Brian Gasda said he would submit copies of this plan to the township. Motion by Jonathan Jakum, seconded by David Fink to approve the sewage planning modules. Motion carried. Motion by Jonathan Jakum, seconded by David Fink to approve the final plan dated 8/23/19 once the conditions stated in Chris Noll's review letter dated 8/23/19 are met and the sewage planning module approval is received from DEP. Motion carried.

3. L.E.T. Farms – Minor subdivision – Final – Heil Road: No one was present to represent the plan. Janice Meyers said Larry Turner stopped into the office today to sign the plans and knew they would be reviewed at tonight's meeting. The Board decided to review the plan after being advised by Chris Noll and Atty. Waters. Motion by David Fink, seconded by Steve Bachman to approve the plan dated 1/11/19, received 9/19/19 as final conditioned on the comments being met in Chris Noll's letter dated 8/21/19. Motion carried.

4. Walter F. Frisch & Anthony W. Danner PIN #553180760624 – Minor - Final – Railroad Road: No one was present to represent plan. Motion by David Fink, seconded by Jonathan Jakum to table the plan review until next month. Motion carried.

5. Walter F. Frisch & Anthony W. Danner PIN #553098254296 – Minor – Final – Railroad Road: No one present to represent plan. Motion by David Fink, seconded by Jonathan Jakum to table the plan review until next month. Motion carried.

6. Fink - Minor Subdivision – Preliminary – Best Station Road: Plan was represented by Mike Houston of Art Swallow Co. David Fink recused himself from reviewing this plan due to a conflict of interest. He stepped down from the Board for this review. Planning commission accepted plan dated 7/30/19 as preliminary. A written request for a waiver of SALDO 23.403.7B referencing the width of the pole of a flag lot was received. Chris Noll's letter dated 8/22/19 was reviewed. Motion by Steve Bachman, seconded by Jonathan Jakum to approve the waiver request. Motion carried. Motion by Steve Bachman, seconded by Jonathan Jakum to approve the plan dated 7/30/19, revised 9/10/19 as preliminary. Motion carried.

Unfinished Business:

Hunters Hill drainage issue status: Chris Noll reported that Sid German and Emily Reigel as property owners were given copies of the options to fix the drainage issue on their properties. The Board asked Atty. Waters to send a letter to each property owner explaining that they need to pick an option as soon as possible. The Board agreed that the township would bear the costs of the engineer for the surveying and work done on the plan and the cost of the solicitor to send this letter as a good faith effort.

Proposed sewer ordinance: Motion by Steve Bachman, seconded by Jonathan Jakum to have Keith Strohl correct the few typos in the draft ordinance and then advertise the ordinance for adoption at the next meeting. Motion carried.

Vacation of a section of Harter Road: Earl Zellner withdrew his request to have a section of Harter Road vacated. The Board agreed to not vacate Harter Road but asked Kevin Huber, Chris Noll and Atty. Waters to work on a list of the specific sections of Short Court, Bittners Court and Holly Hill Court to be vacated.

David Fink asked that Janice Meyers send a letter to PPL regarding a letter that Kevin Huber has from PPL. The Board agreed that the letter should request the poles be placed on the western side of Church Road, not the eastern side.

New Business:

Beth Trexler, Germansville Post Office, to speak with Board regarding stop ahead sign for Phillips and Memorial Roads intersection: Beth Trexler, the postmaster, was asked by her mail carriers to request that a stop ahead sign be placed on Phillips Road going up the hill to Memorial Road due to the stop sign being hidden by the corn field. The Board agreed that Kevin Huber should have a sign installed. The Board asked Chris Noll to send a letter to the property owner of the corn field, Mr. Lazarus, with a map showing the radius of how far back the corn rows need to be planted at this intersection. Ms. Trexler also requested a stop ahead sign on Memorial Road going toward Heidelberg Heights Road because vehicles do not stop at that stop sign. There is plenty of site distance that makes a driver aware of the stop sign, it is up to the drivers to actually stop. A stop ahead sign would not be a benefit at this location. The Board did ask Kevin Huber to have a white bar painted on Memorial Road at the stop sign.

Draft 2020 Budget Review: Steve Bachman stated that the Board reviewed the budget and will have another budget review at 7pm before next month's meeting.

Pension 2020 MMO: Motion by Steve Bachman, seconded by Jonathan Jakum to accept the 2020 MMO of \$28,743.27. Motion carried.

PennDot Regional Innovation Day: The Board agreed that if schedules allowed Kevin Huber and Janice Meyers may attend this event.

Resolution #2019-13 – Addition to Agricultural Security Area – Lee & Ruth Miller – 87.8 acres: Motion by Jonathan Jakum, seconded by David Fink to adopt Resolution #2019-13. Motion carried.

Appointment of building code inspection service: Motion by David Fink, seconded by Jonathan Jakum to adopt Resolution #2019-14 – appointing Lehigh Valley Inspection Service as the primary building code inspection service and as the building code official replacing CodeMaster Inspection Service. Motion carried.

Public Comment:

Chuck Volk of the Lehigh County Authority was present and asked what needed to be done to move forward with the road opening permit for Heidelberg Heights Road. Kevin Huber said that the requested construction detail was never submitted by the LCA contractor. Mr. Volk confirmed that after the construction, the entire width of the lane would be paved and if the construction goes over the center line then the entire width of the road would be paved.

Correspondence:

LVPC Invitation to Annual Gala & Awards event: The Board feels this event should be paid for by the attendee.

Adjournment:

A motion was made by Jonathan Jakum, and seconded by Steve Bachman to adjourn the meeting at 8:50 pm. Motion carried.

Respectfully submitted,

Janice M. Meyers
Secretary to the Board of Supervisors