

April 21, 2022

The Heidelberg Township Board of Supervisors held their regular meeting at 7:30pm both in-person at the Municipal Building, 6272 Route 309, New Tripoli PA 18066 and via Zoom. Present were Supervisors Steven Bachman, Jonathan Jakum and David Fink, Administrator/Secretary-Treasurer Janice Meyers, Road Superintendent Kevin Huber, Zoning Officer Dawn Didra, Township Solicitor Atty. Keith Strohl from Steckel and Stopp Law Offices and Chris Noll from Keystone Consulting Engineers, as Township Engineer.

Pledge of Allegiance

Recording of Meeting: None

Recognition of members of the press: None

Public comment on agenda items: None

Approve minutes of the March 17, 2022 hearing and regular monthly meeting: Motion by David Fink, seconded by Jonathan Jakum to approve the minutes of the March 17, 2022 hearing and regular monthly meeting. Motion carried.

Executive session: None

Payment of bills: Motion by Jonathan Jakum, seconded by David Fink to approve the payment of the bills General Fund checks # eft4447 – eft4488 and 23846 – 23895 and no State Fund checks. Motion carried.

Monthly Reports

Regional EMS Steering Committee Report: No report.

Fire Company: Jay Scheffler gave his report.

Emergency Management Coordinator: Dawn Didra gave her report.

Ambulance Service: No report.

Veterans Memorial Committee: Steven Bachman gave his report.

Director of Office Operations: Jonathan Jakum gave his report.

Director of Parks and Recreation: Steven Bachman gave his report. Discussion about the commission's idea to have each township road crew be in charge of the Night in the Country setup for a specific year. Heidelberg Township would be in charge in 2024.

Public Works Manager: David Fink gave his report. Janice Meyers to send thank you letter to Allentown PWD for millings.

Road Superintendent: Kevin Huber gave his report.

Township Administrator: Janice Meyers gave her report.

Township Zoning Officer: Dawn Didra gave her report.

Township Engineer: Chris Noll gave his report.

Environmental Advisory Council: Dawn Didra gave her report. One of the EAC members would like to donate a rain barrel to be used at the municipal building. This could be a good example for residents and part of our MS4 public education. The Board agreed to the donation and to having the engineer help with this project.

Township Solicitor: Atty. Keith Strohl gave his report.

Subdivision and Land Development: Robert Jr. & Ann Louise Hicks – Major Subdivision – Sewage Planning Module: Brian Gasda, Lehigh Engineering, represented the plan through Zoom. Motion by Steven Bachman, seconded by David Fink to approve the sewage planning module as submitted. Motion carried.

Unfinished Business:

Employee Handbook – review changes. Tabled.

Discuss transfer of acreage to Northwestern Recreation Commission: Tabled.

Review of biosolids resolution requested by Plainfield Township, Northampton County: Tabled. Keith Strohl will review for the Board.

New Business:

Review bid for air filtration system installation: Leibold Inc. submitted the only bid. Motion by David Fink, seconded by Jonathan Jakum to reject bid. Motion carried. David Fink will look at alternate systems to use the grant money received by June 2023.

Resolution #2022-16 – BCIU real estate tax printing contract renewal: Motion by Jonathan Jakum, seconded by David Fink to approve Resolution #2022-16. Motion carried.

Resolution #2022-17 – Approve request for intermunicipal transfer of liquor license R-2304: Motion by David Fink, seconded by Jonathan Jakum to approve resolution #2022-17. Motion carried.

Resolution #2022-18 – Revised Heidelberg Township Emergency Operations Plan (EOP): tabled for review.

Hiring of road crew employee: No immediate opening for an employee but keep accepting applications.

Cost estimate for Ulrich Road bridge repair: Kevin Huber will work with Keystone Consulting Engineers to do this project in-house.

Farmland Preservation tax: Janice Meyers distributed the information requested by the Board. Keith Strohl will compile the procedural information for the Board.

Review ADT service status: Look into replacement & contract as well as smoke & carbon dioxide detectors.

Remove clear curtains at Supervisors seats but save in case needed again. All were in agreement they were comfortable with this.

Public Comment:

Phyllis Breininger reported on the Lehigh County Tax Collectors Committee meeting.

Jay Scheffler inquired about the reimbursements for fire fighters. Motion was made by Steven Bachman, seconded by David Fink to add this to the agenda. Motion carried. Motion by Steven Bachman, seconded by Jonathan Jakum to double reimbursements for 2022 which will be paid in 2023. Motion carried.

Jay Scheffler also inquired about the fire tax payments to the fire company and if they can be made more frequently than just quarterly. The reason they decided on quarterly is because most tax payments are made in the 2nd and 3rd quarters of the year and few to none are made in the 4th and 1st quarters.

Nancy Jakum, Tax Collector clarified her sitting hours. The Sunday hours listed on the tax bill was an error but she will sit that day and also an additional day, Saturday, May 28th 9-10am.

Correspondence:

The Board of Supervisors received a thank you card from part time office assistant Debbie Grundstrom.

Adjournment:

Motion by Jonathan Jakum, seconded by David Fink to adjourn the meeting at 8:35 pm. Motion carried.

Respectfully submitted as transcribed by Dawn Didra,

Janice M. Meyers
Secretary to the Board of Supervisors