

January 20, 2022

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Steven Bachman, Jonathan Jakum and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Zoning Officer Dawn Didra Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer. Road Superintendent Kevin Huber was absent.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: None

Public comment on agenda items: None

Approve minutes of the December 16, 2021 regular monthly meeting and January 3, 2022 reorganization meeting: Motion by David Fink, seconded by Jonathan Jakum to approve the minutes of the December 16, 2021 regular monthly meeting and January 3, 2022 reorganization meeting. Motion carried.

Executive session: Steven Bachman, Jonathan Jakum, David Fink and Atty. Keith Strohl met in executive session to discuss employment matters from 7:20pm to 7:45pm.

Payment of bills: Motion by, Steven Bachman, seconded by Jonathan Jakum to approve the payment of the bills General Fund checks # eft4360 – eft4388 and 23702 – 23753 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report. The fire company vehicles insurance will fully be covered under the fire company's insurance policy.

Emergency Management Coordinator: Dawn Didra gave her report.

Ambulance Service: No report.

Veterans Memorial Committee: No report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: No report.

Public Works Manager: David Fink gave his report. David commented that he did not feel the bid process was necessary for the purchase of the John Deere tractor with boom mower. He will discuss this with Janice Meyers.

Road Superintendent: No report.

Township Administrator: Janice Meyers gave her report. Janice reported on behalf of Phyllis Breininger, the LTCC delegate. Phyllis attended the LTCC meeting where the delegates voted to renew the contract with Berkheimer Tax Administrators with a reduction in the commission fee being paid.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: No report.

Township Solicitor: Atty. Keith Strohl gave his report.

Subdivision and Land Development: None

Unfinished Business:

Truck Wash Containment Building. On hold. ARPA funds to be used for Buckery Road Bridge project.

Employee COVID-19 Policy. Tabled until next month.

New Business:

Diane Klase – 6005 Route 100 – Zoning district change request: Diane Klase attended the meeting via Zoom. She is requesting her property be rezoned from AP – Agriculture Preservation to RV – Rural Village to allow for more permitted uses. After discussion the Board tabled this until February’s meeting. Steve Bachman would like to reference the maps being created with the multi-municipal plan update. The township planning commission will be asked to comment at their February meeting when they review the comprehensive plan. Diane Klase would like to be notified of the planning commission meeting.

Jerry Fasnacht – 7127 Bake Oven Road – Well & Septic system isolation distance waiver request. Motion by Jonathan Jakum seconded by David Fink to approve the 100 foot waiver request. Motion carried. Atty. Strohl will prepare the indemnification agreement which will be recorded with the property deed. Chris Noll said the waiver should be allowed because the system being installed is environmentally friendly.

Employee Handbook – road department time and two new job descriptions. Review at next meeting. David to give suggestions for changes to Janice to draft for Board review.

Public Works salaries. Motion by David Fink seconded by Jonathan Jakum to give Daniel Watt and Jonathan Pasioka \$24.50, Travis Moyer \$26.50 and Kevin Huber \$30.75. Motion carried.

Dogs running loose. Steve Metzger, in attendance, and Monica & Pat Respet, attending via Zoom, commented on the ongoing issues with afghan hounds running loose and their frustrations about it. Dawn will be meeting with State Representative Gary Day, a State Police representative and Dog Warden Orlando Aguirre to discuss options for enforcement.

Neil Bower – 6968 Bake Oven Road – Small flows treatment facility request: Chris Noll explained the reasoning behind this request being that the area is wet lands with no suitable area for a septic system. The replacement system will need to have approval of a DEP Component 3. Motion by David Fink, seconded by Jonathan Jakum to approve the small flows treatment facility DEP component 3. Motion carried.

Sanctuary at Haafsville 2022 Animal Control Contract: Motion by David Fink, seconded by Jonathan Jakum to approve the contract with wording added similar to the 2021 contract regarding a \$900 cost limit. Motion carried.

Lee Miller Used Cars and Trucks Junk Yard Permit Renewal: Motion by David Fink, seconded by Jonathan Jakum to approve the 2022 junk yard permit. Motion carried.

Township office hours – snowy and icy days: Discussion about the condition of the parking lot during a few winter snow and ice events.

Township generator purchase with ARPA funds: No discussion. The ARPA funds will be used for the Buckery Road bridge project.

Resolution #2022-12 – Change township real estate tax collector – bank account for newly elected tax collector as signatory: Motion by Steve Bachman, seconded by David Fink to adopt Resolution #2022-12. Motion carried.

Public Comment:

Dawn Didra commented that she gave each Board member a flyer regarding a recommended active shooter webinar.

Correspondence:

PennDOT project – Church Road over Tributary to Mill Creek: Chris Noll will contact PennDOT and report back to the Board.

Adjournment:

Motion by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 9:14pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors