

July 16, 2020

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 pm in-person and via Zoom (remote meeting due to COVID-19). Present were Supervisors Steven Bachman, Jonathan Jakum, and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra and Road Superintendent Kevin Huber. Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: Sarit Laschinsky

Recognition of members of the press: Sarit Laschinsky of the Northwestern Press

Public comment on agenda items: None.

Approve minutes of the June 18, 2020 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the June 18, 2020 regular monthly meeting. Motion carried.

Executive session: None.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eff3853– eff3878 and 22943 – 22976 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: Steve Bachman reported on the September meeting. October 21st is the next meeting.

Fire Company: No fire company representative was in attendance. Steve Bachman asked that the township newsletter contain an article about driveway access for emergency vehicles. Jay Sheffler had expressed concerns to Steve.

Emergency Management Coordinator: Dawn Didra gave her report. She asked all employees and supervisors provide a list of critical contacts as a first step in creating a continuity of operations plan.

Ambulance Service: Steve Bachman read the NOVA report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steve Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report

Township Engineer: Chris Noll gave his report. The property on Memorial Road discussed last month needs septic system repairs. Neighboring properties will likely have issues in the future and none of them have enough room on the lot for a replacement system and a stream discharge would need to be piped across other properties. The Board asked Keith Strohl to discuss options with Chris and report back to the Board.

Environmental Advisory Council Report: Dawn Didra gave her report. The EAC choose a recipient to award their scholarship.

Township Solicitor: No report.

Subdivision and Land Development: 1. Michael Masiko – Minor Subdivision/Annexation – Preliminary: The plan was represented by Michael Masiko. Motion by Steven Bachman seconded by Jonathan Jakum to accept the plan dated 3/6/20 with conditions stated on Keystone Consulting Engineers letter dated 4/17/20 and Dawn Didra's comments dated 6/26/20. Motion Carried.

Unfinished Business:

Vacation of select roads status: Holly Hill Court was paved without Township approval. Dawn Didra to check for this and other violations and send letter. Tabled

Handicap ramps: Chris Noll said he is continuing to follow up with LCA regarding this issue.

Discuss Michael Kistler's request for handicap ramp at 5278 Herman Street. Chris Noll to get options for sidewalk and curb replacement and estimated costs. Keith Strohl agreed a mid-block ramp would cause liability and safety issues.

New Business:

Township property on Werleys Corner Road: No trespass signs to be put up and property pins will be marked.

Respond to fire company letter: David Fink will attend the next meeting to answer questions. Steven Bachman will sign the reimbursement agreement letter.

Public Comment:

None

Correspondence:

NOVA municipal roundtable meeting invitation. Janice Meyers is the only one able to attend.

Adjournment: Motion by David Fink, seconded by Jonathan Jakum to adjourn the meeting at 9:00 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors