

November 18, 2021

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Steven Bachman, Jonathan Jakum and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra and Road Superintendent Kevin Huber. Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: None

Public comment on agenda items: None

Approve minutes of the October 21, 2021 regular monthly meeting and budget meeting: Motion by Jonathan Jakum, seconded by David Fink to approve the minutes of the October 21, 2021 budget and regular monthly meeting. Motion carried.

Executive session: Steve Bachman, Jonathan Jakum, David Fink, Kevin Huber, Janice Meyers and Atty. Keith Strohl held an executive session from 7:05pm to 7:20pm to discuss real estate matters.

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4304– eft4331 and 23625 - 23666 and State Fund check#1727. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report. Lowhill Township agreed to pay \$1,000 per call up from \$500.

Emergency Management Coordinator: Dawn Didra gave her report.

Ambulance Service: Dianne Huber gave her report.

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report.

Public Works Manager: David Fink gave his report. Supervisors authorized Kevin and David to look for and purchase programmable thermostats.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report. The Waterloo Ridge developer withdrew the subdivision plan on Heidelberg Heights Road. The improvements agreement will not be recorded.

Environmental Advisory Council Report: Dawn Didra gave her report.

Township Solicitor: Atty. Strohl reported that he researched the law regarding charging recreation fees for existing lots and this is not allowed.

Subdivision and Land Development: None

Unfinished Business:

Discuss transfer of acreage to Northwestern Recreation Commission: Steve Bachman will speak with the recreation commission.

New Business:

Pollutant Reduction Plan: No public comments were received. Motion by Jonathan Jakum seconded by David Fink to approve Pollutant Reduction Plan, revised BMP – September 2021. Motion carried.

Time sheet coding: Steve Bachman wanted to be sure the township was tracking costs for time spent doing non-township work such for the recreation commission and fire company.

2022 proposed budget approval for advertising: Motion by Jonathan Jakum seconded by David Fink to approve the 2022 budget for advertising. Motion carried.

Approve advertising of Ordinance #2021-1 – Zoning ordinance updates and additions: Motion by David Fink and seconded by Jonathan Jakum to advertise ordinance 2021-1 for advertising. Motion carried.

Costs incurred working for the Northwestern Recreation Commission: David Fink commented about tracking costs for work at the recreation commission and the use of recreation fees.

Public Comment:

Comment by Steven Bachman to send a letter to Pennsylvania State Police at Bethlehem that they can use our facilities during business hours.

Phyllis Breininger commented at the recent TTC meeting it was announced that the new contact person from Berkheimer is Shawn Anderson. There are two appeals in process but not with township taxpayers.

Correspondence:

None.

Adjournment:

Motion by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 8:30pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors