



Heidelberg Township Zoning Office
 Lehigh County
 6272 Route 309 ~ Suite A
 New Tripoli, PA 18066
 610-767-9297 x 11 ~ Fax 484-265-0097
www.heidelberglehigh.org

Application

Pa. Act 45 (Uniform Construction Code)

Received _____ Tax Map # or PIN # _____
 Permit Numbers ~ Bldg. _____ Electric _____ Plumbing _____
 HVAC _____ Sewer _____
 Zoning District _____ Date Issued _____ Date Expires _____

Please Check One Inspection Agency: Once an applicant/homeowner/builder chooses an inspection agency on the Township List they must continue to use that agency through completion of the permitted project.

Please call your inspection agency direct to schedule your inspections.

- _____ Blue Mountain Inspection Services
 6 Old State Road, New Ringgold, PA 17960 - Phone 570-943-2577
- _____ Lehigh Valley Inspection Service (LVIS)
 P.O. Box 423, Orefield, PA 18069 - Phone 610-395-3827

This is a multi-use application ~ please fill in as to what applies to your project ~ Thank You

Plot Plan ~ Provide three (3) copies (four (4) if Blue Mountain is chosen) of a plot plan showing all existing structures, well, septic tank, drain field, sewer lines, driveway area, and proposed improvements within the lot. Exact dimensions and setbacks must be shown if improvements are proposed less than ten (10) feet from the required setbacks.

Construction Plans

Residential ~ **Three (3)** sets (**four (4)** if Blue Mountain is chosen) of construction plans. Must be "as built" indicating all the information of the Pa. UCC Code, including the square footage of the total floor area of the structure (living area, basement, finished attic, garages, decks and porches).

Additions to residential dwellings only ~ if no construction plans are drafted, the Building Inspector may approve a list of materials to be used if the load strengths can be determined by the identification of the rafters, joist, and the spacing of each. A hand drawn plan is acceptable.

Commercial Structures ~ **Three (3)** sets (**four (4)** if Blue Mountain is chosen) of construction plans; the construction documents shall be prepared by a registered design professional and be signed and sealed. The floor area utilized by the public must be shown separately from the total square footage of the building area.

Location/ Address of proposed work or improvement _____

Owner Name (Please Print) _____ Phone# _____
Owner Signature _____ Cell# _____
Fax# _____ email _____
Mailing Address _____

Principal Contractor _____ Phone# _____ Cell# _____
Fax# _____ email _____
Mailing Address _____
PA Home Improvement Consumer Act Registration No. _____

Applicant _____ Phone# _____ Cell# _____
Fax# _____ email _____
Mailing Address _____

Architect _____ Phone# _____ Cell# _____
Fax# _____ email _____
Mailing Address _____

Building Setbacks (distance of proposed construction from property lines and road right of way)
Front _____ Rear _____ Right Side _____ Left Side _____
Easements ~ Front _____ Side _____ Rear _____ Zoning Hearing Decision _____
Located in a Flood Plain Yes No

Type of work or improvement
 New Building Addition Alteration Repair Renovation Demolition
 Change of Use In ground Swimming Pool Above ground Swimming Pool/Spa
 Signs Billboards

Describe proposed work _____

Estimate value of construction \$ _____

Description of Building/Land Use

<input type="checkbox"/> Residential	<input type="checkbox"/> Non-Residential (Commercial)
<input type="checkbox"/> 1 Family Dwelling (R3)	Specific Use _____
<input type="checkbox"/> 2 Family Dwelling (R3)	Use Group _____
	Change in Use <input type="checkbox"/> Yes <input type="checkbox"/> No
	If yes, indicate prior occupant _____
	Maximum Occupancy Load _____

Building/Site Characteristics

Number of Residential Dwelling Units ~ _____ Existing, _____ Proposed
Water Service ~ please check one public private
Sewer Service ~ please check one public private

Building Dimension ~ Length _____ Width _____
Height of Structure Above Grade _____
Total square feet of proposed building _____ Number of Stories _____

Electric Application

Type of Use ~ Residential or Commercial _____

Location Address _____

Record Owner _____ Address _____

Telephone _____

Electrician _____ Address _____

Telephone _____

Electrician Signature _____ Date _____

Electrician certifies that all information given is correct and that all pertinent electrical ordinances will be complied with in performing the work for which this permit is issued.

New _____ Addition _____ Alteration _____
PPL Job Number (if applicable) _____

Is Service? New Replacement Upgrade

Service Size _____

Provide a brief description of work to be done:

Plumbing Application

Type of Use ~ Residential or Commercial _____

Location Address _____

Record Owner _____ Address _____

Telephone _____

Plumber _____ Address _____

Telephone _____

Plumber Signature _____ Date _____

List quantity of each fixture that apply

Water Softener _____ Bath Tub _____ Water Heater _____

Water Closet _____ Garbage Disposal _____ Lavatory Sink _____

Shower ~ stall _____ Laundry/Utility Tub _____ Sink ~ kitchen _____

Floor Drain _____ Automatic Washer _____ Urinal _____

Dishwasher _____ Drinking Fountain _____ Other _____

Provide a brief description of work to be done:

HVAC Application

Type of Use ~ Residential or Commercial _____

Location Address _____

Record Owner _____ Address _____

Telephone _____

Contractor _____ Address _____

Telephone _____

Contractor Signature _____ Date _____

Job Type:

New Unit _____ Replace Existing Unit _____ New Fuel Type _____ Existing Fuel Type _____

Indoor Unit Location:

Basement _____ 1st Floor _____ Attic _____ Other _____

Outdoor Unit Location:

Ground _____ Rooftop _____ Other _____

Type of Job:

Heating _____ Air Conditioning _____ Ventilation _____ Other _____

Type of Unit:

Oil _____ Heat Pump _____ Wood _____ Gas _____ Forced Air _____ Electric _____

Geothermal _____ Boiler _____ Other _____

Make & Model of Unit: _____

BTU's of Unit: _____ Outside Air: _____

Vent Rate (CFM) Total: _____ Vent Rate (CFM): _____

Cost of Proposed Work: _____

Provide a brief description of work to be done:

The applicant certifies that all information on this application is correct and the work will be completed in accordance with the "approved" construction documents and PA Act 45 (Uniform Construction Code) and any additional approved building code requirements adopted by the Municipality. The property owner and applicant assumes the responsibility of location all property lines, setback lines, easements, rights of way, flood areas, etc. Issuance of permit and approval of construction documents shall not be construed as authority to violate, cancel or set aside any provisions of the codes or ordinances of the Municipality or any other governing body. The applicant certifies he/she understands all the applicable codes, ordinances and regulations.

Application for a permit shall be made by the owner or lessee of the building or structure, or agent of either, or by the registered design professional employed in connection with the proposed work. I certify that the code administrator or the code administrator's authorized representative shall have the authority to enter areas covered by such permit at any reasonable hour to enforce the provisions of the code(s) applicable to such permit.

My signature below certifies that I am aware of my responsibility to have each required inspection done. No Certificate of Occupancy shall be issued without the required inspections having been completed.

Signature of Owner or Authorized Agent _____

Please Print Name of Owner or Authorized Agent _____

Signature of Builder _____ Date _____

For Code Administrator and Zoning Office Use Only

Additional Permits/ Approvals That May Be Required

- Driveway ~ Street Cut Approved _____
- Penn DOT Highway Occupancy Approved _____
- On Lot Septic Approved _____
- Zoning Approved _____
- NPDES Permit Approved _____

Approvals

Building Permit Denied Date _____ Date Returned _____

Building Permit Approved Date _____

Code Administrator _____

Zoning Officer _____

Fees

* \$60.00 Filing Fee and a \$4.50 State Administration Fee as required by Labor & Industry must be paid at time of application ~ all other fees are due prior to issuance of permit *

Please note: when multiple permits are needed for a single project (ie. a new home requires all 4 permits listed below) only one filing fee is required.

Building ~ Filing Fee \$60.00 - Pa. UCC Fee \$4.50 - Plan Review & Permit Fee _____
Additional Fees for Incomplete or Denied Plans _____

Electric ~ Filing Fee _____ Plan Review & Permit Fee _____
Additional Fees for Incomplete or Denied Plans _____

Plumbing ~ Filing Fee _____ Plan Review & Permit Fee _____
Additional Fees for Incomplete or Denied Plans _____

HVAC Filing Fee _____ Plan Review & Permit Fee _____
Additional Fees for Incomplete or Denied Plans _____

Certificate of Occupancy ~ See Fee Schedule _____

Heidelberg Township

PA Act 45 (Uniform Construction Code) Permit Application Addendum for Title 25, Chapter 102 Compliance

In accordance with PA Code Title 25 Chapter 102, Erosion and Sedimentation Control, and the necessity of Heidelberg Township and the Department of Environmental Protection through the Lehigh County Conservation District, to control accelerated erosion and minimize sediment pollution to waters of the Commonwealth, the following questions shall be answered to the best of your knowledge:

1. Does this proposed construction/project result in earth disturbance of five thousand (5,000) Square Feet or more? Yes / No
2. What is the anticipated total area of disturbance?

If the total area of earth disturbance is 5,000 SF or more, an Erosion and Sedimentation Control Plan must be prepared and remain on site during the entire project. This plan shall meet the requirements set forth by the Code and the Lehigh County Conservation District. This plan will need to be available for review during the entire project. This plan will be utilized by the LCCD or Heidelberg Township during site inspections of the project. Failure to have an Erosion and Sedimentation Control Plan, and implement the Erosion and Sedimentation Controls as indicated on the plan, is a violation of Chapter 102, and enforceable by the LCCD at any time.

3. Does the proposed construction/project result in earth disturbance of one (1.0) acre or more? Yes / No
3. What is the anticipated total area of disturbance?

If the total area of earth disturbance is 1 acre or more, a National Pollution Discharge Elimination System (NPDES) permit is required. The complexity of the Application is dependent on the receiving stream classification. The permit application and plans shall meet the requirements set forth by the PA Code and the Lehigh County Conservation District. No permit shall be issued by the Zoning Office until the NPDES permit is issued. This plan will need to be available for review during the entire project. This plan will be utilized by the LCCD or Heidelberg Township during site inspections of the project. Failure to have an Erosion and Sedimentation Control Plan, and implement the Erosion and Sedimentation Controls as indicated on the plan, is a violation of Chapter 102, and enforceable by the LCCD at any time.

I have answered these questions to the best of my knowledge. I further state these are the true and correct answers to these earth disturbance questions.

X _____ Date: _____
Property Owner Signature

print name

Workers' Compensation Insurance Coverage Information
(Attach to Building Permit Application)

A. The applicant is

A contractor within the meaning of the Pennsylvania Workers' Compensation Law

- Yes*
 No

*If the answer is "yes," complete Sections B and C below as appropriate.

B. Insurance Information

Name of Applicant _____

Federal or State Employer Identification No. _____

Applicant is a qualified self-insurer for workers' compensation.

- Certificate attached

Name of Workers' Compensation Insurer _____

Workers' Compensation Insurance Policy No. _____

- Certificate attached

Policy Expiration Date _____

C. Exemption

Complete Section C if the applicant is a contractor claiming exemption from providing workers' compensation insurance.

The undersigned swears or affirms that he/she is not required to provide workers' compensation insurance under the provisions of Pennsylvania's Workers' Compensation Law for one of the following reasons, as indicated:

- Contractor with no employees. Contractor prohibited by law from employing any individual to perform work pursuant to this building permit unless contractor provides proof of insurance to township.
- Religious exemption under the Workers' Compensation Law.

Subscribed and sworn to before me this
_____ day of _____ 20 _____

{Signature of Notary Public}

My commission expires : _____

Seal

** Notarization required if signature is not witnessed by township personnel.

Signature of Applicant _____

Address _____

County of _____

Municipality of _____

HEIDELBERG TOWNSHIP – SCHEDULE OF FEES – 2020

U.C.C. BUILDING PERMIT FEE SCHEDULE

Non-refundable Filing Fee (for all permit applications)	\$60.00
Non-refundable PA State Administration Fee (for all permit applications)	\$4.50
Township Zoning Review Fee	\$40.00
Township Certificate of Occupancy Fee: Residential	
Homes, pole buildings, mobile home, additions	\$50.00
Solar Panels	\$25.00
Deck, sheds, wind generator, sign, fence, pools and all others	\$15.00
Township Certificate of Occupancy Fee: Commercial	\$50.00
Change of Builder for Issued Permits	\$50.00
**For additional U.C.C. Building Permit Fees please see attached fee schedule per selected Building Inspection Service.	

ZONING PERMIT FEE SCHEDULE

Non-refundable Filing Fee (for all permit applications)	\$60.00
Zoning Permit (for construction/uses not enforced under the PA UCC):	
Construction permit fee – per 100 square feet or fraction thereof	\$5.00
Change of Use Permit	\$50.00
Signs: 12 sq ft or less	\$10.00
13 sq ft to 100 sq ft	\$30.00
101 sq ft to 499 sq ft	\$60.00
All Signs 500 sq ft or more and all Billboards will need UCC Permits	

ADDITIONAL REQUIRED REVIEWS

Any additional reviews that may be required, such as, but not limited to ground water recharge system plan reviews, zoning officer formal written determination, etc. will be done at actual cost of services incurred for review services.

DISPLAY FIREWORKS PERMIT FEES

Non-refundable Filing Fee (for all permit applications)	\$60.00
Display Fireworks Permit:	
Fire Chief Review Fee	\$50.00
BCO Review Fee - Residential	\$55.00
BCO Review Fee – Commercial	\$65.00

2019-2020 FEE SCHEDULE

STATE PERMIT FEE:

\$4.50 - Residential and Commercial

COMMERCIAL INSPECTION SERVICES:

DEPOSIT (DUE AT SUBMITTAL): *This is non-refundable and credited to your account for specific project.*

\$100.00 – Commercial

PLAN REVIEW:

\$110.00 – per hour when plan review only

NEW CONSTRUCTION: *Electrical, mechanical, plumbing and plan review will be 25% of the cost of building fees.*

\$.30/sq. ft. OR minimum fee of \$800.00

\$250.00 – ansul system

\$450.00 - sprinklers

RENOVATIONS / ALTERATIONS / REPAIRS: *Electrical, mechanical, plumbing and plan review will be 25% of the cost of building fees.*

\$.30/sq. ft. OR minimum fee of \$600.00 –

MINOR COMMERCIAL PROJECTS: *Determined by LVIS.*

\$250.00 –

ROOFING:

\$300.00 – up to 5,000 sq. ft.

\$25.00 – each additional 1,000 sq. ft.

SIGNS: *stamped plans required*

\$100.00 – wall sign

\$200.00 – freestanding sign

LEHIGH VALLEY INSPECTION SERVICE
WWW.LVINSPECTIONSERVICE.COM
LVIS@PTD.NET

T: 610-395-3827
F: 610-395-2231

2019-2020 FEE SCHEDULE

COMMERCIAL INSPECTION SERVICES: (continued)

Any project not falling under above inspection fees will be reviewed on a case by case basis.

2019-2020 FEE SCHEDULE

STATE PERMIT FEE:

\$4.50 - Residential and Commercial

RESIDENTIAL INSPECTION SERVICES:

DEPOSIT (DUE AT SUBMITTAL): *This is non-refundable and credited to your account for specific project.*

\$50.00 – Residential

RESIDENTIAL NEW CONSTRUCTION: *Includes building and energy inspections. Decks, garages and patios are additional.*

\$700.00 – includes up to 3000 sq. ft.

\$10.00 – each additional 100 sq. ft.

MANUFACTURED & MODULAR HOME: *Includes building, electrical and plumbing.*

\$500.00 –

ACCESSORY STRUCTURES: *Barns, garages, sheds, etc.*

\$300.00 – up to 1000 sq. ft.

