

July 15, 2021

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Steven Bachman, David Fink and Jonathan Jakum, Administrator/Secretary-Treasurer Janice Meyers, and Road Superintendent Kevin Huber. Township Solicitor Atty. Charles Waters from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer. Zoning Officer Dawn Didra was absent.

Pledge of Allegiance

Recording of Meeting: Sarit Laschinski

Recognition of members of the press: Sarit Laschinski of the Northwestern Press

Public comment on agenda items: None

Approve minutes of the June 17, 2021 regular monthly meeting: Motion by Jonathan Jakum seconded by David Fink to approve the minutes of the June 17, 2021 regular monthly meeting. Motion carried.

Executive session: Steve Bachman announced that Steve Bachman, David Fink, Janice Meyers and Atty .John Audi met in executive session to discuss employee matters on July 12, 2021 from 4:00pm to 5:30pm.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4181– eft4207 and 23464 – 23499 and State Fund check #1725. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: David Fink gave his report.

Emergency Management Coordinator: Steve Bachman offered a copy of Dawn Didra's written report to any attendee.

Ambulance Service: Dianne Huber gave a NOVA update.

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report. Motion by Jonathan Jakum, seconded by David Fink to hire Debra Grundstrom as the part time office assistant for up to 16 hours per week at a wage of \$12.50 per hour beginning July 26, 2021. Motion carried.

Director of Parks and Recreation: No report.

Director of Public Works: No report.

Public Works Manager: David Fink gave his report stating that Scott Confer from DEP met with David, Kevin Huber and Ben Bowen from Keystone Consulting Engineers regarding the township's MS4 inspection. PennDOT worked on Saegersville Road but more work is needed. Regarding the fire hydrants in Heidelberg Heights the Board agreed a letter should be sent to LCA to request the painting of the tops of the hydrants a fire engine red color to make them even more noticeable. The Board felt placing signs

would not be as effective. The handicap parking space lines were repainted for more visibility. The road crew was directed to redefine the drainage area around the pipe on Hollenbach Road.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Steve Bachman read from Dawn Didra's written report.

Township Engineer: Chris Noll gave his report. He mailed a letter regarding the Fenstermacher Road project request to David Masters listing the Board's comments and requirements.

Environmental Advisory Council Report: No report.

Township Solicitor: No report.

Subdivision and Land Development: Arlan Hill – Major Subdivision – Preliminary. Donald Bara from JHA Companies was on Zoom and represented the plan. Chris Noll, KCE, letter dated May 21, 2021 was reviewed. Mr. Bara will give the Board written deferral requests. He said the easement is for agricultural purposes to allow future access if necessary. The sewage planning module will be submitted to the township. Janice Meyers said the township did receive a copy of the letter from Washington Township deferring plan review and approval to Heidelberg Township. Dawn Didra, Zoning Officer, comments dated May 21, 2021 were reviewed. Motion by David Fink, seconded by Jonathan Jakum to approve the plan dated 4/27/21, received 4/30/21 based on Chris Noll's KCE letter and Dawn Didra's comments both dated 5/21/21 being met. Motion carried.

Unfinished Business:

Signage for doors of township vehicles: David Fink said the quote from ID Wraps was \$1,800 and the quote from Fink Ink (no relation to David Fink) was \$850. Motion by David Fink, seconded by Jonathan Jakum to approve the quote from Fink Ink and move forward with having the door signs installed. Motion carried.

Road crew uniforms: David Fink said the Cintas quote was \$83 per week and the UniFirst quote was \$60 per week. Motion by David Fink, seconded by Jonathan Jakum to contract with Unifirst for Class 2 for 9 hooded sweatshirt jackets, 9 jeans and 2 heavy jackets per employee per week. Motion carried. Motion by David Fink, seconded by Steve Bachman to have each employee purchase work boots from Red Wing on the township account, not to exceed \$200.00 per employee and purchase 2 heavy class 2 jackets per employee not to exceed a total for all employees of \$700.00. Motion carried. The township is applying for a safety grant through KMIT to cover the costs of the boots and heavy jackets.

New Business:

Susan Rabe request regarding real estate taxes: Ms. Rabe received her township real estate tax bill after the discount period due to a delay at the post office and asked the Board to allow her to pay the discount amount by July 31th instead of the flat amount which is \$7.46 higher. The Board denied her request. It states on the tax bill that not receiving a bill does not mean you are not obligated to pay the tax bill.

Appointment of part time office assistant: This was previously approved earlier in the meeting.

Advertisement for the Veteran's Memorial booklet: Jonathan Jakum will create an ad for the township.

Discuss increasing treasurer bond: Motion by Steve Bachman, seconded by Jonathan Jakum to increase the treasurer bond to \$1.1 million to cover the current balance in the township accounts. Motion carried.

Public Comment: None

Correspondence: None

Adjournment:

Motion by Jonathan Jakum, seconded by Steve Bachman to adjourn the meeting at 8:45pm. Motion carried.

Respectfully submitted,

Janice M. Meyers
Secretary to the Board of Supervisors