

September 17, 2020

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30 pm in-person and via Zoom (remote meeting due to COVID-19). Present were Supervisors Steven Bachman, David Fink and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra and Road Superintendent Kevin Huber, Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: Sarit Laschinsky

Recognition of members of the press: Sarit Laschinsky of the Northwestern Press

Public comment on agenda items: None

Approve minutes of the August 20, 2020 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the August 20, 2020 regular monthly meeting. Motion carried.

Executive session: David Fink, Steven Bachman, Jonathan Jakum, Janice Meyers, Kevin Huber and Atty. Charles Waters met to discuss litigation from 7:32pm to 7:45pm.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft3905– eft3926 and 23024 – 23059 and no State Fund checks. Motion carried.

#### Monthly Reports

Regional EMS Steering Committee Report: No report. October 21<sup>st</sup> is the next meeting.

Fire Company: Jay Scheffler gave his report. Due to a recent increase in automobile crashes at Church and Mountain Roads, the fire company is requesting additional stop sign ahead signage and that a PPL pole be moved to make the intersection safer.

Emergency Management Coordinator: Dawn Didra gave her report. The required Lehigh County NIMS survey has been completed as well as a request for ERG's and half face respirators with input from Fire Chief Jay Scheffler. \$57,912.98 has been allotted to Heidelberg Township for COVID mitigation. All efforts must be completed by 12/30/20 to qualify. Initial Tropical Storm Isaias damages have been reported to PEMA for consideration. Detailed damage assessments and cost estimates will be submitted for review and possible reimbursement when requested.

Ambulance Service: Steve Bachman read the NOVA report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steve Bachman gave his report.

Director of Public Works: Large pothole on Railroad Road is growing and has been reported to PennDot.

Road Superintendent: Kevin Huber gave his report. A motion by Steven Bachman, seconded by David Fink to approve an additional \$624.00 for the new truck. Motion carried.

Township Administrator: Janice Meyers gave her report. A motion by Steven Bachman, seconded by David Fink to not participate in the employee Social Security tax deferral due to COVID-19. Motion carried. The township pension administrator, previously associated with Stonebridge Financial, is now Kampstra Wealth Management.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report. Chris provided a cost estimate to replace the Mantz Road Bridge.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

Subdivision and Land Development: None

Unfinished Business:

Vacation of select roads status: The vacation of Short Court will move forward. All other roads to be vacated had objectors and will not be pursued further.

Hunters Hill Road drainage issue cost estimate: Atty. Waters will update Atty. Strohl and have him contact Chris Noll regarding the installation of the pipe and swale so an agreement may be written.

Jones Road Bruce Zellner gave more details regarding the drainage issues on Jones Road.

New Business:

Veterans Memorial, in-kind contribution request: Donald Christ asked the Board to commit personnel and equipment to help build the memorial up to the equivalent of \$15,000. No monetary assistance is being requested. Motion by David Fink, seconded by Jonathan Jakum to authorize an in-kind contribution of up to \$15,000. Motion carried.

Joint salt bid review: Motion by Steven Bachman, seconded by David Fink to accept the low bid from Eastern Salt Company, Inc. for 400 +/- tons of Sodium Chloride Deicing Salt for \$57.57 FOB and delivered. The other bidder, Cargill Inc., bid \$58.00 per ton FOB, \$58.72 delivered. Motion carried.

Approve 2021 Pension Minimum Municipal Obligation: Motion by Steven Bachman, seconded by Jonathan Jakum to approve the 2021 MMO. Motion carried.

Resolution #2020-16 – Addition to Agricultural Security Area for 8588 Reservoir Road, 11.544 acres, Steven Merkel: Motion by David Fink, seconded by Jonathan Jakum to approve Resolution #2020-16. Motion carried.

Public Comment:

Sarit Laschinski asked for clarification on the Mantz Road Bridge issue.

Jay Scheffler had questions about NOVA's financial status.

Mr. Keim commented that a pipe and drainage ditch on Saegersville Road has a tree in it from the storm.

Correspondence: None

Adjournment:

Motion by Jonathan Jakum, seconded by Steven Bachman to adjourn the meeting at 9:00 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers  
Secretary to the Board of Supervisors