\$10.00 – each additional 100 sq. ft. or part of

\$80.00 – electrical

\$80.00 - plumbing

ADDITIONS: *Includes building, mechanical and energy inspections.*

\$500.00 – up to 1000 sq. ft.

\$20.00 – each additional 500 sq. ft. or part of

\$80.00 – electrical

2019-2020 FEE SCHEDULE

RESIDENTIAL INSPECTION SERVICES: continued

MINOR ALTERATIONS: *Determined by the inspector.*

*\$250.00 – includes one visit
\$75.00 – each additional re-inspection*

ALTERNATE POWER SYSTEMS: *Includes building and electrical inspections for solar installation.*

*\$250.00 – ground mounted solar arrays
\$250.00 – roof mounted solar arrays*

RENOVATIONS & INTERIOR ALTERATIONS:

*\$400.00 – up to 600 sq. ft.
\$20.00 – each additional 100 sq. ft. or part of
\$80.00 – electrical
\$80.00 – plumbing*

DECKS & PATIOS:

*\$180.00 – with roof and up to 150 sq. ft.
\$150.00 – without roof and up to 150 sq. ft.
\$120.00 – roof only up to 150 sq. ft.
\$25.00 – additional 100 sq. ft. or portion of*

POOLS & SPAS

*\$225.00 – above ground pool with electric
\$325.00 – in-ground pool with electric
\$100.00 – storable pool, initial installation
\$50.00 – storable pool-yearly inspection*

2019-2020 FEE SCHEDULE

RESIDENTIAL INSPECTION SERVICES: *continued*

DEMOLITION:

\$100.00 – includes 3000 sq ft.

\$25.00 – each additional 250 sq. ft.

RETAINING WALL

\$150.00

GENERATOR OR GEOTHERMAL SYSTEMS: *includes building, mechanical and electrical inspections that are done once project is complete requiring only one visit.*

\$100.00 – includes one visit

\$75.00 – each additional re-inspection

ROOF REPLACEMENT:

\$100.00 – includes one visit

\$75.00 – each additional re-inspection

THE ABOVE RESIDENTIAL FLAT FEES INCLUDE PLAN REVIEW

BLUE MOUNTAIN INSPECTION SERVICE LLC

6 Old State Road
New Ringgold, PA 17960
Phone: 570.943.2577
bmisinspector@gmail.com

Heidelberg Township Pricing 2020

Residential Pricing

New Homes up to 2300 square feet** \$ 11.50 per 100 square feet over 2300 Includes all inspections	\$750.00
Additions up to 2000 square feet** \$ 11.50 per 100 square feet over 2000 Includes all inspections	\$620.00
Above ground pools	185.00
In ground pools (includes the fence around the pool)	325.00
Decks over 30 inches above the ground	195.00
Modular homes	565.00
Manufactured home New	320.00
Manufactured home on a foundation New	425.00
Manufactured home relocated	465.00
Pole buildings no mechanical systems installed	365.00
Solar panels installed on a roof	285.00
Solar panels installed on a ground rack system	365.00
Electric service inspection up to 200 amp	75.00
Electric service inspection 400 amp	125.00
Demolition Permit	105.00

Blue Mountain Inspection Service LLC - continued

Commercial Inspection Pricing:

Includes Plan Reviews and all inspections

New construction\$100.00 plus .69 per total square feet**

Alterations\$100.00 plus \$21.00 per \$1,000.00 of total cost

Minimum fee \$ 750.00 Small projects priced per project

Accessibility

Plan review and inspections..... priced per job....minimum fee \$50.00
maximum fee \$250.00

Sprinklers Plan review and inspections \$275.00 plus .45 per head

Fire pump \$250.00

Commercial Electric service upgrades priced per job

** Total Square feet includes all floors within the perimeter of the outside walls including but not limited to: cellars, basements, crawlspaces, garages, and covered breezeways, walkways, or patios.

The above prices do not include the \$ 5.00 state permit fee or any postage handling fees that may be incurred.

Re-inspections or additional inspections are priced at \$65.00 each.

Extra plan reviews are priced at \$65.00 per hour.