

October 15, 2020

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 pm in-person and via Zoom (remote meeting due to COVID-19). Present were Supervisors Steven Bachman, David Fink and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra and Road Superintendent Kevin Huber, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: Sarit Laschinsky

Recognition of members of the press: Sarit Laschinsky of the Northwestern Press

Public comment on agenda items: None

Approve minutes of the September 17, 2020 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the September 17, 2020 regular monthly meeting. Motion carried.

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3931– eft3956 and 23060 – 23108 and no State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report. The agreement to pay back the overpayment has been signed.

Emergency Management Coordinator: Dawn Didra gave her report. Lehigh County has allotted \$57,912.98 for Heidelberg Township for COVID 19 mitigation. Once the project narrative and estimated expenses are approved, the county will send a check for the full amount.

Ambulance Service: Steve Bachman read the NOVA report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steve Bachman gave his report.

Director of Public Works: David Fink gave his report.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report. The Board agreed Chris should give the costs for a depressed curb and ADA signage for the property on Herman Street.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

Subdivision and Land Development: Waterloo Ridge – Major subdivision – Preliminary and Sewage Planning Module Review: Plan represented by George White, JHA Companies. Board reviewed Chris Noll', KCE letter dated 9/28/2020. Waiver requests listed on the cover sheet of the plan: Motion by Steve Bachman, seconded by David Fink to require a 10' paved shoulder the entire length of the property with the waiving of the curbing and sidewalk requirements. Motion carried. Motion by Jonathan Jakum, seconded by David Fink to waive 23-502 1.B – install vertical concrete curbing or stabilized shoulder and drainage swale on the condition that a 10' paved shoulder be installed. Motion carried. Motion by David Fink, seconded by Jonathan Jakum to waive 23-502 1.C – install concrete sidewalks or interior walkways on the condition of a 10' paved shoulder being installed. Motion carried. Motion by Jonathan Jakum, seconded by David Fink to waive 23-502 1.H – install fire hydrants. Motion carried. 23-204 and 23-206 – submission of a preliminary/final plan was not waived. Motion by David Fink, seconded by Jonathan Jakum to waive 23-302.1 – scale of plan. Motion carried. The Board agreed with the planning commission's recommendation to have the westerly side of Hausman Road swale replaced/upgraded but to leave the easterly side of 5096 Heidelberg Heights Road swale the way it exists. Chris Noll noted that the agriculture note needs to be added to the plan and the signature lines must be added to the sheet C1.01 or both the cover sheet and sheet C1.01 must be recorded. Motion by Steve Bachman, seconded by Jonathan Jakum to approve the preliminary plan dated 9/3/2020 conditioned on the Motion by Jonathan Jakum, seconded by David Fink to approve the sewage planning module. Motion carried.

Unfinished Business:

None

New Business:

Financing of new truck purchase: The Board agreed to pay \$90,000 +/- from the general fund and the remainder from the state liquid fuels fund for the purchase of the new truck.

COVID-19 Employee Policy: It was decided that there will not be a written policy and that the township will be flexible and make decisions as needed.

Draft 2021 Budget Review: Next budget meeting scheduled for 6:45pm, November 19, 2020.

Request for appointment to EAC: Motion by David Fink, seconded by Jonathan Jakum to appoint Jeffrey Kistler as a member of the EAC. Motion carried.

COVID-19 expenses: Motion by Steven Bachman, seconded by Jonathan Jakum to bid out the air filtration system. Motion carried. All the expenses listed on the schedule provided by Dawn Didra were approved by the Board.

Public Comment:

Bruce Zellner inquired as to when the wash outs on Jones Road will be fixed.

Jay Scheffler thanked the road crew for putting up the stop ahead signs on Church Road.

Randy Metzger voiced concerns about potential increased truck traffic on Route 309.

Correspondence: None

Adjournment:

Motion by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 9:25 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors