

December 19, 2019

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm at the Municipal Building, 6272 Route 309, New Tripoli, PA 18066. Present were Supervisors Steven Bachman, David Fink, and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices, and Chris Noll from Keystone Consulting Engineers attended as Township Engineer. Road Superintendent Kevin Huber was absent.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: None

Approve minutes of the November 21, 2019 regular monthly meeting: Motion by David Fink seconded by Jonathan Jakum to approve the minutes of the November 21, 2019 regular monthly meeting. Motion carried.

Public comment on agenda items: None

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by Steven Bachman to approve the payment of the bills General Fund checks # eft3670– eft3695 and 22623 - 22677 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report. The Board agreed with Jay's request to do a road tour with him, Kevin and one supervisor to point out possible problem areas for emergency vehicles.

Emergency Management Coordinator: Position is open. Steven Bachman will contact Lynn Township regarding each township having their own EMC and EOP instead of having joint plans and EMC.

Ambulance Service: Steven Bachman read from the report. Diane Huber, as township liaison, commented on the NOVA meeting.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: David Fink reported on road crew activities. The new truck package could take up to six months to complete.

Township Administrator: Janice Meyers gave her report. The Board agreed to have Janice research an email manager as an alternative to Microsoft Outlook which has been causing some issues for the township staff. The Board agreed to an annual cost of about \$360.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Christopher Noll, from Keystone Consulting Engineers gave his report.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

Subdivisions/Land Development

None

Unfinished Business:

Vacation of select roads status: Dawn and Kevin worked with Keith Strohl and clarified the sections of Bittners Court that were in question. Charles Waters will have his office send letters to the affected residents on all the sections of roads previously identified for vacation (Holly Hill Court and Short Court) to see if they will agree to it. If they do not agree the Township can still proceed but the process will be different.

Review Fire Tax donations: Charles Waters will look into the legal requirements for paying back the excess donations that were paid so the Board can make a determination. Discussion tabled.

New Business:

Request by James Seip to defer paving of driveway until residence is built: Motion by David Fink seconded by Jonathan Jakum to defer paving until a residence is built on the property. Motion carried. Dawn Didra to write an agreement to be signed by Mr. Seip agreeing to re-apply for a driveway permit if and when a residence is added to the property. A note will also be put in permit manager regarding the agreement.

Resolution #2019-16 – Addition to the Agricultural Security Area: Adam Geiger, Dogwood Drive, 54.17 acres. Motion by Steven Bachman seconded by David Fink to adopt Resolution #2019-16. Motion carried.

Advertise reorganization meetings: Supervisors 1/6/20 at 7:30 pm to be immediately followed by the regular monthly meeting, Auditors 1/7/20 at 7:00 pm.

Public Comment:

None

Correspondence:

None.

Adjournment: Motion by David Fink seconded by Jonathan Jakum to adjourn the meeting at 8:27pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors