

June 17, 2021

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the municipal building and via Zoom. Present were Supervisors Steven Bachman, David Fink and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra and Road Superintendent Kevin Huber. Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: Sarit Laschinski

Recognition of members of the press: Sarit Laschinski of the Northwestern Press

Public comment on agenda items: None

Approve minutes of the May 20, 2021 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the May 20, 2021 regular monthly meeting with one change. Change David Fink asked Dawn to look into Fire Hydrant Ordinance to the Board. Motion carried.

Executive session: Steven Bachman, Jonathan Jakum, David Fink, Keith Strohl and Janice Meyers met in executive session to discuss employee matters from 7:31pm to 7:37pm.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4154– eft4180 and 23419 – 23463 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: Steven Bachman gave his report

Fire Company: David Fink gave his report. Jay Scheffler gave his report. He will work with Dawn Didra on access paths to the ponds.

Emergency Management Coordinator: In Dawn Didra gave her report.

Ambulance Service: No report..

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report

Director of Parks and Recreation: No report.

Director of Public Works: David Fink gave his report.

Public Works Manager: David Fink gave his report. The Board asked that this be a new agenda item.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: In Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report. Chris will arrange for a survey crew to be onsite at the Hunters Hill Road drainage project when Kevin Huber is available.

Environmental Advisory Council Report: No report.

Township Solicitor: Keith Strohl gave his report.

Subdivision and Land Development: Arlan Hill – Major Subdivision – Preliminary. No one attended the meeting to represent the plan. Motion by David Fink, seconded by Jonathan Jakum to table the plan. Motion carried.

Unfinished Business:

Signage for doors of township Vehicles: Public Works Manager will take over responsibility for this.

Road crew uniforms: Public Works Manager will take over responsibility for this.

Township radio upgrade status: David and Kevin presented the quote for the radios and the need for 5 radios and truck mounts. Motion by David Fink, seconded by Jonathan Jakum to accept the quote and purchase the 5 radios and 5 mounting kits. Motion carried.

Status of Fenstermacher Road project: Chris Noll to send a list of outstanding items to David Masters including the need for an escrow account.

New Business:

Road materials bids: Motion by David Fink seconded by Jonathan Jakum to accept the bids from Lehigh Asphalt. Motion carried. One bidder.

Heidelberg Township Bid opening 6-15-21, 3:00pm, Award 6-17-21
7:30pm

Bidder Name:	Lehigh Asphalt Paving & Construction Co., Inc.
Materials Bid Item:	FOB/DEL (per ton)
1. 2,000 tons 9.5mm Superpave	55.70/63.20 A
2. 50 tons R6 Riprap	17.50/24.50 A
3. 25 tons Cold Patch	No Bid
4. 100 tons #1 Stone	13.00/18.35 A
5. 1,500 tons #8 Stone, 1% wash	19.00/24.35 A
6. 500 tons #57 Stone, 2% wash	13.75/19.10 A
7. 500 tons #2A Stone	10.95/16.30 A
8. 500 tons 2RC	No Bid

9. 400 tons PennDOT Type 2 Anti-skid	13.85/19.20 A	
Prices are per ton unless stated otherwise.		
Shaded areas are the awarded bidder for each item.		

NOTE: Distance from Township Building --- A = Andreas 6.8 miles

Resolution #2021-15 – Opening bank account for federal American Rescue Plan funding: Motion by David Fink seconded by Jonathan Jakum to adopt Resolution #2021-15. Motion carried.

Office staff request: Office staff requests part time office help. Motion by Steven Bachman seconded by David Fink to advertise for a part time office assistant with a maximum of 16 hours a week for as long as needed. Motion carried.

Bruce Zellner Jones Road bond issue: Mr. Zellner explained an issue with a large piece of machinery on his property and him telling the owner he would require a road bond to have it moved.

Public Comment: None

Correspondence:

Notice of Advertisement for the PSATS Centennial Commemorative Booklet: Motion by Steven Bachman seconded by Jonathan Jakum to purchase a 1/8 page ad for \$50.00. Motion carried.

Adjournment:

Motion by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 8:37pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors