

October 17, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Chris Noll from Keystone Consulting Engineers attended as Township Engineer. Road Superintendent Kevin Huber was absent.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: Elsa Kerschner of Northwestern Press

Approve minutes of the September 19, 2019 budget meeting and regular monthly meeting: Motion by Steven seconded by Jonathan Jakum to approve the minutes of the September 19, 2019 budget and regular monthly meeting. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3607– eft3632 and 22522 - 22572 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: Steven Bachman gave his report.

Fire Company: Paul McAdams, fire company representative, gave his report.

Emergency Management Coordinator: Position is open. Atty. Waters was asked to find out if the township legally was required to fill this position.

Ambulance Service: Steven Bachman deferred to Diane Huber. Kristie Wilk gave a staffing update. Jason Breidinger thanked the municipal roundtable meeting attendees and summarized issues discussed at the meeting.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: No report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report

Township Engineer: Christopher Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: Dawn Didra reported that the EAC will be planting in front of the municipal building in November.

Township Solicitor: No report.

Subdivisions/Land Development

Walter F. Frisch & Anthony W. Danner PIN #553180760624 (5409 Railroad): Motion by Steven Bachman seconded by David Fink to approve the final plan conditioned upon making the corrections noted by the township engineer in his letter dated 8/22/19. Motion carried.

Walter F. Frisch & Anthony W. Danner PIN #553098254296 (5664 Railroad): Motion by Steven Bachman seconded by Jonathan Jakum to accept the 60 day extension for review granted by Mr. Frisch. Motion carried. The applicants are requesting a variance from the zoning hearing board.

Unfinished Business:

Hunters Hill drainage issue status: Charles Waters is drafting a letter to property owners.

Vacation of select roads status: Chris, Dawn & Kevin to look into and clarify what sections of Bittners Ct. needs to be vacated. Chris will speak with Keith Strohl regarding the Holly Hill Court and Short Court vacations.

New Business:

Draft 2020 budget review: Motion by David Fink seconded by Jonathan Jakum to accept and advertise the 2020 budget. Motion carried.

Ordinance #2019-1 setting definitions, establishing the manner of making connections and requiring mandatory connections to public sewer system: A motion by David Fink seconded by Jonathan Jakum to adopt Ordinance #2019-1. Motion carried.

Miracle League request to make part of Sell Road one way and to use the township fire police for traffic control during their October 23, 2019 Trick or Treat event: A motion by David Fink seconded by Steven Bachman to approve making part of Sell Road one way and the use of the Township Fire Police for traffic control during their October 23, 2019 Trick or Treat event. Motion carried.

Initial request for addition to Agricultural Security Area by Matthew Zimmerman and Farrah Metzger – Sell Road – 17.28 acres: Motion by David Fink seconded by Jonathan Jakum to table the application. Steven Bachman abstained due to personal conflict of interest. Motion carried.

Resolution #2019-15 – revised fee schedule to include Lehigh Valley Inspection Services: A motion by David Fink seconded by Jonathan Jakum to adopt resolution #2019-15 revised fee schedule. Motion carried.

Clarify scope of work for ceiling upgrade and flooring replacement in municipal building. The Board approved getting pricing for the following items: Replacement of ceiling to include all rooms except Administrators office. Replacement of carpet in meeting room and entranceway. Replacement of chairs in meeting room..

Public Comment:

Bruce Zellner commented that he would like to thank the road crew for their help with a downed tree on Jones Road.

John Zellner commented that there should be a 4 way stop at the intersection of Saegersville Road and Memorial Road. The Board asked Janice Meyers to contact PennDot about having a study done on this intersection.

Jan Sutermeister commented that there is now a website for people interested in a community pool - swimnw.org

Correspondence:

LVPC Lehigh Valley General Assembly Meeting request, October 24, 7pm. No one is able to attend.

Adjournment: Motion by Steven Bachman seconded by Jonathan Jakum to adjourn the meeting at 8:17pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors